

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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NOTICE TO MEMBERS

You are summoned to attend the Meeting of Henstridge Parish Council at Henstridge Village Hall on Monday 5th December 2016 from 7.30pm.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. To receive any apologies for absence
2. To receive any declarations of interest in items on the agenda
3. To approve as a correct record the minutes of the previous meeting held on 7th November 2016.
4. To consider the following planning application:

Application number	Proposal	Applicant details
16/04173/FUL	Inclusion of 2 windows at first floor level, new backup generator and a small external canopy to the side elevation for rapid response vehicle (revised application).	Mr Bill Sivewright, Dorset And Somerset Air Ambulance, Henstridge Airfield, The Marsh, Camp Road, Henstridge

5. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	16/02415/FUL	Inclusion of 2No external windows at first floor level in the existing aircraft hangar accommodated by Air Ambulance and a small external canopy to the side elevation to provide winter weather protection for the rapid response vehicle.	Mr Bill Sivewright, Dorset and Somerset Air Ambulance, The Marsh, Camp Road, Henstridge	Granted with conditions
b)	16/02976/OUT	Outline application for the erection of a retirement bungalow with a new vehicular access onto Whitechurch Lane	Mrs E D G Heath, Land at Park House, Whitechurch Lane, Henstridge. BA8 0PA	Granted with conditions
c)	16/04063/FUL	Carry out works to widen access bridge.	Mr B Tegg, Land OS 6900 Part Plott Lane, Henstridge, BA8 0SN	Granted with conditions

d)	16/04153/FUL	Erection of a storage barn and extensions to the barn (part retrospective)	Mr James Ferrari, Quarry Farm, Sherborne Road, Henstridge. BA8 0PH	Granted with conditions
e)	16/04322/FUL	Erection of an extension to existing building for animal housing.	Mr & Mrs R Mogridge, Land adjacent Unit 8 Marsh Lane Trading Estate, Marsh Lane, Henstridge.	Granted with conditions

6. Reports

- a) To receive a report from PCSO John Winfield.
- b) To receive a report from Linda Jones, Volunteer Dog Warden and Environmental Warden.
- c) To receive County and District Councillor reports.

7. Matters deferred and arising from previous meetings:

- a) To note that no applications have been received for co-option to the Parish Councillor vacancy.
- b) To hear an update on the Stalbridge footway project and agree any further action to be taken.

8. Correspondence

a)	23/11/16	SCC	Results of the recent Speed Indicator Device located on the A30; to agree any further action to be taken.
b)	28/11/16	SALC	Request to complete a survey on the idea of extending the Dependents' Carers allowance to Parish Councillors; to agree a member to complete the survey.
c)	30/11/16	SSDC	To discuss the naming of the road known as Camp Road and to agree how the Parish Council feels it should be named.

9. Council Matters

- a) To discuss making arrangements for Christmas celebrations 2017 and agree any further action to be taken.
- b) To note that the Clerk has received the Village Hall accounts and to agree any further action to be taken.
- c) To note that the Clerk and the Chairman have completed new Community Benefit Agreement forms in relation to the Bowden Lane Solar Park.
- d) To review the practice of the Clerk travelling to Henstridge and Yenston to put agendas in the two notice boards and to consider nominating a member(s) to do this instead.
- e) To note that the Clerk will be on annual leave from 19/12/16 to 03/01/17 inclusive.
- f) To agree members to plan and organise the Annual Parish Meeting.
- g) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- h) To hear any matters arising from playground inspection reports.
- i) To receive reports from representatives (VHMC, Allotments, Community Speed Watch, Tree Warden, Other) and provide guidance as appropriate

10. Finance

- a) To agree the budget for the 2017/18 financial year, including the Open Spaces budget and to agree the precept request as presented in the attached report.
- b) To note receipt of a grant application form from Henstridge Youth Club for the 2017/18 financial year and to agree an amount to give.
- c) To consider giving a grant to South Somerset Citizens Advice for the 2017/18 financial year.
- d) To approve the cashbook and bank account reconciliation for November 2016 as presented.
- e) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Name	Detail	Amount
11b) 07/11/16	Somerset Community Justice Panel	Grant	£35.00

11f) 07/11/16	Royal British Legion	Remembrance Day wreath	£35.00
	NEST	Pension payments Nov & Dec 2016	£38.42
	Simon Cullum	Reimbursement for PPE (Combi helmets x 2)	£49.90
	Stalbridge Building Supplies	Hammerite & brush for swings	£23.37
	Grant Thornton	External Audit fee 2015/16	£360.00
	Staff	Salaries November 2016	£1,089.10
	Staff	Expenses November 2016	£163.52
	HMRC	Tax and NICs November 2016	£148.56

11. Date of Next meeting – The next Parish Council meeting will be held on **Monday 9th January 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 29th January 2017**.



**Zoe Godden
Parish Clerk**