

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

Tel: 01747 826401 Mobile: 07745 270285

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

Draft Minutes of a meeting of Henstridge Parish Council's Open Spaces Committee on Monday 25th April 2016 from 7.00 pm in the Skittle Alley of The Bird in Hand, Ash Walk, Henstridge.

Present: Simon Cullum (Chair), Carolyn Nichols and David Nichols.

Clerk: Zöe Godden

The meeting started at 19:05.

1. Apologies for absence.

Apologies had been received from John Graham and Richard Kaskow.

RESOLVED: It was proposed and agreed to approve the reasons for absence as reported.

2. Declarations of Interest.

There were no declarations of interest.

3. Public Participation.

No members of the public were present.

4. To approve as a correct record the minutes of the previous meeting held on 21st March 2016.

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. To note the frequency with which Open Spaces Committee meetings are taking place in relation to the Terms of Reference of the committee and to agree to reduce the frequency accordingly.

It was **agreed** to **defer** this matter to a future meeting.

6. To note that a local resident is available for outdoor maintenance work.

It was **agreed** that Simon Cullum would speak to the individual concerned and report back to the next meeting.

Action 160425/1: Simon Cullum

7. Matters deferred and arising from previous meetings:

- a. To hear an update from Richard Kaskow regarding the proposed perimeter track and to agree any further action to be taken.

As Richard Kaskow was not present, Simon Cullum reported that the specification for the perimeter track had been sent to two contractors for advice. The Clerk was instructed to send the contact details of Chris Cooper, Streetscene manager at SSDC, to Richard Kaskow so that he can make contact for further advice.

Action 160425/2: Parish Clerk

- b. To hear quotes for weed killing the sports pitches at the recreation ground and to agree which to accept.

All three quotes were considered.

RESOLVED: It was proposed and agreed to accept the quote from Glendale Services.

Action 160425/3: Parish Clerk

- c. To hear feedback on the idea of cleaning the War Memorial.

Simon Cullum reported that he had cleaned the memorial successfully with water and a soft, long-handled brush. The Clerk was instructed to obtain more gravel for the kerbed surround of the memorial.

Action 160425/4: Parish Clerk

8. Footpaths

- a. To note that an account has been opened at Stalbridge Timber at the request of the Parish Paths Liaison Officer (PPLO) and that the PPLO has been informed that £250 has been made available by the committee for repair work.

Noted.

- b. To agree to request funding from Somerset County Council for footpath repairs.

The Clerk was instructed to ask Ron Valentine for a scheme of work and to contact Somerset County Council to ask for match funding.

Action 160425/5: Parish Clerk

- c. To note that the PPLO will be producing markers to show which footpath items have been repaired using Parish Council funding.

Noted.

9. Recreation Ground

- a. To discuss holding an opening event for the Green Gym and to agree further action to be taken.

The Clerk was instructed to select a Saturday afternoon for the event and to book the Village Hall for that date. The Clerk was further instructed to write an article for the next Wot's On to advertise the event and to invite William Wallace to open the facility and the Blackmore Vale Magazine to cover the story.

Action 160425/6: Parish Clerk

Barry Paginton said that he and his wife would be willing to arrange refreshments for the event in the form of tea and cakes.

Action 160425/7: Barry Paginton

- b. To agree to invite Park Run to use the Recreation Ground for a future event.

The matter was discussed and it was agreed to defer until the perimeter track is in place.

10. Cemetery

- a. To discuss recent problems with the skip and to decide any further action to be taken.

It was **agreed** to take no further action. David Nichols said he would obtain more quotes for improvements to the hard standing area.

Action 160425/8: David Nichols

11. Allotments

- a. To note that three allotments are now vacant and to hear an update on the allotment site.

The Clerk reported that one of the vacant allotments had now been let and that there were two parties interested in the remaining plots.

The Clerk relayed a request from a member of the public to site an bee hive on the allotment site in a public area. The Clerk was instructed to look into the legality of keeping bees on the allotment site and to seek advice from SALC and the insurance company.

Action 160425/9: Parish Clerk

12. Oak Vale Woodland

- a. To hear an update on the condition of the woodland and to agree any further action to be taken.

David Nichols agreed to speak with Steve Place to discuss drainage requirements at the site. David Nichols also agreed to look into the idea of borrowing a pig to clear undergrowth at the woodland.

Action 160425/10: David Nichols

- b. To note receipt of a report that logs have been taken from the woodland without permission; to agree further action to be taken.

The Clerk was instructed to write to the person concerned and to send a draft of the letter to the committee for approval before sending.

Action 160425/11: Parish Clerk

- 13. **Future meetings:** to agree that the next Open Spaces Committee meeting should take place on Monday 20th June 2016 at 7.30pm.

The meeting closed at 19:46.



Zöe Godden
Parish Clerk

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