

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 4th December 2017 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 06/11/17.
4. Reports
 - a) To receive any Police matters.
 - b) To receive a report from Linda Jones, Volunteer Dog and Environmental Warden.
 - c) To receive County and District Councillor reports.

5. To consider the following planning application:

	Application number	Proposal	Applicant details
a)	17/04319/FUL	Formation of vehicular access and car parking	Mr Tim Le Mesurier, Greenbest Ltd, Unit 2, The Marsh, Camp Road, Henstridge
b)	17/04287/FUL	Siting of temporary rural workers dwelling, erection of hay barn and extension to hardcore yard	Mr Simon Redman, Land adjoining Marsh Lane, Henstridge
c)	17/04431/FUL	Demolish existing building and the erection of new building to be used as hobbies room/garden store/office/studio and garage	Mr Wayne Milkins, Bridge House, 2, Shaftesbury Road, Henstridge. BA8 0PT
d)	17/04503/FUL	Erection of single storey rear extension	Mr and Mrs B V Mitchell, 5 Wessex Court, Henstridge. BA8 0AU
e)	17/04492/FUL	Demolish existing dwelling and the erection of a new replacement dwelling	Mr David Mills, Rose Cottage, Whitechurch Lane, Henstridge. BA8 0PA

6. Recent SCC and SSDC Area East planning decisions:

Application number	Proposal	Applicant details	Current status
17/02965/CPO	Retrospective application - wood recycling and processing waste management site	Mr C Hunt, Longman Wood Recycling, Henstridge Airfield, The Marsh, Henstridge. BA8 0TF	Granted with conditions

7. Matters deferred and arising from previous meetings:

- a) To hear an update on progress with taking forward the Village Agent scheme.
- b) To note that a price has been received from County Highways for the installation of white gates at the entrances to Henstridge.

- c) To hear an update on progress with working together with Stalbridge Town Council to address common highways issues as a result of possible future developments.
- d) To note that SSDC are investigating the possible installation of a new vehicular access onto the A30 to the east of Henstridge.
- e) To note information from SSDC and Locality on the registration of the Glebe Field as an Asset of Community Value and agree any further action to be taken.
- f) To note that the Clerk has been contacted by David Sanders Solicitors in relation to the sale of Common Lane Field and to agree any further action to be taken.

8. Correspondence

a)	10/11/17	SSDC	To consider if any member(s) wish to attend a one-day routine play equipment inspection course on 9 th January 2018 in Ilminster, at a cost of £105 per person.
b)	27/11/17	SCC	To note an upcoming road closure at Landshire Lane (East) for one day on 18 th January 2017.

9. Council Matters

- a) To consider a draft Housing Needs Survey, provided by SSDC.
- b) To note that the Clerk has booked a place on a free training event relating to the General Data Protection Regulation changes that must be implemented by May 2018 and that the mileage costs will be split equally between all three of the Clerk's Parish Councils.
- c) To hear any matters arising from playground, skate park and gym inspection reports.
- d) To receive reports from representatives (VHMC, HALT, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

10. Finance

- a) To approve the cashbook and bank account reconciliation for November 2017 as presented.
- b) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
11f) 04/07/16	bOnline	Village Hall broadband Oct 2017	£28.07
11b) 04/07/16	Nest	Pension payments December 2017	£20.03
	Staff	Salaries November 2017	£1,052.70
	Staff	Salary November 2017	£77.15
	Staff	Expenses November 2017	£144.74
9d) 04/09/17	SLCC	Regional Training Seminar (Clerk) 22/11/17	£41.40
	M P Bennet	Flailing at woodland	£122.40
	Stalbridge Building Supplies	Paint, rollers etc for graffiti at skate park & 2 x keys for recreation ground vehicle gate	£45.88
OS 11a) 30/10/17	Simon Cullum	Refund for rubber matting & sundries for Oak Vale Woodland	£75.44
	Jeremy Pratt	Key cut for rec shed - football club	£5.00
OS 6c) & 6d) 30/10/17	Vale Signs and Print	No dog waste & Children to be supervised signs	£60.00
	SES	Installation of 2 x CCTV cameras at Village Hall	£828.00
	SLCC	Clerk's membership fee 2018-19	£195.00
	Henstridge Village Hall	Hall hire June to November 2017	£133.00
	Carolyn Nichols	Leaving card for Vicar	£2.70
	HMRC	Tax & NICs November 2017	£219.10

- c) To note receipt of a contribution of £690.00 from Henstridge Village Hall towards the cost of two additional CCTV cameras.
- d) To consider the Clerk's report regarding a funding request from South Somerset Community Accessible Transport and the recommendation to offer between £300 and £400 per year for the next three years; to agree any further action to be taken.
- e) To note receipt of a report from the internal auditor following a recent inspection of the Council's accounts.
- f) To consider quotes for accounting software.
- g) To note that the final budget will be set at the next meeting on 8th January 2018.

11. Date of Next meeting –The next Parish Council meeting will be held on **Monday 8th January 2018**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Thursday 28th December 2017.



**Zoe Godden
Parish Clerk**