

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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## PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 4<sup>th</sup> July 2016 from 7.30pm.

### AGENDA

- 1. Public Participation:** The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item. Press and public are invited to remain but have no right to speak unless specifically invited.

- 2. Apologies for absence.**

- 3. Declarations of interest.**

- 4. To approve as a correct record the minutes of the previous meeting held on 20/06/16.**

- 5. To consider the following planning applications:**

	Application number	Proposal	Applicant details
a)	16/02389/FUL	Resite garage, demolish existing single storey extension and loft conversion.	Mr & Mrs A Ottiwell, Copse House Cottage, Landshire Lane (West), Henstridge. DT10 2SB
b)	16/02415/FUL	Inclusion of 2No external windows at first floor level in the existing aircraft hangar accommodated by Air Ambulance and a small external canopy to the side elevation to provide winter weather protection for the rapid response vehicle.	Mr Bill Sivewright, Dorset and Somerset Air Ambulance, The Marsh, Camp Road, Henstridge

- 6. Recent SSDC Area East planning decisions:**

	Application number	Proposal	Applicant details	Current status
a)	15/04591/S73A	S73 application to amend Condition 3 of planning permission 14/03850/FUL to substitute plans and allow the first floor extension to be rendered	Mrs Oonagh Langrishe, Orchard View, Blackmoor Lane, Henstridge. BA8 0SW	Granted
b)	16/01350/FUL	A two-storey barn conversion.	Mr John Allen, Court Farm, Whitechurch Lane, Henstridge. BA8 0PA	Granted with conditions
c)	16/01742/FUL	Erection of a warehouse, security fence and use of land for storage.	Mr T LeMesurier, Land at Henstridge Airfield, The Marsh, Camp Road, Henstridge.	Withdrawn

d)	16/01873/FUL	Siting of temporary mobile home and attached porch for the duration of work relating to adjacent barn conversion.	Mr Matthew Homewood, Home Farm, Whitechurch Lane, Yenston. BA8 0NJ	Granted with conditions
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### 7. Other Planning matters

To hear a request from local residents for support with their opposition to a recently approved PAMB application for a dwelling in Plott Lane and decide any further action to be taken.

### 8. Matters deferred and arising from previous meetings:

To hear an update on the Stalbridge Road footway scheme; to decide any further action to be taken.

### 9. Correspondence

a)	12/06/16	Ms Latimer and Ms Elliott, Henstridge	Emails expressing disappointment at the lack of any Parish Council driven celebrations for the Queen's 90 <sup>th</sup> Birthday; to agree any further action to be taken.
b)	20/06/16	Bridget Hallett	Request for Parish Council to take part in the Space Jostle; to decide further action to be taken
c)	20/06/16	Somerset County Council	Invitation to complete a survey on the County Council's priorities and other key issues; to agree a member(s) to complete the survey.
d)	23/06/16	Henstridge Youth Club	Invitation to a barbeque and rounders game on Wednesday 10 <sup>th</sup> August, organised to thank groups who have supported the club financially; to agree members to attend.
e)	24/06/16	Leisa Kelly, Housing Development Officer (Rural), South Somerset District Council	Invitation to comment on the draft updated Rural Housing Action Plan 2016-18; to agree any comments the council wishes to make and nominate a member(s) to respond.
f)	29/06/16	Trudi Grant, Director of Public Health, Somerset County Council	Notification that the Joint Strategic Needs Assessment for Somerset has been published.

### 10. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To receive reports from District and County Councillors.
- c. To agree to start the co-option process for the one vacant position on the Parish Council.
- d. To hear information about Resilience Planning activity taking place in Henstridge and to agree to put together a business case to access free equipment from Somerset County Council; to agree a member(s) to take the lead and decide further action to be taken.
- e. To note that the Clerk has received advice from SALC regarding renewal of the trust deed and lease for the Village Hall and to agree further action.
- f. To hear a request from Steve Burrows to run a Family Activities day at the Recreation Ground on 27<sup>th</sup> July and to decide if this event can go ahead; to discuss a request for £425 to fund this event and agree an amount to award.
- g. To discuss repairs and upgrades to the CCTV system at the Village Hall at the request of the Vice-chair of the Village Hall Management Committee and to agree further action to be taken.
- h. To agree an addition to section 19 of the Standing Orders as follows:  
19 f) Where the value of a contract is likely to exceed £138,893 (or other threshold specified by the Office of Government Commerce from time to time) the council must consider whether the Public Contracts Regulations 2006 (SI No. 5, as amended) and the Utilities Contracts Regulations 2006 (SI No. 6, as

amended) apply to the contract and, if either of those Regulations apply, the council must comply with EU procurement rules.

- i. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- j. To hear any matters arising from playground inspection reports.
- k. To receive reports from representatives (VHMC, Footpaths, Tree Warden, Other) and provide guidance as appropriate

#### 11. Finance

- a. To note that the broadband provider for the Village Hall has been changed to bOnline and that the new monthly cost will be £17.27.
- b. To discuss the matter of work place pension provision; to decide if the council should choose to set up its own pension scheme and to choose from three providers or to decide to use Tailored Auto Enrolment at a cost of £199 to set up the pension scheme on the Council's behalf.
- c. To choose from three quotes for Parish Council insurance.
- d. To agree that cheques for August salaries can be signed before the next meeting in September.
- e. To note the quarterly budget summary.
- f. To approve the cashbook and bank account reconciliation for June 2016 as presented.
- g. To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Name	Detail	Amount
	Plusnet	Village Hall broadband	£34.20
8a) 05/10/15	The Consortium	Rounders set for Youth Club	£63.59
	David Nichols	Mileage Nov 15 to May 16	£142.20
	Ring Street Filling Station	Fuel for mowers	£24.29
	Stalbridge Building Supplies	Hazard tape x 2	£17.49
	Viridor	2 x cemetery skip collections	£178.20
6a) 21/03/16 (OS)	Stalbridge Timber Supplies Limited	Timber, nails etc for use by PPLO for repairs	£175.61
7b) 25/04/16 (OS)	Glendale Grounds Management Limited	Weed killing at Recreation Ground	£476.45
11e) 06/06/16	Somerset Rural Youth Project	Grant towards Youth Day (16 Aug 2016)	£100.00
8f) 20/06/16 (OS)	Outdoor Play Southwest	Repair to wetpour in play area	£234.00
	Staff	Salaries June 2016	£1,096.04
	Staff	Expenses June 2016	£109.27
	HMRC	Tax & NICs June 2016	£149.96

**12. Date of Next meeting** –The next Parish Council meeting will be held on **Monday 5<sup>th</sup> September 2016**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25<sup>th</sup> August**.



**Zoe Godden**  
Parish Clerk