

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

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Approved minutes of the Parish Council Meeting held at Henstridge Village Hall Lounge, on Monday 13th January 2014.

The meeting began at 19:01.

Present

Councillors: Adam Temperton (Chair), David Nichols, Carolyn Nichols, David Rabone, Jim Fitch, Paul Brighten, Geoff Jarvis, Jean Oswick and Sue Place

Clerk: Zöe Godden

County Councillor William Wallace, Louise King (SCC), Richard Needs (SCC)

There were 4 members of the public in attendance at the beginning of the meeting.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Simon Cullum, Caroline Rowlands and Paul White

RESOLVED: It was proposed and agreed to accept the reasons for absence.

2. Declarations of Interest.

The following interests were declared:

Geoff Jarvis – Item 7

Paul Brighten and Jean Oswick – Item 8a

3. Disclosable Pecuniary Interest form to be signed by all councillors to enable them to vote to set the precept.

All councillors present signed the form as requested.

4. To approve as a correct record the minutes of the previous meeting held on 02/12/13.

RESOLVED: It was proposed and agreed to accept the minutes without amendment.

RESOLVED: It was proposed and agreed to move items 5a and 8a to this point in the meeting.

5. To consider the following planning applications or additional information for plans already considered:

19:03 – Sue Place arrived at the meeting.

	Application Number	Proposal	Applicant
a)	13/04909/FUL	Extension to annexe	Darren Morris, Denevale, Vale Street, Henstridge. BA8 0SQ
The chairman opened the public session of the meeting to allow residents to speak.			
19:06 – The open session was brought to a close.			
The council noted the comments of the public in terms of the limited on-street parking available in Vale Street and the problems experienced already in terms of parking and access to properties. The council expressed deep concern about the parking problems being experienced in this street, which is inside the conservation area.			
RESOLVED: It was proposed and agreed that the parish council is strongly opposed to this application unless Highways can guarantee that proper provision can be made for parking off the road.			

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19:08 – Two members of public left the meeting.

8.a) To hear an update regarding the relocation of the pinch point at Townsend from County Councillor William Wallace, Louise King (LTP Implementation Officer, SCC) and Richard Needs (Design Manager, SCC); to decide any further action to be taken.

County Councillor William Wallace introduced himself and explained the Small Improvement Scheme, which is being used to fund the improvements to the pinch point system on the A357 in Henstridge. Geoff Jarvis pointed out that the plans that have been produced do not fulfil the parish council's request to relocate the pinch point from outside Townsend Farm. This pinch point is obstructing Townsend Farm's gateway. There was a lengthy discussion about the merits of the project and the ways it could be modified to include the parish council's original request.

19:33 – The chairman opened the public session of the meeting to allow Mr Gillam of Townsend Farm to speak.

19:38 – The open session was brought to a close.

The chairman noted Mr Gillam's comments and it was agreed that Louise King would review the project and contact the clerk within two weeks to agree a way forward.

19:41 – William Wallace, Louise King, Richard Needs, Geoff Jarvis and two members of public left the meeting.

b)	13/04963/S73A	Section 73A application for the removal of condition 8 of planning approval 86319/A (Agricultural Occupancy Tie)	Little Bow, The Marsh, Henstridge. BA8 0TF
After some discussion, Jim Fitch proposed that the parish council should leave the decision to the experts at SSDC.			
There was some further discussion leading to a counter-proposal from Sue Place.			
RESOLVED: It was proposed and agreed that the parish council recommends removal of the agricultural tie. 5 votes for, 2 abstentions.			

6. Recent South Somerset District Council Area East and appeal decisions:

	Application Number	Proposal	Applicant	Current status
a)	10/01208/FUL	The erection of a 2m high palisade boundary fence, the installation of 2 no. portakabins for office storage and the erection of a building (partially retrospective)	192 Marsh Lane, Henstridge, Templecombe, Somerset BA8 0TG	Granted with conditions
b)	13/04047/FUL	Loft conversion of existing annexe to include raising of roof and insertion of 3 dormer windows, and the addition of a porch.	Mr D Morris, Denevale, Vale Street, Henstridge. BA8 0SQ	Withdrawn
c)	13/04417/FUL	The conversion of former boiler house to accessible toilet.	The PCC of St Nicholas Church, Church Street, Henstridge. BA8 0QE	Granted with conditions
d)	13/04430/FUL	Erection of a single storey rear extension to dwelling.	Mr & Mrs Mumford, Oak Way, Chapel Lane, Yenston. BA8 0NH	Granted with conditions
e)	13/04561/FUL	Retention of 3no. Mobile homes (Retrospective)	Diacut Ltd, 192 Marsh Lane, Henstridge.	Refused
f)	13/04574/PDE	Proposed single storey rear extension (i) The projection of the extension is 6 meters beyond the rear wall of the	Mr Silvio Lanza, 2 Windsor Terrace, Furge Lane, Henstridge. BA8 0RW	Granted with conditions

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		original dwelling)ii) The maximum height of the proposed extension is 2.25 meters.	
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NOTED

7. Planning Correspondence

To hear a response from SSDC regarding any independent legal advice they may have received in relation to the planning applications from Henstridge Airfield; to decide any further action to be taken.

The chairman summarised the content of an email from SSDC, which is attached to these minutes. No further action was requested at this time.

8. Matters deferred and arising from previous meetings:

- i. **To hear an update regarding the relocation of the pinch point at Townsend from County Councillor William Wallace, Louise King (LTP Implementation Officer, SCC) and Richard Needs (Design Manager, SCC); to decide any further action to be taken.**

This matter was dealt with after item 5a above.

- ii. **To hear an update from the clerk regarding legal advice taken in relation to the recreation ground hedge.**

Nothing to report. The clerk was instructed to put this matter on the next agenda.

9. Correspondence

a)	12/12/13	Dave Grabham, Traffic Engineer, SCC	Notification of proposed installation dates for the Speed Indicator Devices on the A30 and A357; to decide any further action to be taken.
The clerk informed the council that SIDs will be installed on the A30 and A357 Stalbridge Road on 13 January 2014 and 27 January 2014 respectively.			
b)	18/12/13	Emma Macdonald, Senior Planning Officer, Dorset County Council	Notification of publication of two planning documents relating to Minerals Sites and Waste Plans for Dorset; to decide if a councillor wishes to respond to the associated consultations.
Nobody volunteered to respond to this consultation.			
c)	03/01/14	Britain in Bloom South West	Application form to enter the 2014 competition; to decide which category to enter; to agree to pay any relevant entry fee.
RESOLVED: It was proposed and agreed to defer this matter to the February meeting.			

10. Council Matters

- a. **To receive a visit/report from a local police representative.**

PCSO Winfield had sent his apologies.

- b. **To inform the council that the clerk has ordered three plaques to celebrate the parish's achievements in the 2013 Britain in Bloom competition at a cost of £50.00.**

NOTED

- c. **To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

The clerk was instructed to review the outstanding Highways issues, including the re-siting of the cycle hoops at St Nicholas Path.

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- d. To discuss any matters arising from playground and skate park inspection reports and agree any actions arising.

The chairman reported that he had cleared away a broken bottle from the skate park on 29 December. This incident has been added to the clerk's log of anti-social behaviour.

- e. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate.

VHMC – Jean Oswick reported that the committee has a new chairman: Jim Ackland. The committee is having a meeting on Tuesday 14 January. There are still several outstanding snags to be resolved with the insurers following repairs after the fire in 2012.

HALT – Paul Brighten had nothing new to report, although he noted that HALT are taking a close interest in the SIDs and the changes to the traffic calming scheme on the A357.

Footpaths – Sue Place reported various footpath faults. The chairman was aware of these and agreed to email the details to the clerk. The clerk was instructed to follow up a previous request to have the trees cut back at St Nicholas Path.

11. Finance

- a) To approve the cash book and bank account reconciliation for December 2013 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for December 2013, as verified by Carolyn Nichols, were approved and signed by the Chair.

- b) To agree and approve transfers of funds between Parish Council accounts as presented.

RESOLVED: It was proposed and agreed to approve the transfer of £3000.00 from the deposit account to the current account to cover day-to-day expenses.

- c) To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Broadband & Telephone charge - 24.12.13 to 23.01.14	£34.60
Henstridge Village Hall	Hire of hall for PC meetings	£119.25
Canon	Printer rental agreement: 01/01/14 to 31/03/14	£29.75
G B Sports and Leisure UK Ltd	Repairs to swing safety surface	£570.00
G B Sports and Leisure UK Ltd	Repairs to wetpour in see saw area	£366.00
George Edwards	Salary December 2013	£68.03
Terry Pulling	Salary December 2013	£28.41
Zöe Godden	Salary & Expenses December 2013	£675.98
HMRC	Tax and NICs December 2013	£31.19

The cheque values were verified against the invoices presented by Adam Temperton and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and David Nichols and Adam Temperton agreed as signatories.

- a. To hear a request for a grant from South Somerset Citizens Advice Bureau; to decide an amount to award.

RESOLVED: It was proposed and agreed to grant £35.00 to this cause.

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- b. To hear a request for a grant from Life Wessex Education to enable St Nicholas School to access a purpose-built mobile class room and associated educators and resources delivering a programme of age-appropriate health and drug prevention education; to decide an amount to award.

RESOLVED: It was proposed and agreed that the parish council will grant £290.00 to this cause. It was further **RESOLVED** that the clerk should first determine the exact amount required by the school and to grant no more than £290.00. Six in favour, one abstention.

- c. To hear a request from Victim Support for a grant; to decide an amount to award.

RESOLVED: It was proposed and agreed to grant £35.00 to this cause.

- d. To hear a quote from SSDC for the annual playground and skate park inspection; to decide if the council wishes to accept the quote.

RESOLVED: It was proposed and agreed to accept the quote of £48.00 plus VAT.

- e. To discuss and agree the precept figures as presented.

RESOLVED: It was proposed and agreed to request a precept of £30,000, as per the clerk's report and recommendation, which are attached to these minutes.

f. **Income**

Appleby & Childs	T Nettley memorial (A2)	£110.00
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NOTED

12. Date of Next meeting – The next Parish Council meeting will be held on **Monday 3rd February 2014**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd January 2014**.

The meeting ended at 20:20.

Approved and signed by Chair _____

Date _____