

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

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Approved minutes of the Parish Council Meeting held at The Bird in Hand skittle alley, Ash Walk, Henstridge on Monday 10th December 2012.

The meeting began at 18:00

Present

Councillors: Adam Temperton (Chair), Simon Cullum, Geoff Jarvis, Sue Place, Paul Brighten, Paul White and Jim Fitch.

PCSO John Winfield from 19:12

Clerk: Zöe Godden

There were 3 members of the public in attendance for the beginning of the meeting.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Jean Oswick, Pete Crocker and Caroline Rowland.

RESOLVED: It was proposed and agreed to accept the reasons given for absence.

2. Declarations of Interest.

The following councillors declared interests:

Name	Nature of interest	Agenda item
Adam Temperton	Disclosable Pecuniary Interest	12c
Geoff Jarvis	Disclosable Pecuniary Interest Personal Interest	4e 6a and 6d
Simon Cullum	Personal Interest	6d
Sue Place	Personal Interest	6a
Jim Fitch	Personal Interest	6e
Paul White	Personal Interest	6a and 6d
Paul Brighten	Personal Interest	6a, 6b and 6d

3. To approve the temporary change of venue for this meeting due to the village hall being out of use.

RESOLVED: It was proposed and agreed to approve the change of meeting venue.

4. Disclosable Pecuniary Interest form to be signed by all councillors to enable them to set the precept at a future meeting.

The form was passed to each councillor, all of whom signed as requested.

5. To approve as a correct record the minutes of the previous meeting held on 05.11.12.

RESOLVED: It was proposed and agreed to approve the minutes without amendment.

6. To consider the following planning applications:

Before opening the floor for public participation, Adam Temperton explained that, to allow interested parties time to assimilate the additional information and due to deferral of this application to the February Area East Committee meeting, agenda item 4e (12/04023/COU) was to be deferred until the next parish council meeting on Monday 7th January 2013.

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RESOLVED: It was proposed and agreed to bring item 11b to this stage in the meeting to allow Linda Jones to speak.

Linda Jones reported that she and her friends are continuing to monitor the village for signs of dog fouling. The situation in Furge Lane has improved since new notices were put up. Linda has trained one of her dogs to help her. The recreation ground has been clean of fouling, but Linda mentioned that there is some littering. Linda thanked the council for nominating her for the SCC Chairman's award and offered to continue to monitor the village.

Adam Temperton thanked Linda for all her work in keeping the village clean and for offering to continue to do so.

Linda Jones left the meeting 18:21.

	Application Number	Proposal	Applicant
a	12/04332/FUL	Erection of replacement workshop building.	Mr David Pierson, Kedgeworth 2000 Ltd, Henstridge Airfield, Camp Road, Henstridge BA8 0TN
RESOLVED: It was proposed and agreed that this application is accepted as is.			
b	12/04295/S73A	Section 73A application for the removal of condition 8 (occupancy condition) from planning permission 870972 dated 03/07/1987.	Mr Dean Barter, Hardings Business Centre, The Marsh, Camp Road, Henstridge
Geoff Jarvis and Adam Temperton gave some historical information relating to the site of this application. Condition 8, as referred to in the application, ties a bungalow on the site to an industrial unit. The industrial unit has subsequently been split into four separate units. The applicant wishes to have condition 8 removed so the bungalow can be sold separately from the industrial unit.			
RESOLVED: It was proposed and agreed that this application is accepted and endorsed as is.			
c	12/04445/FUL	Construction of a 17MW photovoltaic park with associated PV equipment. (ADJACENT PARISH)	Solar Power Generation Ltd, Land OS 4250, 0080 And 7700 SW Of A371 Holbrook Wincanton
It was noted that a 17MW photovoltaic installation is larger than average.			
RESOLVED: It was proposed and agreed that the clerk writes to SSDC to say that, in the absence of full plans, the parish council finds it impossible to make a comment one way or the other.			
d	12/04541/FUL	Removal of existing conservatory and erection of a replacement single storey extension.	Mr Lionel Fowler, Station House, Blackmoor Lane, Henstridge. BA8 0SN
It was noted that the conservatory and garage are additions to the existing building and do not change the height of the building.			
RESOLVED: It was proposed and agreed that the council has no objection to this application.			
e	12/04023/COU	ADDITIONAL INFORMATION (Clarification of conditions and noise assessment) - Use of land at Henstridge Airfield as an airfield for both business and recreational use.	Mr Geoff Jarvis, Land at Henstridge Airfield, The Marsh, Camp Road, Henstridge.
The meeting was opened for public comment.			
Members of the public expressed the following opinions:			
<ul style="list-style-type: none"> There is a lot of opposition to planning application 12/04023/COU. 			

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- There is a lot of rubbish in the village, particularly drinks glasses.
- The layout of information on the planning pages of the SSDC website is difficult for some people to access. The website is not very user friendly.
- SSDC's procedures for consulting members of the public about planning applications is not satisfactory.

The clerk was instructed by the council to write to SSDC to address the difficulties people have accessing the documents contained in planning pages of their website and to enquire when the addition of information on the 'Dates' page is to be reinstated.

The section above, highlighted in grey, was moved to this point in the approved minutes, although it actually occurred at the beginning of item 6.

RESOLVED: It was proposed and agreed to defer this matter to the next meeting, to be held on 7 January 2013.

Jim Fitch abstained from voting and asked for this to be noted in the minutes

7. Recent South Somerset District Council Area East decisions

	Application Number	Proposal	Applicant	Current status
a	12/03756/COU	Application for a certificate of lawfulness for the proposed re-commencement of the lawful commercial use of the building by planning permission 02/03403/COU following discharge of conditions.	Mr Colin Fisher, Cavokay House, Marsh Lane, Henstridge. BA8 0TQ	Withdrawn before parish consulted.

NOTED.

8. Planning correspondence

(i)	SSDC	Notice of appeal relating to planning application 12/03191/FUL, Erection of a conservatory to rear of 7 Fountain Place, High Street, Henstridge. BA8 0RA.	For the council to note the appeal.
(ii)	Mr D Sekers, Henstridge	Letter giving reasons for objecting to planning application 12/04023/COU.	For the council to note receipt of the letter.
(iii)	Mrs L Courtenay	Letter giving reasons for objecting to planning application 12/04023/COU.	For the council to note receipt of the letter.

NOTED.

9. Matters deferred and arising from previous meetings:

- (i) To hear a report from Dave and Carolyn Nichols regarding the Local Choices Event attended on 29 November.**

This matter was deferred as Dave and Carolyn Nichols were not at the meeting.

- (ii) To finalise arrangements for planting the bulbs given to the parish by SSDC.**

Simon Cullum offered to organise planting of one bag of bulbs in Summerfield Bank. Adam Temperton offered to plant one bag of bulbs at the top of the recreation ground.

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10. Correspondence

(i)	08/11/12	Rose Lloyd, Flood Risk Management Team, SCC	Notification of a survey gathering information on flooding.
The clerk was instructed to put this information in the notice boards.			
(ii)	19/11/12	South Somerset CAB	For the council to not the receipt of a thank you letter following their donation.
NOTED.			
(iii)	22/11/12	Hilary Jordan, Spatial & Community Policy Manager, West Dorset District Council	Detail of West Dorset, Weymouth and Portland Community Infrastructure Levy; to decide if a councillor will complete the associated consultation.
Councillors did not wish to take part in the consultation.			
(iv)	28/11/12	Emma Slee, Editor, The Western Gazette	To decide if the council will take part in the gathering of names for a petition to the Prime Minister regarding widening of the A303.
The clerk was instructed to put this information in the notice boards.			
(v)	28/11/12	Somerset Community Foundation	Information regarding 'Emergency Relief Grants' for residents whose homes have been flooded during November 2012; to discuss the matter and decide any further action to be taken.
The clerk was instructed to put this information in the notice boards.			
(vi)	04/12/12	Andy Foyne, Spatial Policy Manager, SSDC	Notification that consultation responses and the South Somerset Local Plan submission will now be considered by SSDC Full Council on Thursday 17 January; to decide if a councillor will attend.
RESOLVED: It was proposed and agreed that Adam Temperton will attend and report back to the council at the next available meeting.			
(vii)	04/12/12	Donna Parham, Assistant Finance Director, SSDC	Information regarding how new government legislation relating to 'Localising Support for Council Tax' will impact on town and parish precept setting for 2013/14; to discuss the matter and decide any further action to be taken, including the scheduling of a special meeting in January 2013 to set the precept.
NOTED.			
(ix)	05/12/12	Kirstie Brown, Snr Youth and Community Worker, SCC	Notification of the availability of 'Youth and Community Group Grants'; to decide if the council wishes to take any action in respect of this grant scheme.
RESOLVED: It was proposed and agreed to defer this matter to the next meeting.			
(x)	05/12/12	Dave Grabham, Traffic Engineer, SCC	Notification of receipt of the council's requested locations for up to two SIDs.
NOTED.			
(xi)	05/12/12	Pam Harvey, Civil Contingencies Manager, SSDC	Request for information regarding the impact of recent flooding on residents.
The clerk was instructed to put this information in the notice boards and to ask for reports to be made directly to me.			

11. Council Matters

a. To receive a visit/report from a local police representative.

PCSO John Winfield attended later in the meeting. His contributions are recorded after item 12 f. The clerk reported that she had spoken to PCSO Winfield regarding the matter of speeding on the A357

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relating to parked cars on the road near Yenston. The clerk was instructed to contact Colin Fletcher to ask for advice on how to proceed.

- b. To hear a report from Linda Jones regarding the issue of dog fouling at the recreation ground; to agree any further action to be taken.**

This matter was taken after item 5, above.

- c. To decide if the council approves the wording and design of the plaque to be added to the tree planted in the cemetery by the W.I.**

RESOLVED: It was proposed and agreed to approve the wording and design as presented.

- d. To review a draft of the December newsletter and agree any changes required before printing.**

The clerk was instructed to update the index on the front page, ensure the last line is shown on page three and to add fixmystreet.com to the contact details.

RESOLVED: It was proposed and agreed to accept the newsletter, once the above amendments have been made.

- e. To inform the council that the clerk will be on annual leave from Tuesday 18 December 2012 to Tuesday 1 January 2013 inclusive.**

The clerk was instructed to put a message on the website and notice boards and to ensure there is a suitable phone message on the parish council phone.

- f. To discuss the recent flooding in the parish and decide any further action to be taken.**

The clerk gave an update on the actions of Highways to date. The clerk was instructed to continue to monitor the situation.

- g. To notify the council that the parish cemetery was mentioned in the minutes from the Area east meeting held on 14 November; to agree any further action to be taken.**

Simon Cullum summarised the situation regarding the council's request to take over maintenance of the triangular section currently kept by SSDC. Simon expressed dissatisfaction that the AE report stated that slow worms are present in the cemetery before any survey of the situation has taken place.

RESOLVED: It was proposed and agreed that the clerk should write to SSDC to request that this item is either expunged from the minutes or scientifically substantiated.

- h. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

The following highways issues were reported:

- Road sign has been knocked down on the A357, on the Templecombe side of the traffic lights at the T-junction with the A30.
- The finger post sign at the traffic lights at the junction of the A357 and th A30 is still missing.
- The finger post at Bellman's Cross is still missing.
- Traffic light intervals at the A30/A357 junction have become longer.

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- i. **To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate**

Trees Warden – The weather has been too bad for mulching to take place around the London Plane at the recreation ground.

VHMC – Plans for repairs to the hall have been received and work is scheduled to begin in the first week of January. The work should take approximately six weeks to complete. A new committee has been formed to see if it is possible to raise funds and obtain grants etc. towards a new village hall.

12. Finance

- a. **To approve the cashbook and bank account reconciliation for November 2012 as presented.**

RESOLVED: The Cash Book and Bank Reconciliation for November 2012 as verified by Geoff Jarvis were approved and signed by the Chair.

- b. **To agree and approve transfers of funds between Parish Council accounts as presented.**

There were no transfers to report.

- c. **To approve the following accounts for payment and two signatories for cheques:**

Madasafish	Broadband & Internet charge - 24.11.12 to 23.12.12	£38.92
SLCC	2013 membership renewal	£114.00
Henstridge PCC:	Use of church for meeting on 05/11/12	£15.00
Somerset Playing Fields Association	2012/13 subscription renewal	£10.00
SSDC	Annual Playground Inspection & Risk Assessment	£90.72
Zöe Godden	Salary November 2012, mileage claim and expenses	£634.44
George Edwards	Salary November 2012	£68.69
Terry Pulling	Salary November 2012	£47.88
Janet Crocker	Salary June to November 2012	£100.00
HMRC	Tax & NICs	£43.40
Henstridge Football Club	Refund of pitch rental due VH damage	£93.18
Adam Temperton	Mileage for code of conduct training 20/08/12	£30.60

All the cheque values were verified against the invoices presented by Paul Brighten and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Paul Brighten and Adam Temperton agreed as signatories, except for the cheque for Adam Temperton.

RESOLVED: It was proposed and agreed that Geoff Jarvis should take over as chair in order for the cheque for Adam Temperton to be approved for payment.

Adam Temperton left the room while the cheque for his mileage was discussed, due to having a DPI in this matter.

RESOLVED: It was proposed and agreed to approve payment of the cheque to Adam Temperton and Paul Brighten was agreed as one signatory; as Paul Brighten and Adam

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Temperton were the only two councillors able to sign cheques, the clerk was instructed to have the cheque signed by a second signatory and to report this to the next meeting.

Adam Temperton returned to the meeting and resumed his role as chair.

d. To hear three quotes for a jubilee bench to be located in the play area; to decide which quote the council wishes to accept.

The council considered the four quotes as presented by the clerk.

RESOLVED: It was proposed and agreed to accept the quote from Alvian to supply and install the bench.

e. To sign an additional cheque to Terry Pulling for £28.29 to replace lost and un-cashed cheque number 2557.

RESOLVED: It was proposed and agreed to sign a new cheque as requested.

f. Income

S Folkes Memorials Ltd	Brian Middleton memorial	£51.72
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NOTED.

19:12 - PCSO John Winfield arrived.

- Two youths on bikes without lights have been dealt with here and at Templecombe.
- There have been reports of people offering surfacing work to elderly residents. These may not be genuine. If anyone is able to supply a vehicle registration number, report to PCSO.
- Over Christmas there will be a big presence of traffic officers who will be stopping people, doing breath tests and attending pubs.
- Complaints have been received about travellers.
- Henstridge airfield roads – had complaints about gritters coming out of the road but they are gritting that road.
- Fireworks – had a complaint. There were several last night.
- An application has been received regarding road works in High Street.
- Speed camera – waiting for application to be agreed for the mobile speed camera to be placed A30 in 2 places.
- Village Hall – Advocated improved lighting and CCTV.
- Landshire Lane – PCSO has removed an overhanging branch. Spoken to a groundsman.

Date of Next meeting – The next Parish Council meeting will be held on **Monday 7th January 2013**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 27th December**.

Meeting ended at 19:21

Approved and signed by Chair _____

Date _____