

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 8th May 2017 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **To elect a Chairman and receive a declaration of acceptance of office.**
2. **Apologies for absence.**
3. **Declarations of interest.**
4. **To elect a Vice Chairman and receive a declaration of acceptance of office.**
5. **To elect a Chairman, Vice-Chairman and two additional members of the Open Spaces Committee and receive declarations of acceptance of office.**
6. **To elect a Chairman, Vice-Chairman and two additional members of the Personnel Committee and receive declarations of acceptance of office.**
7. **To review the arrangement that the finance committee is made up of the entire council and agree any changes.**
8. **To review the arrangement that the planning committee is made up of the entire council and agree any changes.**
9. **To propose representatives of the council to the following:**
 - a) Allotments
 - b) Community Speedwatch
 - c) HALT
 - d) Henstridge Airfield Consultative Committee
 - e) Highways/Drains Representatives
 - f) Somerset Association of Local Councils
 - g) Tree Warden
 - h) Village Hall Management Committee
 - i) Yenston and Bowden Representative
 - j) Youth Representative
10. **To approve as a correct record the minutes of the previous meetings held on 03/04/17 and 10/04/17.**

11. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	17/01542/FUL	The erection of a single storey rear extension to replace the current extension	Mr Jeremy Mercer, Greystones, Vale Street, Henstridge. BA8 0SQ
b)	17/01259/FUL	Formation of a new drive/offroad parking to facilitate the safer transit to and from the property	Mintern, Homelea, High Street, Henstridge. BA8 0RB

c)	17/01829/FUL	Erection of a single storey rear extension	Mr Joshua Vincent, 10, St Nicholas Close, Henstridge. BA8 0QN
d)	17/01445/LBC	The erection of a replacement conservatory	Mr David Sekers, Cross House, The Cross, High Street, Henstridge. BA8 0QZ

12. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	17/00538/S73	Application to vary condition 2 (approved plans) of planning approval 16/03055/FUL by substitution to allow changes to the first floor plan and elevation	Mr Ian & Mrs Amanda Tribe, The Crossing House, Common Lane, Yenston. BA8 0NB	Granted with conditions
b)	17/00537/FUL	Single storey front extension to kitchen and double garage.	Mrs Aston, Westhaven, Whitechurch Lane, Yenston. BA8 0NJ	Granted with conditions
c)	17/00673/FUL	Erection of a detached two storey dwelling with improved alterations to the existing vehicular access with associated landscaping.	Mr & Mrs Nettley, Land adjacent Lazy Days, Marsh Lane, Henstridge. BA8 0SF	Refused
d)	17/00877/FUL	Formation of a parking area to serve 1 and 2 West View; retrospective and revised application of previous 16/03229/FUL	Mrs Lucy Rabia, 2 West View, Yenston. BA8 0ND	Granted with conditions
e)	17/00587/FUL	The erection of a two storey side extension	Mr & Mrs Cochrane, 19 Ash Walk, Henstridge. BA8 0QB	Granted with conditions

13. Planning Correspondence

To note receipt of a response from SSDC to the Council's enquiry regarding possible development at 52 Ash Walk and agree any further action to be taken.

14. Matters deferred and arising from previous meetings: None at time of publishing agenda

15. Correspondence

a)	11/04/17	National Health Service	To consider and invitation to host free NHS Health Check Event and agree any further action to be taken.
b)	24/04/17	Citizens Advice South Somerset	To note receipt of a thank you letter for the recent grant given.
c)	24/04/17	Peter Bland, CSW Chairman	To note receipt of a thank you letter for the recent grant given.

16. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To re-adopt the Council's Standing Orders.
- c. To re-adopt the Council's Financial Regulations.
- d. To approve the Council's Asset Register.
- e. To review the Council's insurance policy.
- f. To review Members' Registers of Interest.
- g. To agree meeting dates for 2018.
- h. To note receipt of an offer for Common Lane Field from the current tenant and agree further action to be taken.

- i. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- j. To note the arrangements for the Annual Parish Meeting and to agree any further action to be taken.
- k. To hear any matters arising from playground inspection reports.
- l. To receive reports from representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate

17. Finance

- a. To review and agree signatories for the bank account.
- b. To approve the cashbook and bank account reconciliation for April 2017 as presented.
- c. To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
	Staff	Salaries April 2017	£1,086.31
	HMRC	Tax & NICs April 2017	£207.50
11b) 04/07/16	NEST	Pension payment May 2017	£20.03
11f) 04/07/16	bOnline	Village Hall broadband April 2017	£25.67
	Ring Street Filling Station	Oil & fuel for mowers/strimmers	£32.14
	Stalbridge Building Supplies	Ant & Weed killer	£9.09
	Viking	Stationery & postage stamps	£95.82
	David Nichols	Mileage re PC training & events	£90.00
10a) 03/04/17	St Margaret's Hospice	Grant	£35.00

18. Date of Next meeting – The next meeting will be the Annual Parish Meeting to be held on **Monday 22nd May 2017**. The next Parish Council meeting will be held on **Monday 5th June 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25th May**.



**Zoe Godden
Parish Clerk**