

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The Annual Meeting of Henstridge Parish Council will be held at Henstridge Village Hall on Monday 12th May 2014 from 7.00pm until 9.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

1. **To elect a Chairman of the Council and receive the Chairman's declaration of acceptance of office.**
2. **To elect a Vice-Chairman of the Council and receive the Vice-Chairman's declaration acceptance of office.**
3. **To elect a chairman of the Open Spaces Committee and receive the Chairman's declaration of acceptance of office.**
4. **To elect a Vice-Chairman of the Open Space Committee and receive the Vice-Chairman's declaration of acceptance of office.**
5. **To elect a chairman of the Personnel Committee and receive the Chairman's declaration of acceptance of office.**
6. **To elect a Vice-Chairman of the Personnel Committee and receive the Vice-Chairman's declaration of acceptance of office.**
7. **Apologies and to approve reasons for apology as seen fit.**
8. **Declarations of interest.**
9. **To review the arrangement that the finance committee is made up of the entire council and agree any changes.**
10. **To review the arrangement that the planning committee is made up of the entire council and agree any changes.**
11. **To review the representatives of the council to other groups and agree any changes.**
12. **To approve as a correct record the minutes of the previous meetings held on 03/03/14, 17/03/14 and 22/04/2014**

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13. To consider the following planning application:

Application number	Proposal	Applicant details
14/01044/TPO	Application to carry out tree surgery works to Yew trees, part of a group known as WRDC (Henstridge No. 1)	Mr R Goodfellow, 9 Park Road, Henstridge. BA8 0QP

14. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	14/00875/FUL	Erection of a single storey infill extension to rear, enlargement of garage, raise level of flat roof to unify and erection of porches with associated alterations upgrading works.	Mrs Rita Wall, Wayside, Whitechurch Lane, Henstridge. BA8 0PA	Granted with conditions
b)	14/00976/FUL	Construction of a garage/carport with ancilliary storage above.	Mr S Atkins, Bow Bridge Cottage, Shaftesbury Road, Henstridge. BA8 0TE	Granted with conditions
c)	14/01071/TPO	Application to carry out works on 7 no. trees which are included in the WRDC (Henstridge No. 1) TPO 1974	Mr M Bearcroft, 7 Park Road, Henstridge. BA8 0QP	Granted with conditions

15. Planning Correspondence

29/04/14	Paul Wheatley, Principal Spatial Planner, SSDC	For the council to note an email giving notice of Examination Hearing Sessions for the South Somerset Local Plan 2006 – 2028; to decide if a councillor wishes to attend
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16. Matters deferred and arising from previous meetings:

- a) To hear an update from Geoff Jarvis on the Traffic Calming scheme on the A357 Stalbridge Road; to decide any further action to be taken.
- b) To hear three quotes for repainting the skate park; to decide which quote to accept.
- c) To hear a response from the Village Hall Management Committee regarding the council's request that they approach the NFU for an insurance quote; to decide any further action to be taken.
- d) To hear an update on the installation of broadband to the Village Hall; to agree to pay an additional charge of £805.58 for the installation of a pole to allow a telephone line to be installed at the hall; to sign a cheque accordingly.

17. Correspondence

a)	10/04/14	Vega Sturgess, Strategic Director, SSDC	Email requesting feedback on the Somerset Levels and Moors Flood Action Plan; to agree a councillor to feedback.
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b)	15/04/14	David Trott, Chairman of Henstridge United Football Club	To inform the council that the football club wishes to hold a youth six-a-side competition at the recreation ground on Saturday 14 June; to decide if the council agrees that this should take place and to agree any further action to be taken.
c)	21/04/14	Avon & Somerset Police	Request for nominations to the 'Best on the Beat' and 'PCC's Pride Award'; to agree any nominees the council may wish to make; to agree a councillor to complete the nomination forms.
d)	30/04/14	Dave Grabham, Traffic Engineer, SCC	Email regarding the potential transfer of Speed Indicator Device Administration to parish councils; to agree if the council wishes to take this idea forward and any further action to be taken.

18. Council Matters

- a) To receive a visit/report from a local police representative.
- b) To hear a report and recommendations from the clerk regarding the Gatekeeper post; to decide any further action to be taken.
- c) To hear a report from the clerk regarding a rude email from an allotments holder and the advice given by SALC; to decide any further action to be taken.
- d) To hear an update on progress being made by the Parish Plan Steering Group.
- e) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- f) To hear any matters arising from playground inspection reports.
- g) To receive reports from representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate

19. Finance

- a) To review and agree the end of year accounts.
- b) To review and approve the New Financial Regulations.
- c) To review and approve the use of direct debit payments for the telephone and broadband bill for the clerk's office.
- d) To note that a sealed envelope has been passed to the chairman containing relevant passwords to access the council's financial records, as required in section 6.11 of the new financial regulations.
- e) To agree to set aside £2000 from the Community Grant budget for use by the Parish Plan Steering Group.
- f) To discuss the questions in section two of the annual return and agree responses.
- g) To approve the cashbook and bank account reconciliation for April 2014 as presented.
- h) To agree and approve transfers of funds between Parish Council accounts as presented.
- i) To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Broadband & Telephone charge - 24.04.14 to 23.05.14	£34.56
Staff	Salaries and Expenses - April 2013	£878.94
HMRC	Income Tax - April 2013	£56.68
Ring Street Filling Station	Fuel for mowers etc	£28.99

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j. Income

SSDC	Precept and Grant 2014/15	£31780.00
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20. **oDate of Next meeting** – The next meeting will be the Annual Parish Meeting held on **Monday 19 May 2014**. The next Parish Council meeting will be held on **Monday 2^{June} 2014**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd May**.



Zöe Godden
Parish Clerk