

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 2nd July 2018 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 04/06/18.
4. Reports
 - a) To welcome the new Village Agent and hear how the role will be developed.
 - b) To receive any Police matters.
 - c) To receive County and District Councillor reports.

5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	18/01594/FUL	Erection of single storey front and rear extensions.	Mrs Lin Coleman, The Old Coach House, Victoria Gardens, High Street, Henstridge. BA8 0RE
b)	18/01768/FUL	Alterations and the conversion of existing agricultural building to a dwelling (part retrospective).	Mr B Tegg, Land Os 6900, Part Blackmoor Lane, Henstridge. BA8 0SN
c)	18/01724/S73	Application to vary planning permission 1 (approved) of approval 16/02380/REM to amend size of units 1 and 2 to regularise the scheme.	Mrs E Kimber & family, Land at Furge Lane, Henstridge. BA8 0RS
d)	18/01897/AGN	Erection of an agricultural storage building.	Mr Chris Barnes, Land at Rhodes House Farm, Landshire Lane, Henstridge. BA8 0TN

6. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	18/00959/OUT	Outline application for the erection of two storage buildings and associated works.	Mr James Day, Land off The Marsh, Camp Road, Henstridge.	Granted with conditions
b)	18/01077/S73	Application to vary condition 2 (approved plans) of planning approval 17/02645/FUL to raise roof height including fascia level and the siting of steel containers in a new position.	Blackmore Vale Forge, Land Rear of Unit 4C, Marsh Lane, Henstridge. BA8 0TG	Granted with conditions

c)	18/01331/FUL	Erection of a single storey side extension.	Mr & Mrs Phelps, The Bowery, Chapel Lane, Yenstron. BA8 0NH	Granted with conditions
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7. Planning Correspondence

a)	21/06/18	SSDC	Invitation to comment on a planning appeal relating to application 17/02712/FUL (52 Ash Walk) and to consider any comments to submit.
b)	24/06/18	Henstridge resident	To note receipt of correspondence relating to planning applications 12/01887/OUT and 16/02380/REM (16 dwellings on land at Furge Lane) requesting that the Parish Council supports residents in obtaining assurances that properties in Waverley Farm Court will be protected from flooding.

8. Matters deferred and arising from previous meetings:

- a) To elect one more member to the Personnel Committee

9. Correspondence

a)	11/06/18	Somerset County Council	To note upcoming changes to the X10, 51, 52 and 58 bus services.
b)	15/06/18	Somerset County Council	Invitation to comment on a draft Improving Lives strategy for Somerset; to agree a member(s) to respond.

10. Council Matters

- a) To note that the software used to run the Parish Council's website will no longer be supported after October 2018 and to consider the options for provision of the website going forward.
- b) To hear an update on work towards the commemoration of the end of WW1 and to agree any further action to be taken. (HB-M).
- c) To note that Howard Bentley-Marchant has signed an indemnity agreement in relation to the Silent Soldier and to agree an additional member to sign.
- d) To hear an update on arrangements for Picnic in the Park and to consider any action to be taken.
- e) To note receipt of an email from the Diocese of Bath and Wells regarding the future of the Glebe Field.
- f) To hear an update on progress with the Housing Needs Survey.
- g) To consider adopting a Child Protection and Vulnerable Adults policy and a Sports Development Plan in relation to the use of the Recreation Ground.
- h) To note that Simon Cullum, David Nichols and the Clerk attended the Responding to Planning Applications training event run by SALC on 27th June.
- i) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- j) To hear any matters arising from playground, skate park and green gym inspection reports.
- k) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

11. Finance

- a) To note the first quarter budget sheet.
- b) To consider quotes for Parish Council insurance.
- c) To consider a quote from Mogers Drewett for the work relating to the sale of Common Lane field.
- d) To consider a request for grant from Citizens Advice South Somerset.
- e) To approve the cashbook and bank account reconciliations for June 2018 as presented.

f) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
	Staff	Salary June 2018	£81.39
	Staff	Salary June 2018	£1204.25
	HMRC	Tax and NICs June 2018	£410.92
11f) 04/07/16	bOnline	Village Hall broadband May 2018	£28.07
11h) 04/06/18	Staff	Overtime May 2018	£165.59
	Staff	Salary June 2018	£42.68
	Staff	Expenses June 2018	£165.86
OS 10a) 11/12/17	Evolution Skatepark Ramps	Skate park maintenance	£5166.74
19o) 01/05/18	SALC	Charitable Trust training x 2	£110.00
	Henstridge Village Hall	Hall hire Dec 17 to June 18	£151.00
	Milborne Port Computers	Domain & website costs	£162
OS 9a) 10/05/18 & OS 7) 25/06/18	3 Counties Locksmiths	Chain & padlock for allotment gate & latch for Recreation Ground pedestrian gate	£61.58

12. Date of Next meeting – The next Parish Council meeting will be held on **Monday 6th August 2018**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 26th July**.



Zoe Godden
Parish Clerk