

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

Approved minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 3rd March 2014

Present

Councillors: Adam Temperton (chair), David Nichols, Carolyn Nichols, Paul White, Simon Cullum, Peter Crocker and Paul Brighten (from 19:06).

Clerk: Zoe Godden

There was 1 members of the public in attendance for the beginning of the meeting.

The meeting began at 19:00.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from David Rabone, Sue Place, Geoff Jarvis, Jim Fitch and Jean Oswick.

RESOLVED: It was proposed and agreed to accept the reasons for absence.

2. Declarations of Interest.

David and Carolyn Nichols declared a personal interest in item 4c.
Peter Crocker declared a personal interest in item 8d.

3. To approve as a correct record the minutes of the previous meeting held on 03.02.14.

RESOLVED: It was proposed and agreed to accept the minutes without amendment.

It was agreed to move item 8b to this point in the meeting to allow Linda Jones to speak.

8b) To hear a report from Linda Jones regarding the dog-fouling situation at the recreation ground.

Linda Jones informed the council that she has been monitoring the recreation ground and that the situation is good at the moment. The clerk had contacted Linda about complaints from Mrs Thompson of fouling near Quiet Corner Farm. Linda told the council that she has been monitoring the situation there and has noted that SSDC have put up signs and marked instances of fouling. Linda has been to visit Mrs Thompson and they have organised Responsible Dog Owner training, which will take place at the village hall. This will possibly take place on Wednesdays and will be advertised locally. It is hoped that, over time, this will help to reduce dog fouling in the area.

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Simon Cullum thanked Linda for her continuing support and hard work. Adam Temperton asked if Linda would be happy to continue to monitor the dog fouling situation on behalf of the council and she agreed to do so.

19:06 - Paul Brighten arrived at the meeting.

4. To consider the following planning applications or additional information for plans already considered:

| | Application Number | Proposal | Applicant |
|--|--------------------|---|---|
| a) | 14/00409/FUL | The erection of a warehouse | Mr T Le Mesurier, Greenbest Ltd, Unit 2, The Marsh, Camp Road, Henstridge |
| RESOLVED: It was proposed and agreed to fully support approval of this application. | | | |
| b) | 14/00410/FUL | Removal of portions of flat roof and replacement with pitched roofs | Mr and Mrs Ball, 1 Meadow Close, Henstridge. BA8 0SY |
| The clerk confirmed that no comments had been received from the public. | | | |
| RESOLVED: It was proposed and agreed to support approval of this application. | | | |
| c) | 14/00360/FUL | Erection of a free range egg unit associated packing area and feed bins | M B Crocker Ltd, Landshire Foods, Landshire Lane, Henstridge |
| RESOLVED: It was proposed and agreed to fully support approval of this application. | | | |
| d) | 14/00710/FUL | Erection of an agricultural livestock building | RCI and I Hunt, Elm Farm, Common Lane, Yenston. BA8 0NB |
| RESOLVED: It was proposed and agreed to fully support approval of this application. | | | |

5. Recent South Somerset District Council Area East and appeal decisions:

| | Application Number | Proposal | Applicant | Current status |
|---|----------------------------|--|--|-------------------------|
| a) | 13/04135/FUL | Erection of a free range egg unit associated packing area and feed bins. | M B Crocker Ltd, Landshire Foods, Landsire Lane, Henstridge, BA8 0TN | Withdrawn |
| b) | 13/04909/FUL | Extension to annexe | Darren Morris, Denevale, Vale Street, Henstridge. BA8 0SQ | Granted with conditions |
| The clerk was instructed to write to William Wallace and Tim Inglefield expressing the council's severe disappointment that, after hearing residents' objections at the January 2014 meeting, this was not raised for the AE meeting via the proper channels. | | | | |
| c) | APP/R3325/A/ 13/2201197 | Appeal in respect of application 13/00542/FUL - Demolition of existing bungalow and the erection of 2 semi detached houses with parking spaces, turning space and vehicular access (Revised Application) | Mr R Taylor, High Furlong, Lime Kiln Lane, Henstridge. BA8 0RY | Dismissed |

Noted.

6. Matters deferred and arising from previous meetings:

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- a) To inform the council that the first parish Plan Steering Group meeting will take place on Monday 17 March.

Noted.

- b) To hear an update on the installation of CCTV, external lighting and Broadband at the village hall.

Adam Temperton informed the council that the new CCTV and external lighting system is up and running. The new telephone line to make Broadband available at the village hall is due to be installed on 10 April. The router will be set up as an open wifi hotspot. It will be set up to restrict any content to an age rating of 12. There will be a password for users of the hall to allow unrestricted access.

- c) To hear an update on Emergency Planning in the community; to decide any further action to be taken.

The clerk informed the council that she had been invited to meet with the WI, SCC, Village Hall and Church representatives regarding the use of the village hall as an Emergency Accommodation Centre. This would mean that, in the event of an emergency in either Henstridge or the wider area, the hall could be used as place for people to stay until it is safe for them to go home. Information was received relating to possible grants for the purchase of necessary equipment and storage facilities. The council was happy for the clerk to continue to be involved in this project.

- d) To hear an update from Geoff Jarvis on the Traffic Calming scheme on the A357 Stalbridge Road; to decide any further action to be taken.

RESOLVED: It was proposed and agreed to defer this matter as Geoff Jarvis was not present.

7. Correspondence

| | | | |
|---|----------|--|---|
| a) | 21/01/14 | Beth Poole, Crime Reduction Officer, Avon and Somerset Police | Letter regarding the 'Safe Places' scheme to help vulnerable adults feel safe when out in the community; to agree to ask the village shop to be the Safe Place for Henstridge; to discuss and agree any other locations that may be suitable. |
| The clerk was instructed to approach the shop and two pubs in the village to ask if they would like to participate in this scheme. | | | |
| b) | 28/01/14 | Alison Hodge, County Secretary, Warwickshire and West Midlands Association of Local Councils | Invitation for councillors to sign an e-petition to support amendments to planning policy to prevent inappropriate development; to decide if a councillor will sign the petition on behalf of the council. |
| None of the councillors wished to sign on behalf of the council. | | | |
| c) | 03/02/14 | Mrs Thompson, Henstridge | Letter requesting parish council permission for use of an area of the recreation ground for dog training; to discuss and agree a response. |
| The pros and cons of allowing an area of the recreation ground to be used for dog training were discussed. Some councillors thought it was a good idea to encourage responsible dog ownership and | | | |

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to widen the number and type of activities available on parish council land. Others were concerned that there would be an increase in dog fouling and that there was a risk that dogs being trained might bite other users of the recreation ground.

The clerk informed the council that she had already written to Mrs Thompson to inform her that any activities on the recreation ground would have to take place on days when there are no scheduled sporting activities.

Adam Temperton noted that any training provider would have to have public liability insurance for such activities and that the council should have had sight of this before any training would be allowed to take place.

RESOLVED: It was proposed and agreed that the area near the top of the recreation ground near the copse could be used, only after an agreement had been drawn up between the council and the training provider and only on sight of the appropriate public liability insurance; that no charge should be made for this.

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| d) | 03/02/14 | Shirley Nicholas, Chair of Huish Episcopi Parish Council | Copy of a letter to various MPs regarding dissatisfaction with local housing developments; to decide if Henstridge Parish Council wishes to write a similar letter in support of Huish Episcopi. |
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The council did not wish to write a similar letter.

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| e) | 07/02/14 | Mr Graziano, Henstridge | To consider a request for the erection of a greenhouse on allotment plot 18. |
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RESOLVED: It was proposed and agreed that the council approve this request.

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|----|----------|---|--|
| f) | 12/02/14 | John Osman, Leader of Somerset County Council | Request for a donation to the Somerset Levels Relief Fund; to decide if and how much the council would like to donate. |
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RESOLVED: It was proposed and agreed to defer this matter to the April meeting as there are no funds left in the relevant 2013/14 budget.

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| g) | 17/02/14 | Karen Tunnock, Somerset County Council | Speed Indicator Device results; for the council to note the results and decide any further action to be taken. |
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The clerk was instructed to bring these results to the attention of Chief Constable Nick Gargan, informing him that the council feels the results are appalling and asking for support in the form of mobile speed camera van visits.

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| h) | 21/02/14 | Somerset Association of Local Councils | Invitation to respond to a consultation on the draft Openness of Local Government Regulations 2014, which refers to the filming and recording of parish council meetings; to decide a councillor to comment on the draft. |
|----|----------|--|---|

No councillor volunteered to comment.

| | | | |
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| i) | 24/02/14 | Jo Williams, South Somerset District Council | To decide if the clerk or councillors should attend a conference on Conservation Management of Burial grounds, at a cost of £15.00 per delegate. |
|----|----------|--|--|

RESOLVED: It was proposed and agreed that Simon Cullum and the clerk can attend this event.

8. Council Matters

- a. To receive a visit/report from a local police representative.

PCSO Winfield is still off sick.

- b. To hear a report from Linda Jones regarding the dog-fouling situation at the recreation ground.

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This item was dealt with above after item 3.

- c. To agree to adopt the new Standing Orders as recommended by the Somerset Association of Local Councils.

RESOLVED: It was proposed and agreed to adopt the new Standing Orders as presented.

- d. To agree that the clerk can review the role and remuneration of the Gatekeeper post.

The clerk informed councillors that Janet Crocker is considering resigning from the post of gatekeeper because the role is too demanding on top of her other commitments. She has also told the clerk that users of the hall often do not lock the gate behind them and people treat the car park as a public car park. Adam Temperton noted that the new CCTV calls into question the need for a gate at all. Paul Brighten suggested that bollards could be installed instead to prevent vehicles accessing the recreation ground. Simon Cullum asked if the S106 money from the Woodhayes development could be used to fund bollards.

RESOLVED: It was proposed and agreed that the clerk may review the gatekeeper post and that she should also ask SSDC if S106 funding could be used for installing bollards to replace the gate.

- e. To agree how to publicise the improvements being made to the village hall; to agree a councillor to write any articles required.

The clerk was instructed to ask Jim Ackland to contact Jane Norman at the Blackmore Vale Magazine to ask for an article to be published.

- f. To hear requests from the cricket and football clubs for support via S106 funding from the Woodhayes development; to decide any further action to be taken.

The clerk explained that the cricket club had requested a new brick built score hut to replace the current wooden structure; replacement artificial practice surfacing; new practice nets for use on grass and a new set of score numbers. Adam Temperton noted that the new mains water connection for the changing room showers will benefit the football and cricket club.

Simon Cullum made the observation that the football club undertakes its own fundraising, whereas the cricket club does not. There is also the chance that the cricket club will fold, so Simon questioned if this was an efficient use of the S106 funds. Adam Temperton noted that if we do not use the money we will lose it. He felt that, even if the cricket club does fold, any items purchased will still be available for any future cricket club.

Various other uses for the money were discussed, including replacement of the car park gate with bollards located at the edge of the recreation ground, a trackway around the recreation ground.

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The clerk was instructed to bring this matter back to a future meeting and to establish if the S106 funds can be used to replace the car park gate.

- g. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.

Peter Crocker expressed frustration that drains in the parish have still not been cleared. Paul Brighten reported that a sign is obscured by foliage at the traffic calming at the A357 Stalbridge Road. Paul agreed to forward a photograph to the clerk showing the sign concerned.

RESOLVED: It was proposed and agreed that the clerk should write to William Wallace to ask for his help in getting the drains in the parish cleared

- h. To receive playground and skate park inspection reports, and provide guidance as appropriate.

No problems to report.

- i. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate

VHMC – Jean Oswick had emailed the clerk to ask her to thank the parish council for its grant towards the cost of the new CCTV and lighting system.

Tree warden – Simon Cullum asked the clerk to follow up the matter of the recreation ground hedge with the solicitor. He also reported that he has some trees to inspect on footpath 12/27.

9. Finance

- a. To approve the cashbook and bank account reconciliation February 2014 as presented.

RESOLVED: It was proposed and agreed to defer this matter to the next meeting because the clerk had not received the bank statements.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.

There had been no transfers to report.

- c. To approve the following accounts for payment and two signatories for cheques:-

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| | | |
|-----------------------|---|-----------|
| Madasafish | Broadband & Telephone charge - 24.01.14 to 23.02.14 | £35.97 |
| Canon UK Ltd | Printer agreement | £29.75 |
| Zöe Godden | Netgear Router for Village Hall | £40.98 |
| SALC | Local Councils Explained - publication | £55.69 |
| SALC | 5 x courses for clerk and Councillors | £125.00 |
| SES Services | CCTV and lighting for village hall | £5,486.40 |
| Life Education Wessex | Grant for St Nicholas Primary School Life Education Van visit | £290.00 |
| South Somerset CAB | Grant | £35.00 |
| Victim Support | Grant | £35.00 |
| T J Young | Service to hedge trimmer (omitted in error from last cheque) | £62.50 |
| George Edwards | Salary February 2014 | £68.23 |
| Terry Pulling | Salary February 2014 | £28.41 |
| Zöe Godden | Salary and Expenses February 2014 | £702.53 |
| HMRC | Tax and NICs Feb 2014 | £30.99 |

All the cheque values were verified against the invoices presented by Carolyn Nichols and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Adam Temperton and Dave Nichols agreed as signatories.

d. Income

| | | |
|--------------------------------|---|---------|
| Appleby and Childs | Additional inscription to Fowles memorial (Memorial to be relocated between G15 and 16) | £50.00 |
| Peter Jackson Funeral Services | Plot purchase - K3 (DE and KM DOWN) | £294.00 |

Noted

10. Date of Next meeting – The next Parish Council meeting will be held on **Monday 7th April 2014**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 28th March.**

Meeting closed at 20:23

Approved and signed by Chair _____

Date _____