

HENSTRIDGE PARISH COUNCIL

Clerk: Ian Treece, Rivendell, New Street, Marnhull,
STURMINSTER NEWTON DT10 1NP Tel: 07745 270285

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall on Monday 1st September 2014

Present

Councillors: David Nichols, Carolyn Nichols, Sue Place, Michael Petheram, Peter Crocker, Simon Cullum, James Fitch

Clerk: Ian Treece

PCSO John Winfield

Linda Jones

There were 2 members of the public in attendance for the beginning of the meeting.

The meeting began at 19:00

In the absence of the Chairman, David Nichols took the chair.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Adam Temperton, Jean Oswick and Paul Brighten.

RESOLVED: It was proposed and unanimously agreed to approve the reasons for apology as provided.

2. Declarations of Interest.

Simon Cullum declared a pecuniary interest in Item 8(ii).

3. To approve as a correct record the minutes of the previous meetings held on 04/08/14.

RESOLVED: It was proposed and unanimously agreed to accept the minutes without amendment.

RESOLVED: It was agreed to bring item 10(ii) to this point in the meeting to allow PCSO John Winfield to speak.

PCSO Winfield reported that he was following up reports of anti-social behaviour around the skate park and requested access to the CCTV footage for the evening of 27th August and the weekend of 30th/31st August. He also updated the Council on the provision of speed enforcement measures in and around Henstridge. Finally, he commented on certain door-to-door sales persons operating in the area and warned the public to be on their guard.

RESOLVED: It was agreed to bring item 10(i) to this point in the meeting to allow Linda Jones to speak.

Linda Jones reported that there had been very few problems with dog fouling on the recreation ground since her last report. She commented that she dealt with a number of instances of litter and reported on the problems of anti-social behaviour at the skate park, referred to previously by PCSO Winfield.

PCSO Winfield and Linda Jones left the meeting at this point.

RESOLVED: It was agreed to bring item 8(i) to this point in the meeting to allow members of the public to speak.

Sue Place reported that she had eventually established that Geoff Jarvis had not approached the owners of Roundhill Lodge and had made no progress on the matter.

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Mike Petheram reported on meetings he had held with Somerset County Council Highways and that, in his view, there was interest in taking a more holistic view of traffic issues in Henstridge on the back of the proposals to amend the traffic calming scheme currently in place. This could include traffic controls around the narrow section of Stalbridge Road, an extension of the proposed 20mph speed limit and works to the carriageway and pavements to make the centre of Henstridge safer for both motorists and pedestrians.

RESOLVED: It was unanimously agreed that the Clerk in liaison with Mike Petheram be instructed to prepare an alternative scheme for traffic measures in Henstridge and report back to the next meeting of the Council.

The 2 members of the public left the meeting at this point.

4. To consider the following planning application:

	Application Number	Proposal	Applicant
a)	14/03649/FUL	Installation of 2 velux windows in south elevation of dwelling	Mrs B Lynes, Easthall, Templecombe Road Henstridge BA8 0NG
RESOLVED: Unanimously agreed that no objection be raised.			

5. Planning correspondence
None received.

6. Planning Decisions: recent South Somerset District Council Area East Decisions

Application number	Proposal	Applicant details	Current status
14/02322/FUL	Conversion of outbuilding to dwelling.	Mr. & Mrs. Bentley-Marchant, Elmbrook, Whitechurch Lane, Yenston.	Accepted with conditions
14/0305/FUL	Form new window opening to first floor west elevation - retrospective	RM Mogridge Contracting Ltd., Unit 8, Marsh Lane Trading Estate, Henstridge. BA8 0TG	Accepted with conditions
14/02759/FUL	Demolition of semi-detached dwelling and erection of 2 no. replacement dwellings.	Mr Mark Clitherow, 22 Woodhayes, Henstridge. BA8 0RZ	Accepted with conditions

Noted.

7. To consider and approve the terms of reference for the Open Spaces Committee.

RESOLVED: It was unanimously agreed that the terms of reference for the Open Spaces Committee would be as set out in the report accompanying the Agenda (copy appended to these minutes). The Chair of the Open Spaces Committee reported that the first meeting of the committee would take place on Tuesday 16th September, starting at 6.30pm at the allotments on Furge Lane.

8. Matters deferred and arising from previous meetings:

- i. To hear a report from Sue Place on the traffic calming scheme on A359 Stalbridge Road.

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This matter was dealt with after item 3 above.

- ii. **To decide if the Council wishes to make a grant to Henstridge Defibrillation Project; if so, to decide an amount to donate and sign a cheque accordingly.**
The Council had considered this request at its last meeting and deferred a decision pending further information on the availability of Project Account monies that could be used for this purpose. The Clerk reported that there was currently £17,859.59 in the Project Account.

RESOLVED: It was unanimously agreed that a grant of £2,000 be given to the Henstridge Defibrillator Project in recognition of its benefits for the local community and that a cheque be immediately raised and signed accordingly.

Simon Cullum took no part in the debate or voting on this item.

9. Correspondence

(i)	12/08/14	Mr. R. Ball, Meadow Close, Henstridge	Complaint about height of neighbour's hedge.
RESOLVED: It was unanimously agreed that the Clerk be instructed to write to Mr. Ball, explaining that the Parish Council has no powers in respect of trees and suggesting that he first speak to the owner of the trees in question and, if that is not satisfactory, to approach the Tree Officer at South Somerset District Council.			
(ii)	18/8/14	Avon & Somerset Police & Crime Commissioner	Newsletter for July 2014
Noted.			
(iii)	20/08/14	Somerset County Council	Chairman's Award for Service to the Community – seeking nominations.
RESOLVED: It was agreed, with 1 abstention, that Bridget Hallett be nominated for the award. Sue Place agreed to complete the nomination form.			
(iv)	20/08/14	Somerset County Council Highways	Delay to road closure, A357
Noted.			

10. Council Matters

- i. **To receive a visit/report from a local police representative.**

This matter was dealt with after item 3 above.

- ii. **To receive an update from Linda Jones regarding dog fouling at the recreation ground.**

This matter was dealt with after item 3 above.

- iii. **To discuss and agree meeting dates for next year. The clerk has provisionally listed the following dates:**

Main Council Meeting	Interim Council Meeting if necessary
05/01/15	19/01/15
02/02/15	16/02/15
02/03/15	16/03/15
06/04/15	20/04/15
16/05/15*	23/05/15 (APM)
01/06/15	15/06/15

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06/07/15	20/07/15
03/08/15**	
07/09/15	21/09/15
05/10/15	19/10/15
02/11/15	16/11/15
07/12/15	21/12/15

* Following elections

** Suggest that the Council takes a break from meetings during August, but reserves this date in case an urgent meeting is required.

RESOLVED: It was proposed and unanimously agreed to accept these dates.

- iv. **To receive a progress report from Simon Cullum on the Parish Plan; to hear a report from the Parish Plan Working Group on highways issues arising from the Parish Plan discussions.**

Simon Cullum reported on the work of the Parish Plan Working Group thus far and commented on the trial consultation run at Woodhayes and the further sessions planned for 19th and 20th September. He reported that, amongst other things, there appeared to be demand for improved traffic measures, as previously reported, for an outdoor gym

Noted.

- v. **To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

The following items were reported by councillors:

- Flooding
- Overgrown trees on Woodhayes Way leading from A357 to Woodhayes;
- Gulleys choked by weeds, etc. between the Fountain and Cotton Corner;
- Use of Marsh Lane by HGVs despite signs saying it is not suitable;
- Road surface cracking on A30 on railway bridge.

Noted.

- vi. **To receive the annual playground inspection report and risk assessment as prepared by South Somerset District Council.**

The Clerk reported that there were no matters arising from the annual report to be addressed.

Noted.

- vii. **To discuss any matters arising from playground and skate park inspection reports and agree any actions arising.**

The Clerk reported that there had been 2 incidents of anti-social behaviour around the skate park. Glass bottles had been smashed all over the skate park during the previous week (probably on Wednesday evening). The Clerk reported that he had completed the clean-up of the area, removing all glass. Over the weekend dog faeces had been smeared across the skate park shelter, on the windows, walls and seats. SSDC had been asked to assist with the cleaning.

Noted.

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- viii. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate.

TREE WARDEN – Simon Cullum reported that there was a dead apple tree in Vale Wood but this currently presented no danger. He also commented on an approach by a resident of Henstridge regarding maintenance of the leylandii hedge bordering the recreation ground. He reported that there was no urgent need to undertake work at this stage.

Noted.

11. Finance

- i. To approve the cashbook and bank account reconciliation for July 2014 and August 2014 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for July 2014, as verified by Carolyn Nichols, were approved and signed by the Chair. The bank statement for August 2014 had not been received.

- ii. To agree and approve transfers of funds between Parish Council accounts as presented.

The Clerk reported on the transfers that had taken place.

Noted and approved.

- iii. To approve the following accounts for payment and two signatories for cheques:

Stalbridge Building Supplies Ltd.	Supply of weedkiller, paint, paintbrushes and end caps	£43.80
Henstridge Cricket Club	Grasscutting for the Recreation Ground, 2014 – first instalment	£756.89
Henstridge Village Hall	Hire of hall for meetings, Jan-Jun 2014	£124.75
Wot's on in Henstridge	Advert for parish plan public meetings	£80.00
Staff	Wages and expenses, August 2014	£728.41
HMRC	Income tax and National Insurance. August 2014	£158.40
Back To The Lab Limited	Painting skatepark	£1,865.42
Henstridge Defibrillator Project	Grant – as agreed under Item 8(ii).	£2,000.00

The cheque values were verified against the invoices presented by Peter Crocker and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Dave Nichols agreed as signatory and countersigned by Adam Temperton after the meeting..

iv. Income

R Smith	Rent for allotment plot 20	£15.00
K Gallaway	Part-year rent for allotment plot 5	£7.50
Peter Jackson Funeral Services	Purchase of ashes plot	£51.00
Lloyds Bank	Interest on bank accounts	£2.87
Peter Jackson Funeral Services	Purchase of burial plot and interment	£464.00

Noted.

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12. **RESOLVED:** It was proposed and unanimously agreed that the press and public be required to leave the meeting at this time due to the personal nature of the business to be transacted, as required by Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

13. Employment

- i. To consider a report by the Clerk on the payment of a home working allowance.

RESOLVED: It was proposed and unanimously agreed that a home working allowance be paid to the Clerk as proposed.

- ii. To consider a request by the Clerk to accept additional paid employment.

RESOLVED: It was proposed and unanimously agreed that permission be granted.

14. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 6th October 2014**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25th September**.

The meeting closed at 20.42.



Ian Treece
Parish Clerk