

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

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**Draft minutes of the Parish Council Meeting held at the St Nicholas Church, Henstridge on Monday 6<sup>th</sup> August 2012.**

## **Present**

**Councillors:** Geoff Jarvis (Chair), Jean Oswick, Jim Fitch, Carolyn Nichols, Paul Brighten, Paul White, Peter Crocker, Sue Place and Simon Cullum.

**Clerk:** Zöe Godden

**There was 1 member of the public in attendance for the beginning of the meeting.**

The meeting began at 19:00.

### **1. Apologies and to approve reasons for apology as seen fit.**

Apologies had been received from Adam Temperton and Dave Nichols.

**RESOLVED: It was proposed and agreed to accept the reasons for absence as given.**

### **2. Declarations of Interest.**

Geoff Jarvis declared personal and prejudicial interests in item 4a.

Peter Crocker declared a personal interest in items 4b and 4c.

Simon Cullum and Sue Place declared personal interests in item 6.4

Jean Oswick declared a personal interest in item 8.4.

**RESOLVED: It was proposed and agreed that, in the absence of the chair and vice-chair, Geoff Jarvis would act as chair for the duration of the meeting except for item 4a, when Paul Brighten would take over as chair.**

### **3. To approve as a correct record the minutes of the previous meeting held on 25.06.12 and 09.07.12.**

**RESOLVED: It was proposed and agreed to defer this item as the minutes were not ready.**

### **4. To consider the following planning applications:**

	<b>Application Number</b>	<b>Proposal</b>	<b>Applicant</b>
<b>a)</b>	12/02607/COL	Application for a lawful development certificate for the existing use of outbuildings for domestic purposes ancillary to the use of the main dwelling house.	Mr Colin Fisher, Cavokay House, Marsh Lane, Henstridge. BA8 0TQ
Paul Brighten took over as chair as Geoff Jarvis had personal and prejudicial interests in this item. Geoff Jarvis took questions from the council and then left the meeting. The council was informed that the Fishers are new owners of the property. They wish to deal with an enforcement action on the property that was in place when they purchased it. The outbuildings will not be used for business purposes, only domestic.			

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<b>RESOLVED:</b> It was proposed and unanimously agreed that the parish council has no objections to this application.			
<b>b)</b>	12/02590/FUL	Erection of a 3-bay carport with a storage bay.	Mr & Mrs Raymond, New House At Cherry Bolberry Farm, Furge Lane, Henstridge
<b>RESOLVED:</b> It was proposed and unanimously agreed that the parish council has no objections to this application.			
<b>c)</b>	12/02565/FUL	Provision of fourth bedroom in existing roof/storage space including the provision of a new Juliette Balcony.	Mr & Mrs Raymond, New House At Cherry Bolberry Farm, Furge Lane, Henstridge
<b>RESOLVED:</b> It was proposed and unanimously agreed that the parish council has no objections to this application.			
<b>d)</b>	12/02884/FUL	Erection of Parlour/dairy building and creation of collection yard.	RCI & L Hunt, Elm Farm, Common Lane, Yenston. BA8 0NB
<b>RESOLVED:</b> It was proposed and unanimously agreed that the parish council supports this application.			

## 5. Recent South Somerset District Council Area East decisions

	Application Number	Proposal	Applicant	Current status
<b>a)</b>	12/00346/FUL	Erection of a timber fence to side of property (retrospective)	Mr Lee Goddard, 1 Brookland Way, Henstridge BA8 0QR	Accepted with conditions
<b>b)</b>	12/00659/COU	Change of use of part of clubhouse building to provide residential accommodation for facilities manager (re-submission)	Mr W Black, The Club House, Henstridge Sports and Leisure Centre, Marsh Lane, Henstridge	Accepted with conditions
<b>c)</b>	12/02134/R3C	Installation of a Modular Classroom Building	St Nicholas Primary School, Ash Walk, Henstridge. BA8 0QD	Accepted with conditions

The clerk also informed the council of two further decisions received after the publication of the agenda, as follows:

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Application number	Proposal	Applicant details	Council comment at the time of first consideration	Current status
12/01887/OUT	Proposed erection of seventeen two-storey dwellings with associated garaging and parking areas.	Mr D Kimber, Land at Furge Lane, Henstridge. BA8 0RS	It was proposed and agreed that the parish council supports the parishioners in opposing this development in the strongest possible terms. On the basis of inadequate road infrastructure and increased traffic the application should be refused without question.	Refused
12/01702/FUL	Erection of a detached garage and workplace	Mr A Richards, 25 Ash Walk, Henstridge. BA8 0QB	It was proposed and agreed that the parish council does not support this application for the following reasons: It is felt to be an inappropriate development of an unspecified workplace in an otherwise residential area. There is not enough information to assure the council that the development will not be a nuisance or obstruction to neighbours.	Accepted with conditions

## 6. Matters deferred and arising from previous meetings:

- a) To agree a councillor to act as Yenston representative.

**RESOLVED:** It was proposed and agreed to defer this matter to the next meeting.

- b) To hear a report from Adam Temperton on the NALC conference notes.

**RESOLVED:** It was proposed and agreed to defer this matter to the next meeting.

- c) To hear a response from the Highways department regarding the duration of the pavement works in Henstridge and decide any further action to be taken.

### **NOTED**

- d) To hear a response from Henstridge Youth Facilities regarding the zip wire on the recreation ground and to decide any further action to be taken.

Simon Cullum informed the council that a contractor has been assigned to remove the zip-wire.

**RESOLVED:** It was proposed and agreed that the clerk should write to Henstridge Youth Facilities and request that the work should be completed by the end of August.

- e) To hear a response from the Highways department regarding the various problems reported and to decide any further action to be taken.

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**RESOLVED:** It was proposed and agreed that the clerk should write to Highways reiterating the problems already reported, insisting that action is taken to resolve issues as soon as possible, in particular the blocked drains. The clerk should also report another blocked drain between Dovecote House and Dr Gaymers, Ash Walk.

- f) To hear a response from Colin Fletcher, Highways, regarding both the relocation of the traffic calming at Townsend and the issue of traffic calming for Woodhayes and Townsend Green and to decide any further action to be taken.

## NOTED

### 7. Correspondence

a	06/07/12	Mark Williams, Chief Executive, South Somerset District Council	Invitation to attend a workshop on the new "Council Tax Reduction Scheme" on Monday 10 September at 2.30pm. To decide a councillor to attend.
No councillors wanted to attend.			
b	06/07/12	Dorset County Council	Invitation to comment on the DCC Minerals Core Strategy Pre-Submission Draft. To decide a councillor to complete the online survey.
No councillors wanted to complete the survey as it was not felt to be relevant to Henstridge.			
c	06/07/12	Local Government Boundary Commission	Final recommendations of the Electoral Review of Somerset. To agree a councillor to complete an online satisfaction survey.
No councillors wanted to complete the survey.			
d	11/07/12	Somerset Association of Local Councils	Invitation to attend workshops on the new Code of Conduct. To agree councillors to attend.
<b>RESOLVED:</b> It was proposed and agreed that the clerk, Adam Temperton and Simon Cullum would attend the session on 20 August.			
e	13/07/12	Somerset County Council	For council to note the closure of the A357 High Street Yenston for 5 days from 10 September. To decide any further action to be taken.
<b>NOTED</b>			
f	17/07/12	Somerset Association of Local Councils	Invitation to complete an online consultation regarding the repeal of the law requiring two signatures on cheques, thus allowing parish councils to use internet banking. To decide a councillor or

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			councillors to complete the consultation.
<b>RESOLVED:</b> It was proposed and agreed that the clerk will complete the consultation on behalf of the council.			
g	30/07/12	Somerset Waste Partnership	Invitation to a free half-day event on 29 September at 9.30 for groups wishing to operate in a more environmentally friendly manner. To decide if a councillor wishes to attend.
No councillors wanted to attend.			
h	01/08/12	Yarlington Homes	For the council to note a letter advertising the availability of vacant garages for rent in Somerset. To agree any further action to be taken.
<b>NOTED</b>			
i	01/08/12	Campaign to Protect Rural England	Invitation to CPRE's annual general meeting on 15 September at 2pm in East Coker. To decide a councillor to attend.
Sue Place may attend if possible.			

## 8. Council Matters

- a. To receive a visit/report from a local police representative.

### Not in attendance

- b. To discuss the condition of the section of the cemetery maintained by South Somerset District Council. To decide any further action to be taken.

The council agreed that the SSDC section of the cemetery has not been maintained well. Simon Cullum informed the council that, having spoken to SSDC, we can take back responsibility for that section of the cemetery. The clerk had received a copy of an agreement between SSDC and another parish which could be amended for the Henstridge cemetery.

The clerk reminded the council that this additional work would have to be added to George Edwards' workload and would incur an extra half an hour per week on his salary.

**RESOLVED:** It was proposed and agreed that, subject to agreement from George Edwards, the clerk should arrange for the contract between SSDC and the council to be drawn up; that George Edwards' salary and terms of employment can be amended to reflect an extra half hour per week.

- c. To hear an update from Simon Cullum on the proposed tree maintenance works at the recreation ground; to hear the associated quotes and decide which to accept.

Peter Crocker declared a personal interest in this item.

The council considered quotes for two pieces of work, namely 1) flailing the perimeter of the recreation ground and attention to individual trees therein and 2) tidying of the copse.

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**RESOLVED:** It was proposed and agreed to choose David Braybon for both pieces of work.

- d. To hear an update on the condition of the village hall. To decide any further action to be taken.**

Jean Oswick reported that, since the arson attack on the hall, a loss adjuster has been and the village hall committee are now waiting for a forensic examiner from the insurance company to attend. The structural engineer has asked for an asbestos survey. The hall is not available for use. Power has been turned off. The lounge is out of action as the windows have melted. The main hall is smoke damaged.

The clerk informed the council that the cricket club will be using a marquee in place of changing rooms.

- e. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

This was dealt with in item 6e.

- f. Playground Inspection reports.**

No problems to report.

- g. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate**

Nothing to report.

## **9. Finance**

- a. To approve the cashbook and bank account reconciliation for July 2012 as presented.**

**RESOLVED:** The Cash Book and Bank Reconciliation for July 2012 as verified by Carolyn Nichols were approved and signed by the Chair.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.**

£3000 had been transferred from the deposit account to the current account for day-to-day expenditure.

**RESOLVED:** It was proposed and agreed to approve the transfer as reported.

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**c. To approve the following accounts for payment and two signatories for cheques:**

Madasafish	Phone and Internet Services (24.07.12 to 23.08.12)	£31.65
Simon Cullum	Refimbursement for Tree Risk Management book	£21.87
Henstridge Village Hall	Hire of Hall and Lounge Jan to June 2012	£94.00
Evans and Co	Internal Audit fees	£360.00
GB Sports and Leisure	Replace swing surfacing and repair see saw surfacing	£2574.00
Rochford Garden Machinery	Long reach hedge trimmer	£419.00
Digley Associates	Post installation inspection of new play equipment	£210.00
	Wages July 2012	
	Mileage 06/07/12 to 01/08/12	£41.40
Zöe Godden	<b>TOTAL</b>	<b>£637.29</b>
Terry Pulling	Wages July 2012	
George Edwards	Wages July 2012	

The cheque values were verified against the invoices presented by Jean Oswick and the invoices signed as a correct match.

**RESOLVED:** The above accounts were approved for payment Jean Oswick and Paul Brighten agreed as signatories.

**d. Income**

Peter Jackson	Grave Purchase and Interment – D G Biddescombe	£232.70
Peter Jackson	Grave Purchase – B Biddescombe	£145.97
Peter Jackson	Interment of ashes – B A W Middleton	£ 46.54

**NOTED**

- e. To decide if the clerk can be paid 4 hours overtime to carry our work on the new Code of Conduct, equating to £37.01 which is available in the budget.

**RESOLVED:** It was proposed and agreed that the clerk can be paid up to 4 hours overtime to complete this work.

Meeting closed at 19:40

**Date of Next meeting** – The next Parish Council meeting will be held on **Monday<sup>3<sup>rd</sup></sup> September 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd August**.



**Zöe Godden**  
Parish Clerk