

# HENSTRIDGE PARISH COUNCIL

Clerk: Ian Treece; Rivendell, New Street, Marnhull, Sturminster Newton  
DT101NP Tel: 07745 270285

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**Approved minutes of the Parish Council Meeting held at the Henstridge Village Hall on Monday 3<sup>rd</sup> November 2014**

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## Present

**Councillors:** David Nichols (chair), Carolyn Nichols, Michael Petheram, James Fitch, Geoff Jarvis, Jean Oswick, Sue Place (from 19:04)

**Clerk:** Ian Treece

**There were 4 members of the public in attendance for the beginning of the meeting.**

The meeting began at 19:01.

**The Chair postponed the public section of the meeting to Agenda Item 7, with the agreement of the members of the public there present.**

### 1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Adam Temperton, Paul Brighten, Simon Cullum and David Rabone.

**RESOLVED:** It was proposed and unanimously agreed to approve the reasons for apology as provided.

### 2. Declarations of Interest.

Geoff Jarvis declared a personal and pecuniary interest in Agenda Item 4(b).

### 3. To approve as a correct record the minutes of the previous meeting held on 14.10.14.

**RESOLVED:** It was proposed and unanimously agreed to accept the minutes without amendment. The Chair signed the minutes along with the approved minutes of the meeting held on 06/10/14.

### 4. To consider the following planning applications:

	Application Number	Proposal	Applicant
a)	14/04474/FUL	Erection of a timber framed conservatory.	Mr. & Mrs Smith, 4 Wessex Court, Henstridge BA8 0AU
<b>RESOLVED:</b> It was proposed and agreed that no objection be raised to this application.			
b)	1404694/FUL	Erection of building and use of land for steelwork fabrication.	Mr. Kevin Wigley, Land at Henstridge Airfield, The Marsh Camp Road, Henstridge
<b>RESOLVED:</b> It was proposed and agreed that no objection be raised to this application. Geoff Jarvis took no part in the discussion or vote on this item.			

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## 5. Recent South Somerset District Council Area East decisions:

	Number	Proposal	Applicant	SSDC Decision
a)	14/03649/FUL	Installation of 2 velux windows on south elevation of dwelling.	Mrs. B. Lynes, Easthall, Templecombe Road, Henstridge BA8 0NG	Permission granted subject to conditions.
a)	14/03850/FUL	Erection of a first floor extension, raising and re-roofing of sunroom.	Ms Oonagh Langrishe, Orchard View, Blackmoor Lane, Henstridge BA8 0SW	Permission granted subject to conditions.

**Noted.**

## 6. Planning Correspondence. None received.

## 7. Matters deferred and arising from previous meetings:

- a. **To hear an update from the Clerk on the Traffic Calming scheme on the A357 Stalbridge Road; to receive a communication from HALT; to decide any further action to be taken.**

The Clerk reported on his contacts with the landowners adjoining the western side of the A357 Stalbridge Road between Landshire Lane and the start of the footpath. Two of the three landowners had indicated a willingness to release a strip of land to allow the construction of a footpath along the western side of Stalbridge Road. However, the third landowner had indicated, via their agent, that this would be too complicated and expensive because of the agricultural tenancy in place on that land.

The Clerk also reported that Somerset County Council had indicated that they were prepared to wait for the Parish Council to make a decision on the traffic calming scheme and/or other works and that this would not necessarily prejudice funding for the scheme(s).

Finally, the Clerk reported the receipt of a letter from HALT which he summarised.

The Chair then opened the public section of the meeting so that those present could comment on the matter under discussion.

Following comments from members of the public, there was further discussion on the most effective way forward. There was a clear agreement from HALT to the general approach being adopted by the Council and agreed at the previous meeting of the Council. HALT indicated that they would be prepared to assist in any trial of traffic light controls in the narrow carriageway between Vale Street and Furge Lane.

### **RESOLVED: It was proposed and unanimously agreed that:**

- (1) **The Clerk be instructed to contact the tenant of the third landowner to discuss their response prior to responding to their agent's letter to attempt to persuade the landowner to co-operate in the provision of a footpath.**
- (2) **Subject to the outcome of (1) above, the Clerk be instructed to request that Somerset County Council design and progress an holistic traffic scheme for Henstridge, containing the following elements:**

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- a. a permanent 20mph speed limit outside the school, ideally with a pelican crossing to replace the existing zebra crossing;
  - b. the provision of a footpath on the western side of the A357 Stalbridge Road from the southern end of the existing footpath to link with the existing footpath on the Dorset side of the county boundary;
  - c. the moving of the 30mph limit southwards to the county boundary, along with the re-siting of the existing southernmost pinch point southwards beyond Pantiles, with speed bumps between that pinch point and the other existing pinch point;
  - d. the provision of a traffic control scheme for the narrow carriageway between Vale Street and Furge Lane, preferably including a footpath, with an initial trial of traffic lights for this stretch of the highway to evaluate whether they would be the best solution.
- (3) The Clerk be instructed to liaise with Michael Petheram and Somerset County Council over the implementation of the existing temporary 20mph limit outside the school and the non-operation of the warning lights.

3 members of the public left the meeting at this point.

## 8. Correspondence

a.	20/10/14	South Somerset CAB	Open evening invitation, 18 <sup>th</sup> November
<b>Any councillor wishing to attend to let the Clerk know by 5<sup>th</sup> November,</b>			
b.	21/10/14	Woodland Trust	Newsletter – already copied to members
c.	23/10/14	SSDC	Health & Wellbeing newsletter – already copied to members
d.	23/10/14	SSDC	Questionnaire re digital access to Revenues & Benefits Service
e.	27/10/14	Rural Services Network	Weekly Digest – already copied to members
f.	27/10/14	Dorset County Council	Minerals & Waste Plan
g.	27/10/14	SSDC	BT programme of pay phone removals
h.	27/10/14	David Rabone	Trailway News October 2014
i.	27/10/14	Think Broadband	Weekly news summary – already copied to members

Noted.

## 9. Council Matters

- a. To receive a visit/report from a local police representative.

No police representative was present.

- b. **School parking in Park Road and village hall car park:** David Rabone has requested that this item be placed on the agenda.

In the absence of David Rabone, deferred to the next meeting.

- c. To discuss any matters arising from playground and skate park inspection reports and agree any actions arising.

There were none to report.

- d. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.

There were none to report.

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- e. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate.

There was nothing to report.

Councillors Geoff Jarvis and James Fitch left the meeting at this point.

## 11. Finance

- a. To approve the cashbook and bank account reconciliation for September and October 2014 as presented.

The cashbook reconciliation for September was with the internal auditor and, therefore, unavailable.

**RESOLVED:** The Cash Book and Bank Reconciliation for October 2014, as verified by Jean Oswick, was approved and signed by David Nichols.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.

The Clerk reported on the transfers that had taken place.

**Noted and approved.**

- c. To approve the following accounts for payment and two signatories for cheques:

Madasafish	Internet and telephone services 24.09.14 to 23.10.14	£31.99
PlusNet	Broadband for Village Hall – 19.10.14 to 18,11,14	£24.90
Poppy Appeal	Donation for wreath to be laid by Chairman of the Council	£30.00
TF Plant & Tool Hire	Hire of midi skip for clearance of hedge etc to front of village hall car park as part of fencing works	£156.00
Henstridge WI	Refreshments for Parish Plan event, 20/09/14	£100.00
Ring Street Filling Station	Fuel for mowers	£20.29
C&G Tarmac	Patching work to village hall car park	£1,422.00
Staff	Wages and expenses for October 2014	£755.90
HMRC	Income Tax and NI for October 2014	£158.40

The cheque values were verified against the invoices presented by James Fitch and the invoices signed as a correct match.

**RESOLVED:** The above accounts were approved for payment and Jean Oswick agreed as signatory and countersigned by David Nichols.

- d. Income  
Non received.

**Noted.**

## 12. Personnel Matters:

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**a. To receive a report from the Clerk on the standard hours of work for the Clerk.**

At the meeting of the Open Spaces Committee on 30<sup>th</sup> September, the Committee recommended that “**the full Council be requested to review the contracted hours of the Clerk in view of the likely workload resulting from the creation of the Open Spaces Committee**”.

**RESOLVED:** It was proposed and unanimously agreed that the contracted hours of the Clerk be increased to 22.5 hours per week with effect from 01/11/14, with a review to take place in April 2015.

**13. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 1<sup>st</sup> December 2014**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 20<sup>th</sup> November**.

**The meeting closed at 19:56.**

**Agreed and signed by the Chair** \_\_\_\_\_

**Date** \_\_\_\_\_