

# HENSTRIDGE PARISH COUNCIL

**Clerk:** Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

**Tel:** 01747 826401 **Mobile:** 07745 270285

**e-mail:** [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

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## Draft minutes of a meeting of Henstridge Parish Council held on Monday 3<sup>rd</sup> September 2018

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**Present:** David Nichols (Chair), Howard Bentley-Marchant, Ken Courtenay, Simon Cullum, Dennis Finch, Carolyn Nichols, Barry Paginton, Bruce Pike and Michael Player.

**Also present:** Linda Jones, Volunteer Dog and Environmental Warden.

**Clerk:** Zöe Godden

There were four members of the public present at the start of the meeting.

**19:30** - The Chairman allowed a public open session.

**19:40** – The Chairman brought the public open session to a close.

**19:40** – Four members of the public left the meeting.

**The meeting started at 19:40.**

### 1. Apologies for absence.

Apologies had been received from District Councillor Hayward Burt, John Graham, Jean Oswick, Sue Place, PCSO John Winfield and District and County Councillor William Wallace

**RESOLVED: It was proposed and agreed to approve the reasons for absence as reported.**

### 2. Declarations of interest.

Carolyn Nichols and David Nichols declared disclosable pecuniary interests in item 11c as because they were named as payees in the list of payments. Carolyn and David agreed to leave the meeting when 11c was discussed.

### 3. To approve as a correct record the minutes of the previous meeting held on 21/08/18.

**RESOLVED: It was proposed and agreed to approve the minutes as presented.**

### 4. Reports

#### a) To receive a report from Linda Jones, Volunteer Environment and Dog Warden

Linda Jones reported that there had been very little litter at the Recreation Ground despite the school holidays. Linda had found little evidence of dog mess at the Recreation Ground but reported that the Clerk had had one complaint that day. Having checked, Linda had found only waste from badgers and none from dogs. Linda had checked the lanes surrounding the village and found no fly tipping. Linda had reported to SSDC that two bins, one at the Recreation Ground and one in Marsh Lane, had not been emptied. Finally, Linda reported that she was advising walkers to report any dog fouling to the Clerk so that she could bring it to Linda's attention. Members thanked Linda for her help.

**19:45** – Linda Jones left the meeting.

#### b) To receive any Police matters.

PCSO John Winfield had asked the Clerk to report that children had been playing on, and jumping off, the roof of the skate park shelter. PCSO Winfield had spoken with the children and advised them not to do this.

c) To receive County and District Councillor reports.  
District Councillor Hayward Burt and District and County Councillor William Wallace had sent their apologies.

#### 5. Recent SSDC Area East planning decisions:

| Application number | Proposal  | Applicant details   | Current status          |
|--------------------|---|---|-------------------------|
| 18/01811/FUL       | Erection of 15 No. 8m high tubular lighting columns (retrospective) | Ms C McGall, AJN Steel Stock Ltd, Gibbs Marsh Trading Estate, Henstridge. BA8 0SD | Granted with conditions |

Noted.

#### 6. Planning Correspondence

|   |               |                     |  |
|---|---------------|---------------------|--|
| a)  | Various dates | Henstridge resident | To note receipt of several emails regarding the development in Furge Lane (12/01887/OUT & 16/02380/REM) and to consider offering support as requested in relation to flood alleviation and the amenity area. |
| <p><b>RESOLVED: It was proposed and agreed that the Clerk should write a hard copy letter to the resident to thank her for her correspondence and to say that the Council sympathised with her concerns but had neither the power nor competence to take any action. The Clerk was also instructed to say that the Parish Council was bound by procedure and could not become involved with the matters raised. Finally, the Clerk was instructed to refer them to the District and County Councils.</b></p> <p style="text-align: right;"><i>Action 180903/1: Parish Clerk</i></p> |               |                     |  |
| b)  | 28/08/18      | SSDC                | To note a response regarding the discharge of pre-commencement conditions relating to planning application 12/01887/OUT (Furge Lane).  |
| <p>The Clerk reported that SSDC had responded to say that the pre-commencement conditions related to the submission of plans rather than the execution of the conditions themselves.</p>  |               |                     |  |
| <p><b>Noted.</b></p>  |               |                     |  |

#### 7. Other planning matters

- a) PROPOSAL from Ken Courtenay: That the Parish Council withdraws its comments sent on 5 June concerning planning application 18/01687/DPO because the Parish Council responded in good faith to the planning application on the understanding that it would add to the S016 Agreement attached to the existing permission 15/04069/FUL the wording, unchanged, that should have been condition 16 but was omitted from the determination due to officer error. It now appears from emails on the SSDC Planning website that this condition wording will be substantially changed.

Members noted that the application has now been withdrawn and, as a result, the proposal was withdrawn.

- b) To note the Clerk has submitted the Housing Needs Survey to the Planning Inspector and that Howard Bentley-Marchant, Ken Courtenay and the Clerk attended a meeting with SSDC on 30<sup>th</sup> August to discuss the upcoming appeal relating to the Gladman planning application (17/03029/OUT) and to hear an update.

Members noted that the Housing Needs Survey (HNS) had been submitted to the Planning Inspector.

Ken Courtenay reported that the meeting with SSDC had been useful. Gladman's main argument was the lack of a five-year land housing supply, so SSDC's case would be focussed on trying to convince the Planning Inspector that other relevant Local Plan policies were still valid. Case law and legal precedent had been found in support of this. Ken said that he and Howard Bentley-Marchant would be highlighting the strong objections raised at the Parish Council sponsored meeting, as well as seeking to support and underpin the policy issues that SSDC will be defending. Parish Council input would be coordinated with the A357 Group to avoid overlap and repetition. Although the issue of flooding was not going to be defended by SSDC, Neale Hall (Planning Officer) had advised that it may be worthwhile either the Parish Council or the A357 group raising this at the hearing. The Planning Inspector would decide if he wished to consider flooding as a valid reason for opposing the development. Finally, Ken said that he would be hosting a follow-up meeting on 12<sup>th</sup> September, to be attended by himself, Howard and the Clerk. The A357 group would be invited to send two representatives.

Howard said that a local retired doctor, who had spoken at the Area East Committee, would be approached to see if he would attend as an independent Interested Party to speak about the lack of GP capacity in the area.

**8. Matters deferred and arising from previous meetings:** None.

**9. Correspondence**

|   |          |  |   |
|---|----------|--|---|
| a)  | 02/08/18 | South Somerset Citizens Advice         | To note receipt of an email thanking the Parish Council for the recently awarded grant.   |
| <b>Noted.</b>   |          |  |   |
| b)  | 10/08/18 | Somerset Association of Local Councils | Invitation to respond to an LGA green paper on the topic of adult social care and wellbeing; to agree if a member(s) would respond. |
| It was <b>agreed</b> that Carolyn Nichols would complete the survey and ask Sue Place for input.<br><b>Action 180903/2: Carolyn Nichols</b> |          |  |   |

**10. Council Matters**

- a) To note receipt of the final draft of the Housing Needs survey and to note that the Clerk has arranged for this to be added to the Parish Council website; to agree any further action to be taken.

The Clerk was instructed to summarise the results of the HNS and submit to the next Wots On.

**Action 180903/3: Parish Clerk**

- b) To consider a draft for the new Parish Council website and agree any amendments required.

In response to questions from members, the Clerk said that:

- Milborne Port Computers would provide a draft website for approval by the Parish Council and that there would be no additional cost for this as it was included in the quote.
- Once the website was published and live, additional pages could be added as appropriate.

**RESOLVED:** It was proposed and agreed that the Clerk could submit the draft website to Milborne Port Computers.

- c) To hear an update on the sale of Common Lane field.

The Clerk reported that all required identification had been submitted to Mogers Drewtt solicitors and that Land Registry records were in the process of being updated. It was hoped that the sale should be completed by the end of the year.

- d) To consider a request from Avon and Somerset Police that the Parish Council hosts a Cyber Crime Prevention talk at the Village Hall on 31<sup>st</sup> October.

**RESOLVED:** It was proposed and agreed that the Parish Council would host the event as requested. The Clerk was instructed to contact the WI to ask them to provide refreshments.

**Action 180903/4: Parish Clerk**

- e) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.

Members reported that positive comments had been received about the new white gates. The Clerk was instructed to contact County Highways to ask when the extended package of road improvement works would be delivered.

**Action 180903/5: Parish Clerk**

- f) To hear any matters arising from playground, skate park and green gym inspection reports.

There were no matters to report.

- g) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

**VHMC**- David Nichols reported that the committee was discussing changing the heating in the main hall and then improving the flooring.

**CSW** – Michael Player reported that the last session had been aborted due to rain. Michael felt that the new white gates and signage on the A30 had slowed the traffic and acted as a useful reminder of the speed limit. Another CSW session would be run this month, Michael said he would find out if CSW could operate in Yenston to cover the area near Chapel Lane.

The Clerk was instructed to contact SCC to find out what plans there were to replace the Speed Indicator Device scheme.

**Action 180903/6: Parish Clerk**

## 11. Finance

- a) To note the receipt of two additional prices for the production of a new Parish Council website, obtained for comparison to the agreed price of £350 from Milborne Port Computers.

Members noted that the prices obtained were much higher than that accepted from Milborne Port Computers.

- b) To approve the cashbook and bank account reconciliations for the current account for June and July 2018 and for the deposit account for June 2018 as presented.

**RESOLVED: The Cash Book and Bank Reconciliations for the current account for June and July 2018 and for the deposit account for June 2018, as verified by Michael Player, were approved and signed by the Chair.**

**20:28** – Carolyn and David Nichols left the meeting because they had declared disclosable pecuniary interests in the next item. Simon Cullum took over as Chair.

- c) To approve the following accounts for payment and two signatories for cheques:-

| Minute ref    | Supplier/Contractor      | Narrative   | Amount   |
|---------------|--------------------------|---|----------|
|               | Barfoot Bouncers         | Bouncy castle hire for Picnic in the Park             | £85.00   |
| 11f) 04/07/16 | bOnline                  | Village Hall broadband July 2018                      | £28.07   |
| 11b) 04/07/16 | NEST                     | Staff pension July, August & September 2018           | £159.63  |
|               | Staff                    | Salary July 2018                                      | £1081.08 |
|               | Staff                    | Salary July 2018                                      | £81.59   |
|               | Staff                    | Salary July 2018                                      | £42.68   |
|               | HMRC                     | Tax and NICs July 2018                                | £192.51  |
|               | Staff                    | Expenses July 2018                                    | £75.25   |
| 9d) 03/04/18  | SSDC                     | GDPR training   | £35.00   |
|               | David Nichols Associates | PA system for Picnic in the Park & oil for gym        | £134.28  |
|               | Steve Burrows Training   | Activity Leadership – Family Day & Picnic in the Park | £750.00  |

All the cheque values were verified against the invoices presented by Carolyn Nichols before the meeting had started, and the invoices signed as a correct match.

**RESOLVED: The above accounts were approved for payment and Ken Courtenay and Dennis Finch agreed as signatories.**

**20:28** – Carolyn and David Nichols returned to the meeting. David Nichols took over as Chair.

12. To receive the draft minutes of the Open Spaces Committee meeting held on 25/06/18.

Noted.

13. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 1<sup>st</sup> October 2018**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Thursday 20<sup>th</sup> September.

The meeting ended at 20:29.



**Zöe Godden**  
**Parish Clerk**

DRAFT