

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

Tel: 01747 826401 Mobile: 07745 270285

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 4th September 2017 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 07/08/17.
4. Reports
 - a) To receive any Police matters.
 - b) To receive a report from Linda Jones, Volunteer Dog and Environmental Warden .
 - c) To receive County and District Councillor reports.

5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	17/03067/OUT	Outline planning application for the erection of a detached bungalow with double garage including new vehicle-pedestrian access.	Mr & Mrs Mogridge, Land Adjacent Unit 8, Marsh Lane trading Estate, Marsh Lane, Henstridge. BA8 0TG
b)	17/03029/OUT	Outline planning application for up to 130 dwellings with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access point from Woodhayes Way.	Gladman Developments, Land OS 5439 Part Townsend Green, Henstridge. BA8 0RG
c)	17/03104/FUL	The erection of 2 No. dwellings and formation of associated access.	Mrs Rosalind Browning, Hobbyts House, Vale Street, Henstridge. BA8 0QZ
d)	17/02712/FUL – AMENDED PLANS	The erection of 3 No. dwellings along with associated access and parking - MINOR ALTERATIONS TO DESIGN AND ALTERATIONS TO PARKING AND ACCESS LAYOUT	Mr Paul Kellaway-Moore, 52 Ash Walk, Henstridge. BA8 0QA
e)	17/03407/FUL	Demolish single storey brick and tile extension, erect two storey brick and stone extension and single storey lobby.	Mr J Smales, Keyham Cottage, Vale Street, Henstridge. BA8 0SQ
f)	17/03386/FUL	Convert existing garage to bedroom.	Little Acre, 7 Meadow Close, Henstridge. BA8 0SY
g)	17/03080/FUL	Erection of two storey side extension.	Mr David Kingdon, 56, Woodhayes, Henstridge. BA8 0RU

6. Planning correspondence

SSDC – Consultation on potential S106 planning obligations relating to application 17/03029/OUT – to agree any comments the Parish Council wishes to submit.

7. Matters deferred and arising from previous meetings:

None at time of publishing agenda

8. Correspondence

a)	08/08/17	Nick Weeks, Chairman of SSDC Area East Committee	Request that the Parish Council writes a letter of support for more local access to Artificial Grass Pitches and considers contributing an amount from the precept towards such a facility.
b)	21/08/17	RNAS Yeovilton	Invitation to attend or take part in a reception on 27 September to showcase the Royal Navy's efforts in promoting Science, Technology, Engineering and Science, (STEM) and its initiatives to promote degrees and apprenticeships in medicine and engineering and RN's initiatives in diversity and inclusion with minority groups – to consider if members would like to be involved.
c)	22/08/17	Local Government Boundary Commission	Invitation to comment on possible new warding arrangements for South Somerset to deliver electoral equality – to agree members to comment.

9. Council Matters

- a) To hear feedback regarding the recent Village Agent meeting. (DN)
- b) To hear an update on progress with the Housing Needs Survey.
- c) To note that the chosen solicitor has been instructed in relation to the sale of Common Lane Field.
- d) To consider allowing the Clerk to attend a Society for Local Council Clerks Regional Training Seminar on 22nd November at a cost of £69.00 plus £43.20 mileage.
- e) To note that a child has fallen into the patio area and was not injured and to agree any further action to be taken.
- f) To note receipt of a quote for white gateways at the four entrances to Henstridge and to agree any further action to be taken.
- g) To agree to request that 30mph painted markers are replaced on the A30 east and west bound and to agree to request a fixed speed camera on the A30. (MP)
- h) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- i) To hear any matters arising from playground and skate park inspection reports.
- j) To receive reports from representatives (VHMC, HALT, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

10. Finance

- a) To approve the cashbook and bank account reconciliation for August 2017 as presented.

- b) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
	Gillingham Imperial Silver Band	Hire for Picnic in the Park	£100.00
8a) 07/08/17	Came and Company	Parish Council insurance 2017-18	£1,131.16
11b) 04/07/16	Nest	Pension payments September 2017	£20.03
	Staff	Salaries August 2017	£1,053.10
	Staff	Salary August 2017	£32.30
	Staff	Expenses August 2017	£108.48
	Stalbridge Building Supplies	Paint, brushes & white spirit	£16.67
	Happy Bouncers	Bouncy Castle Hire - Picnic in the Park	£80.00
	HMRC	Tax and NICs August 2017	£207.30
	Information Commissioners Office	Data protection registration renewal	£35.00

- 11. Date of Next meeting** –The next Parish Council meeting will be held on **Monday 2nd October 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 21st September.**
- 12. Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) in order to progress a staffing issue referenced in the confidential information distributed to members before the meeting.**



**Zoe Godden
Parish Clerk**