

HENSTRIDGE PARISH COUNCIL

Clerk: Ian Treece, Rivendell, New Street, Marnhull,
STURMINSTER NEWTON DT10 1NP Tel: 07745 270285

e-mail: clerk@henstridgeparishcouncil.org.uk
www.henstridgeparishcouncil.org.uk

Approved minutes of the Parish Council Meeting held at the Henstridge Village Hall on Monday 6th October 2014

Present

Councillors: Paul Brighten, Carolyn Nichols, Sue Place, Michael Petheram, Peter Crocker, Simon Cullum, James Fitch, Paul White, David Rabone

Clerk: Ian Treece

Councillor William Wallace

There were 5 members of the public in attendance for the beginning of the meeting.

2 members of the public left after the public comment section of the meeting.

The meeting began at 19:15

1. Election of chairman

In the absence of the Chair and Vice Chair, the Council voted to elect a Chair for the meeting.

RESOLVED: It was proposed and unanimously agreed that Simon Cullum be elected Chair for the meeting.

2. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Adam Temperton, Jean Oswick, Geoff Jarvis and David Nichols.

RESOLVED: It was proposed and unanimously agreed to approve the reasons for apology as provided.

3. Declarations of Interest.

Carolyn Nichols and Jim Fitch declared a personal interest in Agenda Item 6(a) (Minute 7(a)). Peter Crocker declared a personal and pecuniary interest in Agenda Item 11(b) (Minute 12(b)). Michael Petheram declared an interest in Agenda Item 6© (Minute 7(c)).

4. To approve as a correct record the minutes of the previous meeting held on 01/09/14.

RESOLVED: It was proposed and unanimously agreed to accept the minutes without amendment.

5. To receive the minutes of the meeting of the Open Spaces Committee held on 30.09.14.

Simon Cullum, as Chair of the Open Spaces Committee, introduced the minutes. Regarding Minute 6d Councillor William Wallace suggested that seed money of approximately £2,000 might be available for the green gym project but that this money would need to be spent by the end of November 2014.

6. To consider a request from the Chair of the Open Spaces Committee to increase the membership of the Committee from 4 to 5 members.

RESOLVED: It was proposed and unanimously agreed that the membership of the Open Spaces Committee be increased to 5 members and that David Nichols be appointed to the Committee.

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7. To consider the following planning applications:

	Application Number	Proposal	Applicant
a)	14/03850/FUL	Erection of a first floor extension, raising and re-roofing of sunroom.	Ms Oonagh Langrishe, Orchard View, Blackmoor Lane, Henstridge. BA8 0SW
RESOLVED: It was proposed and agreed that no objection be raised to this application.			
b)	14/04174/FUL	Use of land for the erection of a building to house biomass central heating boiler and fuel store.	Mr. Colin Fisher, Cavokay House, Marsh Lane, Henstridge BA8 0TQ
RESOLVED: It was proposed and agreed that no objection be raised to this application.			
c)	14/04277/FUL	Erection of a garden room in the back garden.	Mr. Michael Petheram, The Cottage, Chapel Lane, Yenston BA* 0NH
RESOLVED: It was proposed and agreed that no objection be raised to this application.			
Michael Petheram left the meeting and took no part in the discussion or voting on this item.			

2 members of the public left at this point.

8. Planning Decisions: recent South Somerset District Council Area East Decisions

	Number	Proposal	Applicant	SSDC Decision
a)	14/03650/PAMB	Prior approval for change of use of agricultural building to dwellinghouse.	Mrs. R Wall, Home Farm, Whitechurch Lane, Yenston BA8 0NJ	Application Refused

Noted.

9. Planning correspondence

None received.

Noted.

10. Matters deferred and arising from previous meetings:

- a. To hear an update from the Clerk and Michael Petheram on the Traffic Calming scheme on the A357 Stalbridge Road; to decide any further action to be taken.

Michael Petheram reported on progress since the last Council meeting and the Council had before them a report prepared by the Clerk in liaison with Michael Petheram. Councillor William Wallace clarified certain aspects of Somerset County Council's approach to this matter.

RESOLVED: It was proposed and unanimously agreed that a special meeting of the Parish Council be convened by the Clerk in the week commencing 13th October 2014 to look in more detail at the County Council's proposed traffic calming scheme and to consider this and other aspects of traffic management in Henstridge and Yenston.

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- b. To receive an update from the Clerk on the antisocial behaviour at the skate park reported to the last meeting of the Council.

The Clerk reported that there had been no further incidents and that CCTV footage had failed to show anyone who might have been involved. He also thanked South Somerset District Council for their assistance in cleaning and disinfecting the skate park shelter.

11. Correspondence

a.	05/09/14	Community Council for Somerset	Invitation to AGM and Showcase Event
Noted. Any member wishing to attend to inform the Clerk.			
b.	05/9/14	Somerset Waste Partnership	Monthly Briefing
Noted.			
c.	08/09/14	Came & Company	"Council Matters"
Noted.			
d.	09/09/14	SSDC	Invitation to a Housing Assembly organised by South Somerset Together on 23 rd October at the SSDC offices, Yeovil.
Michael Petheram and David Rabone to attend.			
e.	09/09/14	Glastonbury Town Clerk	Sources of community funding
Noted.			
f.	11/09/14	LightTouch	Arrangements for quarterly internal audit meetings.
Noted.			
g.	12/09/14	SALC	Updates to SALC website
Noted.			
h.	15/09/14	SSC Highways	Closure of Shoredown Lane, Milborne Port.
Noted.			
i.	16/09/14	Information Commissioner	Confirmation of renewal of data protection registration.
Noted.			
j.	16/09/14	Henstridge Cricket Club	s106 funding
Noted.			
k.	19/09/14	Wessex Strut	Wessex Strut Newsletter
Noted.			
l.	24/09/14	Jenny Bates	Traffic works for temporary 20mph limit by school
Noted.			
m.	24/09/14	Mr. D Ducoin	Request for telephone number
Noted.			
n.	26/09/14	Louise King, SCC Highways	Traffic calming measures
Noted.			
o.	26/09/14	SSDC	Invitation to Gold Star Awards event
Noted.			
p.	03/10/14	SSDC	Invitation to Council Tax Town and Parish Workshop
The Clerk and Michael Petheram to attend.			
q.	06/10/14	Community Council for Somerset	Newsletter
Noted.			

12. Council Matters

- i. To receive a visit/report from a local police representative.

No police representative was present.

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- ii. **To receive a report from the Clerk on the erection of fencing between the recreation ground and the car park in Henstridge and incidents related to this matter.**

The Clerk reported on the completion of the fencing and the problems experienced due to the fact that the path to the play area had not been constructed as originally envisaged. The Clerk requested clarification as to whether the locking of the gate to the car park would now cease.

RESOLVED: It was proposed and agreed that the car park gates be left unlocked for a trial period of three months.

Peter Crocker took no part in the discussion or vote on this item.

- iii. **To receive a report from the Clerk on the erection of new fencing between the car park and the road at Henstridge Village Hall.**

The Clerk reported on the successful completion of this work. The Clerk also reported that he had authorised additional expenditure of £228 for the hire of a mini digger and a skip to facilitate the removal of the matted, solid mass of debris at the far end of the car park. There was some discussion regarding the possible erection of a sign at the entrance to the village hall and recreation ground.

Noted.

RESOLVED: It was proposed and agreed that the Clerk's action be approved.

- iv. **To receive a report from the Clerk on the patching works to the car park at the Village Hall.**

The Clerk reported the completion of this work.

Noted.

- v. **To discuss the appointment of a temporary replacement representative on the Village Hall Management Committee and to review communications and liaison with the VHMC.**

RESOLVED: It was proposed and agreed that David Rabone act as the temporary representative on the VHMC in Jean Oswick's absence.

- vi. **To receive a progress report from Simon Cullum on the Parish Plan.**

Simon Cullum reported on the public events held in September and commented that the data from these was currently being analysed.

Noted.

- vii. **To discuss any matters arising from playground and skate park inspection reports and agree any actions arising.**

There were none to report.

- viii. **To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

A number of items were identified that had previously been notified to SCC. It was suggested that the Clerk should contact William Wallace if no action persisted.

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- ix. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate

There was nothing to report.

13. Finance

- i. To approve the cashbook and bank account reconciliation for August 2014 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for July 2014, as verified by Carolyn Nichols, were approved and signed by Paul Brighten. The bank statement for September 2014 had not been received.

- ii. To agree and approve transfers of funds between Parish Council accounts as presented.

The Clerk reported on the transfers that had taken place.

Noted and approved.

- iii. To approve the following accounts for payment and two signatories for cheques:

Madasafish	Internet and telephone services 24.08.14 to 23.09.14	31.99
South Somerset District Council	Annual playground inspection	57.60
K M Dyke	Clear and spray allotment	300.00
Balsam Centre	Donation in respect of work for Parish Plan	20.00
Mogers Drewett	Legal advice in relation to 1952 conveyance	668.00
Simon Cullum	Expenses for Parish Plan – signs and refreshments for public event	189.88
Grant Thornton	2014 external audit fees	240.00
Canon	Printer rental	29.75
Henstridge Village Hall	Hire of hall for Parish Plan events	54.00
Clive Trowbridge Carpentry & Building	Fencing at village hall car park	1888.80
Sherborne Fencing Ltd.	Fencing between car park and recreation ground	1892.72
Madasafish	Internet and telephone services 24.09.14 to 23.10.14	32.18
Staff	Wages and expenses for September 2014	832.79
HMRC	Income tax and National Insurance for September 2014	185.42

The cheque values were verified against the invoices presented by Michael Petheram and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Paul Brighten agreed as signatory and countersigned by Adam Temperton after the meeting.

- iv. Income

There was no income to report.

14. Date of Next meeting – The next Parish Council meeting will be held on **Monday 3rd November 2014**. All items for inclusion on the agenda and all items to be listed under issues

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arising from previous meetings must be received by the Clerk by 9.00am on Thursday 23rd October.

The meeting closed at 21:03.

Agreed and signed by Chair _____

Date _____