

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 5th June 2017 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meetings held on 08/05/17 and 15/05/17.

4. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	17/01302/REM	Application for reserved matters following approval of 16/02976/OUT for the erection of a retirement bungalow with a new vehicular access onto Whitechurch Lane.	Mrs Heath, Land at Park House, Whitechurch Lane, Henstridge. BA8 0PA	Granted with conditions
b)	17/01542/FUL	The erection of a single storey rear extension to replace the current extension	Mr Jeremy Mercer, Greystones, Vale Street, Henstridge. BA8 0SQ	Granted with conditions
c)	17/01259/FUL	Formation of a new drive/offroad parking to facilitate the safer transit to and from the property	Mintern, Homelea, High Street, Henstridge. BA8 0RB	Refused
d)	17/01829/FUL	Erection of a single storey rear extension	Mr Joshua Vincent, 10, St Nicholas Close, Henstridge. BA8 0QN	Granted with conditions

5. Planning Correspondence

a)	11/05/17	K Layard, Henstridge	Request for Parish Council support in obtaining information relating to the drainage of the site in Furge Lane covered by planning permissions 12/01887/OUT & 16/02380/REM.
b)	26/05/17	Andrew Tucker, SSDC Conservation Officer	To note receipt of information regarding the removal of the porch at Ash House, Shaftesbury Road.
c)	27/05/17	Debbie Petheram, Yenston	To note that Stalbridge Town Council is running a consultation relating to new developments in the town and to decide if the Parish Council wishes to respond.

6. Matters deferred and arising from previous meetings:

- a) To elect a Chairman and one additional member of the Personnel Committee and receive declarations of acceptance of office.
- b) To receive a declaration of acceptance of office from Barry Paginton (Open Spaces Committee).
- c) To approve amended terms of reference for the Open Spaces Committee.
- d) To confirm that the Council wishes to proceed with the idea of facilitating a Village Agent for Henstridge.

- e) To confirm that the Council wishes to go ahead with arranging a Housing Needs Survey for the Parish.
- f) To hear a response from Henstridge Airfield regarding complaints relating to the Bike Night in April.

7. Reports

- a) To receive any Police matters.
- b) To receive a report from Linda Jones, Volunteer Dog Warden and Parish Environmental Warden.
- c) To receive County and District Councillor reports.

8. Correspondence

a)	12/05/17	Lynda Pincombe, SSC Community Health & Leisure	To agree members(s) to respond to the Playing Pitch Strategy Consultation.
b)	15/05/17	St Margaret's Hospice	To note receipt of a thank you letter for the recent grant given.
c)	19/05/17	Leisa Kelly, SSDC Housing Development Officer	To agree members to attend Community Led Housing events.
d)	23/05/17	Clare Spearman, British Renewables	To receive an update from relating to the Community Agreement with Bowden Solar Park.
e)	24/05/17	Jan Wardell, White Hart Link	To note the launch of the Stalbridge to Henstridge section of the White Hart Link on 2 nd September and the Stalbridge to Gillingham section on 3 rd September and to agree how the Council would like to be involved and any further action to be taken.

9. Council Matters

- a) To consider quotes for the conveyancing work required in order to sell Common Lane Field.
- b) To note that a price has been obtained for Village Gateways and to consider how to consult the Parish to determine if these would be supported.
- c) To consider pursuing the formation of a Youth Parish Council and to agree how to proceed.
- d) To hear feedback from the Annual Parish Meeting and agree any action to be taken.
- e) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- f) To hear any matters arising from playground inspection reports.
- g) To receive reports from representatives (VHMC, HALT, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

10. Finance

- a) To consider the list of earmarked reserves and approve any changes required.
- b) To approve the cashbook and bank account reconciliation for April 2017 as presented.
- c) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
11f) 04/07/16	bOnline	Village Hall broadband April 2017	£25.67
11b) 04/07/16	NEST	Employee pension June 2017	£20.03
11b) 04/07/16	NEST	Employee pension May 2017	£20.03
	Staff	Salaries May 2017	£1,052.70
	HMRC	Tax and NICs May 2017	£207.90
	Staff	Salary May 2017	£32.10
	Stalbridge Building Supplies	Paint to cover graffiti at skate park	£10.63

10b) 05/10/15	Lightatouch Internal Audit Services	Internal audit Feb to March 2017 & Annual Return work	£72.50
	Milborne Port Computers	Domain updates, email and hosting	£162.00
	Henstridge Village Hall	Hall Hire Oct 2016 to May 2017	£159.50
10a) 05/12/16	David & Carolyn Nichols	Refund for new mower (Rochfords)	£688.00
	Michael Player	Mileage re CSW meetings Aug 2016 to May 2017	£94.50
	Staff	Expenses April & May 2017	£284.77
	Mrs S Norris	Refund of allotment rent, plot 5	£25.00

11. To agree to exclude the press and public for a personnel matter, which is exempt business, as set out in the Schedule 12A to the Local Government Act 1972 *

12. To note the outcome of the Clerk's appraisal.

13. Date of Next meeting –The next Parish Council meeting will be held on **Monday 3rd July 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 22nd June.**



**Zöe Godden
Parish Clerk**

* Exempt business is as follows:

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes —
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.