

HENSTRIDGE PARISH COUNCIL

Clerk: Ian Treece. Rivendell, New Street, Marnhull,
STURMINSTER NEWTON DT10 1NP Tel: 07745 270285
e-mail: clerk@henstridgeparishcouncil.org.uk
www.henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 1st September 2014 from 7.00pm until 9.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

1. **Apologies and to approve reasons for apology as seen fit.**
2. **Declarations of Interest.**
3. **To approve as a correct record the minutes of the previous meeting held on 04/08/14.**
4. **To consider the following planning application:**

	Application Number	Proposal	Applicant
a)	14/03649/FUL	Installation of 2 velux windows in south elevation of dwelling	Mrs B Lynes, Easthall, Templecombe Road Henstridge BA8 0NG

5. **Planning correspondence**
None received.

6. **Recent South Somerset District Council Area East decisions**

Application number	Proposal	Applicant details	Current status
14/02322/FUL.	Conversion of outbuilding to dwelling.	Mr. & Mrs. Bentley-Marchant, Elmbrook, Whitechurch Lane, Yenston.	Accepted with conditions

7. **To consider and approve the terms of reference for the Open Spaces Committee.**
The Council established an Open Spaces Committee earlier this year and now needs to agree the terms of reference for that Committee before it can meet. The Clerk and Chair of the Open Spaces Committee have prepared the attached draft terms of reference.

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It is RECOMMENDED that the Council agrees the terms of reference for the Open Spaces Committee as set out in the attached paper.

It will also be necessary to confirm the dates of meetings for the remainder of the civic year. At the current time, the provisional dates are Monday 8th September, Monday 8th December, Monday 9th March.

8. Matters deferred and arising from previous meetings:

- (i) **To hear a report from Sue Place on the traffic calming scheme on A359 Stalbridge Road.**
- (ii) **To decide if the Council wishes to make a grant to Henstridge Defibrillation Project; if so, to decide an amount to donate and sign a cheque accordingly.**
The Council considered this request at its last meeting and deferred a decision pending further information on the availability of Project Account monies that could be used for this purpose. There is currently £17,859.59 in the Project Account which is unallocated against any specific items of expenditure.

9. Correspondence

(i)	12/08/14	Mr. R. Ball, Meadow Close, Henstridge	Complaint about height of neighbour's hedge.
(ii)	18/8/14	Avon & Somerset Police & Crime Commissioner	Newsletter for July 2014
(iii)	20/08/14	Somerset County Council	Chairman's Award for Service to the Community – seeking nominations.
(iv)	20/08/14	Somerset County Council Highways	Delay to road closure, A357

10. Council Matters

- (i) **To hear a report from Linda Jones regarding the dog-fouling situation at the recreation ground.**
- (ii) **To receive a visit/report from a local police representative.**
- (iii) **To discuss and agree meeting dates for next year. The Clerk has provisionally listed the following dates:**

Main Council Meeting	Interim Council Meeting if necessary
05/01/15	19/01/15
02/02/15	16/02/15
02/03/15	16/03/15
06/04/15	20/04/15
16/05/15*	23/05/15 (APM)
01/06/15	15/06/15
06/07/15	20/07/15
03/08/15**	
07/09/15	21/09/15
05/10/15	19/10/15
02/11/15	16/11/15
07/12/15	21/12/15

* Following elections

** Suggest that the Council takes a break from meetings during August, but reserves this date in case an urgent meeting is required.

- (iv) **To receive a progress report from Simon Cullum on the Parish Plan; to hear a report from the Parish Plan Working Group on highways issues arising from the Parish Plan discussions.**

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- (v) To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- (vi) To receive the annual playground inspection report and risk assessment as prepared by South Somerset District Council.
- (vii) To discuss any matters arising from playground and skate park inspection reports and agree any actions arising.
- (viii) To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate.

11. Finance

- (i) To approve the cashbook and bank account reconciliation for July 2014 and August 2014 as presented.
- (ii) To agree and approve transfers of funds between Parish Council accounts as presented.
- (iii) To approve the following accounts for payment and two signatories for cheques:

Stalbridge Building Supplies Ltd.	Supply of weedkiller, paint, paintbrushes and end caps	£43.80
Henstridge Cricket Club	Grasscutting for the Recreation Ground, 2014 – first instalment	£756.89
Henstridge Village Hall	Hire of hall for meetings, Jan-Jun 2014	£124.75
Wot's on in Henstridge	Advert for parish plan public meetings	£80.00
Staff	Wages and expenses, August 2014	£728.41
HMRC	Income tax and National Insurance. August 2014	£158.40
The Lab Limited	Painting skatepark	£1,865.42

(iv) Income

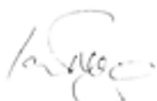
R Smith	Rent for allotment plot 20	£15.00
K Gallaway	Part-year rent for allotment plot 5	£7.50
Peter Jackson Funeral Services	Purchase of ashes plot	£51.00
Lloyds Bank	Interest on bank accounts	£2.87
Peter Jackson Funeral Services	Purchase of burial plot and interment	£464.00

- 12. To agree that the press and public are required to leave the meeting at this time due to the personal nature of the business to be transacted, as required by Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

13. Employment

- (i) To consider a report by the Clerk on the payment of a home working allowance.
- (ii) To consider a request by the Clerk to accept additional paid employment.

Date of Next meeting – The next Parish Council meeting will be held on **Monday 6th October 2014**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25th September**.



Ian Treece
Parish Clerk