

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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## AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Tuesday 3<sup>rd</sup> April 2018 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 05/03/18.
4. Reports
  - a) To receive any Police matters.
  - b) To receive County and District Councillor reports.

### 5. To consider the following planning application:

	Application number	Proposal	Applicant details
a)	17/04945/FUL	Conversion of garage to habitable accommodation.	Mr Nathan Hart, 37, Townsend Green, Henstridge. BA8 0TT
b)	18/00779/COU	Change of use of agricultural land to residential (retrospective)	Mr & Mrs I Tribe, The Crossing House, Common Lane, Yenston. BA8 0NB

### 6. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	17/04766/FUL	Recreational use of land to include retention of 9 hole golf course, driving range, clubhouse, access and parking areas, extend parking area, construct decking, provision of moveable structures including service yard containers, shower/toilet block, creation of pond, use of existing pond for coarse fishing and use of land for touring caravan park for a maximum of 60 no. pitches.	Henstridge Golf and Leisure, Marsh Lane, Henstridge. BA8 0TG	Granted with conditions
b)	18/00224/FUL	Formation of glazed canopy on rear elevation	Mr & Mrs I Tribe, The Crossing House, Common Lane, Yenston. BA8 0NB	Granted with conditions

### 7. Other planning matters

- a) To note receipt of information regarding revisions to the National Planning Policy Framework and to agree member(s) to comment on the consultation.
- b) To note receipt of an email from SSDC advising Parish Councils to sign up to the Weekly List of Planning Applications and that paper copies of decision notices will no longer be sent.

## 8. Matters deferred and arising from previous meetings:

- a) To note that a response to the Local Government Boundary Commission's ward review had been submitted by the Clerk, as instructed at the previous meeting.

## 9. Correspondence

a)	06/03/18	SSDC	To note receipt of the Draft Somerset Strategic Housing Framework 2018-2022 and to agree a member(s) to complete the associated questionnaire.
b)	08/03/18	SSDC	To note that the next Henstridge Airfield Consultative Committee meeting will be held on 25 <sup>th</sup> April and to agree any specific agenda items the Council would like to raise.
c)	15/03/18	SCC	To note that the deadline for comments to the Libraries Consultation has been extended to 13 <sup>th</sup> June.
d)	20/03/18	SSDC	To note that SSDC is running information events relating to the General Data Protection Regulations and to agree a member(s) to attend at a cost of £10.00 each; to agree that the Clerk may attend at a cost of £25.00.
e)	20/03/18	SSDC	To note receipt of an invitation to the Annual Town and Parish Council meeting on 23 <sup>rd</sup> April and to agree a member(s) to attend; to agree that the Clerk may attend.
f)	27/03/18	SALC	To agree a member(s) to respond to a consultation on a Review of Local Government Ethical Standards.

## 10. Council Matters

- a) To consider how the Parish Council will commemorate the centenary of the end of WW1.
- b) To hear feedback from a meeting with the Diocese of Bath and Wells regarding possible future uses of the Glebe Field. (DN)
- c) To note progress with the Housing Needs Survey and agree any action to be taken.
- d) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- e) To hear any matters arising from playground, skate park and gym inspection reports.
- f) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

## 11. Finance

- a) To approve a list of direct payments and authorise the Clerk to make these at the agreed frequency for the coming financial year 2018/19; to agree two bank signatories to sign the authorisation sheet.
- b) To approve the cashbook and bank account reconciliation for February and March 2018 as presented.
- c) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
	Staff	Salaries March 2018	£1052.70
	Staff	Salary March 2018	£41.15
	Staff	Expenses March 2018	£146.35
11f) 04/07/16	bOnline	Village Hall broadband February 2018	£28.07
10f) 04/12/17	Scribe	Annual accounting software licence 2018/19	£237.72
	Charlton Horethorne Parish Council	Use of colour printer (HNS flyers)	£5.20
	Henstridge Cricket Club	Grass cutting April 2017 to March 2018	£1513.78
	Shaw & Sons	Register of burials book	£183.60
10e) 08/01/18	St Nicholas Primary School	Grant 2018/19	£1000.00
10h) 05/03/18	Explorers Pre-School	Grant (Easter event)	£50.00

11f) 04/07/16	bOnline	Village Hall broadband March 2018	£28.07
	HMRC	Tax and NICs March 2018	£210.10

- d) To note that new pension contribution rates come into force from 6<sup>th</sup> April 2018, increasing monthly pension costs from £10.02 to £22.26. This has been accounted for in the 2018/19 budget.
- e) To consider making a contribution of £400 per year to SCC for retention of the Speed Indicator Device scheme.
- f) To consider how to allocate the Community Benefit Payment of £20,000 from Bowden Solar Park.
- g) To consider a grant request from Henstridge Village Hall towards the cost of improved interior lighting and to sign a cheque if required.
- h) To re-consider a grant request from Radio Ninesprings in light of the presentation received during the public open session and to sign a cheque if required.

**12. Date of Next meeting** –The next Parish Council meeting will be held on **Tuesday 1<sup>st</sup> May 2018**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Friday 20<sup>th</sup> April 2018.



**Zoe Godden**  
Parish Clerk