

# HENSTRIDGE PARISH COUNCIL

Clerk: Ian Treece; Rivendell, New Street, Marnhull, Sturminster Newton

DT101NP Tel: 01258 821518

e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

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## **PUBLIC NOTICE**

**The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 1<sup>st</sup> December 2014 from 7.00pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

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## **AGENDA**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

1. **Election of Chairman of the Council**
2. **Apologies and to approve reasons for apology as seen fit.**
3. **Declarations of Interest.**
4. **To approve as a correct record the minutes of the previous meeting held on 17.11.14.**
5. **To consider the following planning application:**

|    | <b>Application Number</b> | <b>Proposal</b>  | <b>Applicant and Address</b>   |
|----|---------------------------|--|--|
| a) | 14/04721/FUL              | Three 3-bed dwelling houses and one 2-bed dwelling house | Mr. Mark Warren<br>Deneside, Shaftesbury Road, Henstridge<br>BA8 0PR |

6. **Recent South Somerset District Council Area East decisions:**  
None reported.
7. **Planning Correspondence.**  
None received.
8. **Matters deferred and arising from previous meetings:**
  - a. **To hear an update from the Clerk on the Traffic Calming scheme on the A357 Stalbridge Road.**
  - b. **School parking in Park Road and the village hall car park:** David Rabone requested that this item be placed on the agenda – deferred from the meeting on 03/11/14.

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## 9. Correspondence

|    |                  |                     |   |
|----|------------------|---------------------|---|
| a. | 07/11/14         | SCC                 | Guide to winter services  |
| b. | 07/11/14 onwards | War Memorials Trust | Various re grant application  |
| c. | 11/11/14 onwards | Mr. Robert Garrad   | Various re claim that spraying of allotments site oversprayed to his garden and damaged plants. |
| d. | 11/11/14         | SALC                | Nominations for national council  |
| e. | 11/11/14         | SSDC                | SSDC policy on recording of meetings  |
| f. | 11/11/14         | Wessex Strut        | November newsletter   |
| g. | 14/11/14         | SSDC                | Area East Bulletin, November 2014   |
| h. | 14/11/14         | Waste Partnership   | Recycling newsletter  |
| i. | 19/11/14         | Louise King, SCC    | Traffic measures in Henstridge  |
| j. | 25/11/14         | Mr. David Sekers    | Traffic measures in Henstridge  |

## 10. Council Matters

- a. **To receive a visit/report from a local police representative.**
- b. **Dog fouling:** To receive a report from Linda Jones.
- c. **SIDS Results:** The Clerk to report on the latest results from the Speed Indicator Devices (attached).
- d. **Fencing costs:** Michael Petheram has requested that this item be placed on the agenda (see attached paper).
- e. **Housing seminar report:** Michael Petheram to present a report (attached)
- f. **Adoption of BT call boxes:** Michael Petheram has requested that this item be placed on the agenda.
- g. **Village Fund Raising:** Michael Petheram has requested that this item be placed on the agenda.
- h. **Superfast Broadband:** Michael Petheram has requested that this item be placed on the agenda.
- i. **To discuss any matters arising from playground and skate park inspection reports and agree any actions arising.**
- j. **To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**
- k. **To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate.**

## 11. Personnel Matters

**National Joint Council Pay Award:** The NJC has agreed a pay award for all local government employees, following a protracted dispute with the main unions involved. All staff will receive a pay award of 2.2% from 1 January 2015 plus a payment of £100 for spinal column points 11-25 (pro-rated for part-time staff) to be paid in December 2014. The Council is recommended to formally adopt the revised pay scales.

## 12. Finance

- a. **Interim Internal Audit Letter:** The interim internal audit letter (attached) has been received from the Council's internal auditor and is attached to this agenda. The Council is recommended to formally accept the letter and minute accordingly.
- b. **Budget 2015/16:** To receive a report from the Clerk on the Council's budget for 2015/16 (attached).
- c. **To approve the cashbook and bank account reconciliation for November 2014 as presented.**

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d. To agree and approve transfers of funds between Parish Council accounts as presented.

e. To approve the following accounts for payment and two signatories for cheques:

|                                      |   |           |
|--------------------------------------|---|-----------|
| Madasafish                           | Internet and telephone services 24.10.14 to 23.11.14  | £1.55     |
| PlusNet                              | Broadband for Village Hall – 19.10.14 to 18.11.14   | £24.90    |
| Light atouch Internal Audit Services | Internal Audit fee – 01/04/14 to 30/09/14   | £205.00   |
| Somerset Playing Fields Association  | Membership fee, 2014/15   | £15.00    |
| SLCC                                 | South-West Regional SLCC Conference – Clerk's training  | £82.80    |
| SLCC                                 | Renewal of membership   | £149.00   |
| The Great Outdoor Gym Company        | Refundable deposit against green gym equipment and installation: agreed by Open Spaces Committee. | £2,290.00 |
| Staff                                | Wages and expenses for November 2014  | £955.08   |
| HMRC                                 | Income Tax and NI for November 2014   | £242.84   |

f. Income

|                               |   |           |
|-------------------------------|---|-----------|
| HMRC                          | VAT refund                              | £2,131.16 |
| Lloyds Bank                   | Interest                                | £2.08     |
| SCC: Health & Well Being Fund | Grant for Green Gym project –see above. | £2,290.00 |

12. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 5<sup>th</sup> January 2015**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Wednesday 24<sup>th</sup> December**.



Ian Treece  
Parish Clerk

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