

HENSTRIDGE PARISH COUNCIL

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Draft minutes of a meeting of Henstridge Parish Council held at the Village Hall, Henstridge on Monday 5th December 2016

Present: David Nichols (Chair), Ken Courtenay, Simon Cullum, Dennis Finch, John Graham, Richard Kaskow, Carolyn Nichols, Barry Paginton, Sue Place, Michael Player, County and District Councillor William Wallace and Parish Environmental Warden Linda Jones

Clerk: Zöe Godden

One member of the public was present.

The meeting started at 19:31.

1. To receive any apologies for absence

Apologies had been received from Jean Oswick, Peter Crocker and Tim Inglefield.

RESOLVED: It was proposed and agreed to approve the reasons for absence as reported.

2. To receive any declarations of interest in items on the agenda

Simon Cullum declared an interest in item 10e as one of the payments was to refund him for the purchase of PPE for employees. Simon would not take part in the discussion or voting for this item.

3. To approve as a correct record the minutes of the previous meeting held on 7th November 2016.

RESOLVED: It was proposed and agreed to approve the minutes as presented..

It was **agreed** to move item 6b to this point in the meeting.

6. b) To receive a report from Linda Jones, Volunteer Dog Warden and Environmental Warden.

Linda reported that the litter situation had been very good over the past few months and that she had been liaising with George Edwards regarding full bins and litter picking. The bottom had fallen out of the dog waste bin at the Playfield Close entrance to the Recreation Ground. Linda had left additional black bags at this location while SSDC decided if they would replace the bin. Linda had been dealing with a resident's complaint about dog fouling in Marsh Lane, but had found there to be no problem. However, the dog waste bin in Marsh Lane was full, so Linda had left additional black bags and contacted SSDC to request an additional collection from this location. There had been an issue with a dog biting another dog on the Recreation Ground, but this was thought to be a one-off incident. David Nichols thanked Linda for her continuing voluntary support.

19:36 - Linda Jones left the meeting.

4. To consider the following planning application:

Application number	Proposal	Applicant details
16/04173/FUL	Inclusion of 2 windows at first floor level, new backup generator and a small external canopy to the side elevation for	Mr Bill Sivewright, Dorset And Somerset Air Ambulance, Henstridge Airfield, The Marsh, Camp Road, Henstridge

	rapid response vehicle (revised application).	
RESOLVED: It was proposed and unanimously agreed to support this application.		

5. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	16/02415/FUL	Inclusion of 2No external windows at first floor level in the existing aircraft hangar accommodated by Air Ambulance and a small external canopy to the side elevation to provide winter weather protection for the rapid response vehicle.	Mr Bill Sivewright, Dorset and Somerset Air Ambulance, The Marsh, Camp Road, Henstridge	Granted with conditions
b)	16/02976/OUT	Outline application for the erection of a retirement bungalow with a new vehicular access onto Whitechurch Lane	Mrs E D G Heath, Land at Park House, Whitechurch Lane, Henstridge. BA8 0PA	Granted with conditions
c)	16/04063/FUL	Carry out works to widen access bridge.	Mr B Tegg, Land OS 6900 Part Plott Lane, Henstridge, BA8 0SN	Granted with conditions
d)	16/04153/FUL	Erection of a storage barn and extensions to the barn (part retrospective)	Mr James Ferrari, Quarry Farm, Sherborne Road, Henstridge. BA8 0PH	Granted with conditions
e)	16/04322/FUL	Erection of an extension to existing building for animal housing.	Mr & Mrs R Mogridge, Land adjacent Unit 8 Marsh Lane Trading Estate, Marsh Lane, Henstridge.	Granted with conditions

Noted.

6. Reports

- a)** To receive a report from PCSO John Winfield.

The Clerk had received a report from PCSO Winfield. It had been noted that speeding was a problem on the A357 from Stalbridge and PCSO Winfield had been working with the Community Speedwatch team to address this. More Speedwatch signs would be available soon. PCSO Winfield also said that, due to the recent Speed Indicator Device results from the A30, the speed enforcement team would be visiting soon.

- b)** To receive a report from Linda Jones, Volunteer Dog Warden and Environmental Warden.

This matter was dealt with after item 3 above.

- c)** To receive County and District Councillor reports.

County Councillor William Wallace – William reported that the County Council was experiencing a funding deficit in Adult Social Care. This budget accounted for approximately 50% of the council tax bill. A bid had been submitted to Central Government to fund social care buildings for residents with long-term learning and physical difficulties via a shared-ownership scheme.

William reported that the Hinkley Point project had been given the go-ahead and that additional funding was to be provided towards Superfast Broadband in the South Somerset area.

There followed a discussion between William and members regarding problems in Adult Social Care and the National Health Service.

7. Matters deferred and arising from previous meetings:

- a) To note that no applications have been received for co-option to the Parish Councillor vacancy.

Noted. Richard Kaskow also announced his resignation from the Parish Council with effect from 21st December. Richard suggested that the one member of the public in attendance may like to join the Parish Council and the Clerk agreed to speak with him at the end of the meeting.

It was **agreed** to provide litter picking equipment to Bruce Pike as he had been collecting litter in the Marsh Lane area on a voluntary basis for some time. The Clerk was instructed to organise this.

Action 161205/1: Parish Clerk

- b) To hear an update on the Stalbridge footway project and agree any further action to be taken.

Richard Kaskow reported that he had received an email from Dorset Aquatics saying that they would not allow the footpath to run behind the hedge adjoining their property. Richard felt that Dorset Aquatics may be happy if the pertinent section of the hedge were removed completely. It was **agreed** that David Nichols and the Clerk would arrange to meet with Dorset Aquatics to try to resolve this situation.

Action 161205/2: DN & Parish Clerk

It was further **agreed** that the Clerk should contact all of the landowners involved to update them on the situation with this project.

Action 161205/3: Parish Clerk

8. Correspondence

a)	23/11/16	SCC	Results of the recent Speed Indicator Device located on the A30; to agree any further action to be taken.
Noted. The Clerk was instructed to find out if the time of day could be added to the SID results in future. Action 161205/4: Parish Clerk			
b)	28/11/16	SALC	Request to complete a survey on the idea of extending the Dependents' Carers allowance to Parish Councillors; to agree a member to complete the survey.
It was agreed that Sue Place would complete the survey on behalf of the Council. Action 161205/5: SP			
c)	30/11/16	SSDC	To discuss the naming of the road known as Camp Road and to agree how the Parish Council feels it should be named.
RESOLVED: It was proposed by David Nichols, seconded by Simon Cullum and unanimously agreed that the road should be officially known as Camp Road and that the Clerk should communicate this to SSDC accordingly. Action 161205/6: Parish Clerk			

9. Council Matters

- a) To discuss making arrangements for Christmas celebrations 2017 and agree any further action to be taken.

Carolyn Nichols reported that she had been approached by several parishioners to ask if the Parish Council had any plans to celebrate Christmas in the Parish. The matter was discussed and it was felt that a Community Group would be best placed to organise Christmas celebrations as they would be able to access more funding than the Parish Council. It was **agreed** that Carolyn Nichols would pursue this and report back to a future meeting.

Action 161205/7: CN

- b) To note that the Clerk has received the Village Hall accounts and to agree any further action to be taken.

Noted.

- c) To note that the Clerk and the Chairman have completed new Community Benefit Agreement forms in relation to the Bowden Lane Solar Park.

Noted.

- d) To review the practice of the Clerk travelling to Henstridge and Yenston to put agendas in the two notice boards and to consider nominating a member(s) to do this instead.

It was **agreed** that it would be more efficient for members of the council to put agendas in the notice boards. Ken Courtenay and John Graham volunteered to do this for the notice boards at the Bird in Hand and in Yenston respectively.

- e) To note that the Clerk will be on annual leave from 19/12/16 to 03/01/17 inclusive.

Noted.

- f) To agree members to plan and organise the Annual Parish Meeting.

Michael Player, Dennis Finch, Carolyn Nichols, David Nichols Sue Place and Ken Courtenay volunteered to plan and organise the Annual Parish Meeting. The Clerk was instructed to email these members to organise an initial meeting.

Action 161205/8: Parish Clerk

- g) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.

Peter Crocker had reported the following to the Clerk prior to the meeting:

- A light was still not working in one of the zebra crossing poles at St Nicholas School.
- The bollard in the centre of the road near the Bird in Hand was still not working and the nearby street lamp was flickering.
- 30 and 40 mph road markings needed to be repainted at various locations around the village and added to the roads where they were not present.

The Clerk was instructed to report these faults.

Action 161205/9: Parish Clerk

Michael Player reported that, at a recent Community Speedwatch meeting, he had been informed that County Highways were no longer going to maintain the SLOW markings painted onto roads, but would reinstate 30 and 40 markings where they had become faded.

- h) To hear any matters arising from playground inspection reports.

There were no matters arising.

- i) To receive reports from representatives (VHMC, Allotments, Community Speed Watch, Tree Warden, Other) and provide guidance as appropriate

Allotments – Simon Cullum reported that one of the allotment holders had extended his plot without permission and that he, Barry Paginton and the Clerk were dealing with the matter.

Community Speedwatch – Michael Player reported that he had recently attended the Area CSW meeting and had been informed that the enforcement team had recorded 48 offenders in Henstridge in one hour. All of these drivers would be prosecuted. This was the highest number of offenders recorded for the whole of Somerset, with the next highest being only nine. 10 speeding vehicles were recorded at the last CSW on the A30. CSWs had also taken place at the school both in the morning and afternoon. There were not many offenders, but Michael said that this location effectively publicised the CSW scheme. Signs warning motorists that CSW operates in our area had been put up and more were expected to be provided in

the near future. Surrounding parishes were also running CSW schemes, including Milborne Port and Templecombe, meaning that the wider area was well covered. It was planned to co-ordinate with other parishes to maximise the effectiveness of the CSW schemes as a whole. One repeat offender had been recorded so far and a new system was due to be introduced which would link all of the CSWs in Somerset, meaning that motorists who offended in different areas would be recorded as repeat offenders.

David Nichols asked if the Parish could purchase its own SID with a smiley face to indicate when motorists were travelling below the speed limit. Michael Player said that County Highways would have to supply this and the Clerk was instructed to make relevant enquiries.

Action 161205/10: Parish Clerk

Other – Simon Cullum reported that the war memorial chains need to be replaced and the Clerk was instructed to liaise with Pater Crocker to make sure this happened.

Action 161205/11: Parish Clerk

10. Finance

- a) To agree the budget for the 2017/18 financial year, including the Open Spaces budget and to agree the precept request as presented in the attached report.

The Clerk was instructed to make the following amendments to her report:

- Include an explanation of the rise in Income Tax and National Insurance payments, which was due to the current Clerk paying more tax than the previous Clerk.
- Add a new line to the earmarked reserves fund to save up for future Recreation Ground Maintenance.

Action 161205/12: Parish Clerk

The Clerk was further instructed to write an explanatory article for Wot's On.

Action 161205/13: Parish Clerk

RESOLVED: It was proposed by Simon Cullum, seconded by John Graham and unanimously agreed to approve the budget and precept request as presented.

- b) To note receipt of a grant application form from Henstridge Youth Club for the 2017/18 financial year and to agree an amount to give.

RESOLVED: It was proposed and unanimously agreed to award a grant of £1000 to Henstridge Youth Club for 2017/18.

- c) To consider giving a grant to South Somerset Citizens Advice for the 2017/18 financial year.

RESOLVED: It was proposed by Simon Cullum, seconded by Ken Courtenay and unanimously agreed to award a grant of £100 to South Somerset Citizens Advice for 2017/18.

- d) To approve the cashbook and bank account reconciliation for November 2016 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for November 2016, as verified by Dennis Finch, was approved and signed by the Chair.

- e) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Name	Detail	Amount
11b) 07/11/16	Somerset Community Justice Panel	Grant	£35.00
11f) 07/11/16	Royal British Legion	Remembrance Day wreath	£35.00
	NEST	Pension payments Nov & Dec 2016	£38.42
	Simon Cullum	Reimbursement for PPE (Combi helmets x 2)	£49.90

	Stalbridge Building Supplies	Hammerite & brush for swings	£23.37
	Grant Thornton	External Audit fee 2015/16	£360.00
	Staff	Salaries November 2016	£1,089.10
	Staff	Expenses November 2016	£163.52
	HMRC	Tax and NICs November 2016	£148.56

Simon Cullum took no part in discussions or voting for this item due to the previously declared interest.

All the cheque values were verified against the invoices presented by Carolyn Nichols and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Dennis Finch and David Nichols agreed as signatories.

11. Date of Next meeting – The next Parish Council meeting will be held on **Monday 9th January 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 29th December 2016.**

The meeting ended at 21:02



**Zoe Godden
Parish Clerk**