

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

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**Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 9<sup>th</sup> July 2012.**

## Present

**Councillors:** Adam Temperton (Chair), Paul Brighten, Jean Oswick, Sue Place, Simon Cullum, Dave Nicholls, Carolyn Nichols and Peter Crocker.

**Clerk:** Zöe Godden

**There were 9 members of the public in attendance for the beginning of the meeting**

The meeting began at 19:00

### 1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Paul White, Geoff Jarvis and Jim Fitch.

**RESOLVED: It was proposed and agreed to accept the reasons for absence as given.**

### 2. Declarations of Interest.

None.

### 3. To approve as a correct record the minutes of the previous meeting held on the 11.06.12

It was noted that Paul White had given his apologies but that these were not recorded in the minutes.

**RESOLVED: It was proposed and agreed that, once Paul White's apologies have been added to the minutes, they shall be accepted.**

### 4. To consider the following planning applications:

	Application number	Proposal	Applicant details
<b>a</b>	12/02247/FUL	Installation of 3No Conservation Rooflights	Mr P Rosling, Spring House, Vale Street, Henstridge. BA8 0SQ
<b><u>RESOLVED:</u> It was proposed and unanimously agreed to recommend refusal on the grounds that: 1 - Comments from the conservation officer to application 11/00203/FUL regarding roof lights stated that only one roof light should be allowed 2 - That the parish council finds objections to the roof lights raised by neighbours to be reasonable grounds for refusal.</b>			
<b>b</b>	12/02384/FUL	The removal of a window on the east elevation and replace with double glazed door and	The Annexe, St Michaels, Whitechurch Lane, Yenston

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		construction of steps with handrail.	
<b>RESOLVED:</b> It was proposed and unanimously agreed to recommend approval of the application.			

**RESOLVED:** It was proposed and agreed to move item 7g to this stage of the meeting to allow the public to speak.

7g	24/06/12	Mr & Mrs Howe, Henstridge	To hear the content of a letter from Henstridge residents regarding dangerous driving in the village; to decide any further action to be taken.
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The clerk read out the letter, in which deep concern was expressed with the speed of traffic in Woodhayes and Townsend Green. The meeting was opened to public comment, and then closed for council debate. The following points were noted by councillors: that speed humps were requested in the original consultation in relation to the Woodhayes development, but were not installed; that the Furge Lane one-way system implemented to reduce traffic in Woodhayes and Townsend Green is often ignored by motorists; that the police have been notified but have yet to take any action; that residents fear someone will be injured or killed if the situation is not addressed.

**RESOLVED:** It was proposed and agreed that the clerk should write to Avon and Somerset Police Authority to ask them to deal with this offence of anti-social behaviour with a motor vehicle; that the clerk should write to Somerset Highways to request costings for the installation of traffic calming measures for the area concerned; that Sue Place will raise the issue with the Community Safety Partnership.

## 5. Recent South Somerset District Council Area East decisions

Application number	Proposal	Applicant details	Council comment at the time of first consideration	Current status
11/03929/LBC & 11/04373/FUL	Proposed alterations to existing garaging, stabling and general store to create a new vehicular entrance and 2 bedroom annex (revised application)	Mr and Mrs Bourne, Copse House, Landshire Lane, Henstridge DT10 2SB	It was proposed and agreed to support this application.	Accepted with conditions
12/01533/FUL	Erection of a 18m high Gaia 133 11kW wind turbine	Land at Rhodes House Farm, Landshire Lane, Henstridge. BA8 0TN	It was proposed and agreed that the parish council supports the application. Peter Crocker abstained from voting. Simon Cullum voted against. Adam Temperton (chair) did not vote.	Accepted with conditions

NOTED.

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## 6. Matters deferred and arising from previous meetings:

- a) To review a draft appraisal policy and agree any changes required; to approve adoption of the draft policy.

**RESOLVED:** It was proposed and agreed to accept the policy without amendment.

- b) To hear an update regarding the relocation of part of the traffic calming installation.

**RESOLVED:** It was proposed and agreed that the clerk writes again to Somerset Highways to request an update.

- c) To nominate and agree a councillor to act as Yenston representative.

**RESOLVED:** It was proposed and agreed to defer this matter to the next meeting.

- d) To hear a report from Adam Temperton on the NALC conference notes.

**RESOLVED:** It was proposed and agreed to defer this matter to the next meeting.

- e) To discuss the progress made by Henstridge Youth Facilities in making good the zip-wire installation following the failure of the post installation inspection; to agree any further action to be taken.

The clerk informed the council that she had been copied into an email from South Somerset District Council's Community Health and Leisure department which states that it will not be possible to amend the zip-wire to meet the requirements of BS EN1176.

**RESOLVED:** It was proposed and unanimously agreed that the clerk writes to Henstridge Youth Facilities, asking them to forward a proposal for a solution to this matter and a date by which the matter will be resolved; that the clerk should request receipt of this proposal by Monday 30 July.

## 7. Correspondence

a	06/06/12	Somerset Playing Fields Association	To decide if Henstridge wishes to enter the recreation ground and play area for the Somerset Field of the Year award; to agree a councillor to take the lead.
<b>RESOLVED:</b> It was proposed and agreed that Simon Cullum would take the lead in this project and that the recreation ground should be entered.			
b	11/06/12	Citizens Advice Bureau	To decide if a councillor will attend the CAB Somerset Social Policy Conference on Friday 13 July.
Councillors did not wish to attend this event.			

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c	18/06/12	South Somerset District Council, Streetscene Services	For the council to note receipt of a letter informing regarding illegal fly posting.
<b>RESOLVED: It was proposed and agreed that the clerk should pass this information to the Village Hall Management Committee</b>			
d	18/06/12	Julia Knight, PA to Chairman of Somerset County Council	To decide if the council wishes to nominate an individual or couple for the "Chairman's Awards for Service to the Community".
<b>RESOLVED: It was proposed and agreed to enter Linda Jones and Jane Jeans</b>			
e	20/06/12	Andy Foyne, Spacial Policy Manager, South Somerset District Council	To decide if the council wishes to make a representation regarding the Proposed Submission South Somerset Local Plan 2006-2028; to decide the content of any such representation.
As the proposal in the draft submission is exactly as it was previously, it was felt that councillors need not attend.			
f	21/06/12	South Somerset District Council	For the council to note receipt of a letter regarding Street Naming and Numbering Services.
NOTED.			
g	24/06/12	Mr & Mrs Howe, Henstridge	To hear the content of a letter from Henstridge residents regarding dangerous driving in the village; to decide any further action to be taken.
See above.			
h	26/06/12	Somerset Association of Local Councils	To hear information regarding a consultation by the Department for Communities and Local Government concerning changes to the Council Tax Base and Council Tax Rate; to decide any comment the council wishes to make.
<b>RESOLVED: It was proposed and agreed that Adam Temperton will read the associated literature on behalf of the council and report back at the next meeting, if necessary.</b>			
i	30/06/12	Mr T Hayers	To hear a request for the installation of a memorial bench at the cemetery, to be funded by Mr Hayers; to decide whether to grant permission for the bench.
<b>RESOLVED: It was proposed and agreed to allow installation of the bench on the area of hard standing that is already in situ.</b>			

## 8. Council Matters

### a. To receive a visit/report from a local police representative.

The council remarked that they value the work of the local PCSO.

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**RESOLVED:** It was proposed and agreed that the clerk writes to him to ask him either to attend meetings more regularly or to give a report for the clerk to read or to arrange for an alternative officer to attend.

- b. To ask the chair and vice chair of the council to sign this year's pitch rental agreement with the cricket club.

The agreement was signed by the chairman and vice-chairman.

- c. PROPOSAL FROM PETER CROCKER – That the council installs a bench in the play area to mark the Jubilee.

**RESOLVED:** It was proposed and agreed that the clerk obtains quotes for a bench and reports back to the council at the next meeting.

- d. To decide if St Nicholas Primary School can be allowed to host an owl box in Oak Vale Woodland on behalf of Somerset Wildlife Trust.

**RESOLVED:** It was proposed and agreed that, with advice from Somerset Wildlife Trust for exact siting of the box, the school may place it in Oak Vale Woodland.

- e. To decide if St Nicholas Primary School can be allowed to plant a Jubilee oak tree in the recreation ground; to discuss and agree a location for the tree.

Peter Crocker declared a personal interest in this item.

Simon Cullum informed the council that the proposed location is the southernmost corner of the recreation ground.

**RESOLVED:** It was proposed and agreed to allow planting of the tree.

- f. To hear a report from Simon Cullum regarding a meeting with a resident concerning the leylandii hedge at the recreation ground.

Simon Cullum reported that, since receiving literature regarding his role as Tree Warden, emphasis must be placed on managing risk in terms of the trees for which the council is responsible

In researching the matter of the leylandii hedge in question, legislation has been discovered called "Hedges and Trees Anti-Social Behaviour Act 2003". Having visited the resident with the clerk, it appears that the leylandii hedge meets the criteria for this legislation, i.e

- The hedge in question is comprised wholly or predominantly of a line of two or more evergreen or semi-evergreen trees or shrubs;
- It is over 2 metres high;
- The hedge acts, to some degree, as a barrier to light or access; and

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- Because of its height, it is adversely affecting the complainant's reasonable enjoyment of their domestic property (that is their home or garden).

Simon informed the council that the hedge significantly overhangs the resident's garden and that the resident seems to have been within his rights to take action to cut the hedge back, although it was noted that the cut-back seemed to have been somewhat over-severe. Growth of the hedge has caused damage to the resident's boundary wall.

Having made a visual inspection of the residential side of the hedge at other properties, where possible, Simon reported that the leylandii overhangs some gardens by 2-3 metres. On-going maintenance of the hedge will be costly and will increase over time.

- g. To hear quotes for remedial work to several trees in the recreation ground; to decide which quote to accept.**

Peter Crocker declared a personal interest in this item.

Simon Cullum reported that he is trying to register the London Plane as it is thought to be the best example of the species in the south west. The Woodland Trust has suggested a contractor to assess it.

Details of the various other works were presented.

**RESOLVED: It was proposed and agreed that the assessment can go ahead as long as SALC are happy that one quote is acceptable in these circumstances; that Simon Cullum and the clerk should prioritise the other works in terms of risk; that details should be reported back to the council at the next meeting. Two councillors abstained from voting.**

- h. To hear quotes for removal of a 50 metre section of the leylandii hedge at the recreation ground; to hear reasons why this work may be advisable in the long-term and to decide if this work should take place; to decide which quote to accept.**

Simon Cullum explained that, due to the long-term costs of maintenance and potential risk, the hedge should be replaced with a native species that is more in-keeping with the rest of the recreation ground and village as a whole.

**RESOLVED: It was proposed and agreed that the clerk should write to the owner of Inwood House to ask permission for replacement of the leylandii with native species. Peter Crocker abstained from voting.**

- i. Playground Inspection reports.**

No problems reported.

- j. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

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St Nicholas Path – disabled access not possible for motorised wheelchairs and double buggies due to barriers. Also, as the path is so steep, a handrail is needed to make the path accessible to all.

**RESOLVED: It was proposed and agrees that the clerk writes to Highways to ask for suggestions as to how this matter can be resolved.**

The clerk was asked to report the following the Somerset Highways:

- St Nicholas Path – resurfacing needed at top end of the path nearest Park Road and grass needs cutting.
- The drain outside the Virginia Ash pub is still blocked.
- The drain outside 50 Ash Walk is still blocked.
- The drain in Brook Lane is still blocked and fallen leaves are causing a slip hazard.
- The drain in Furge Lane is blocked.
- There is an overgrown hedge on Shaftesbury Road near the junction with Ash Walk.
- There is an overgrown hedge near The Pond, Shaftesbury Road.
- Deep ruts have been caused by a 4x4 vehicle parking on the verge at the junction of Woodhayes Way and the A357. Can anything be done to prevent vehicles parking here?

**k. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate**

Village Hall Management Committee – Jean Oswick reported that a team quiz is to be held in the village hall on 21 September. More details to follow.

## 9. Finance

- a. To approve the cashbook and bank account reconciliation for June 2012 as presented.**

**RESOLVED: The Cash Book and Bank Reconciliation for June 2012 as verified by Simon Cullum were approved and signed by the Chair.**

- b. To agree and approve transfers of funds between Parish Council accounts as presented.**

£3000 had been transferred from the deposit account to the current account for day-to-day expenditure.

**RESOLVED: It was proposed and agreed to approve the transfer as reported.**

- c. To approve the following accounts for payment and two signatories for cheques:**

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Madasafish	Phone and Internet Services (24.06.12 to 23.07.12)	£43.32
Ring Street Filling Station	Fuel for mowers etc	£27.29
T J Young	Repairs to hedge trimmer	£40.40
Zöe Godden	Wages – June 2012	
	Mileage 15/06/12 to 03/07/12	£ 16.20
George Edwards	Wages – June 2012	
	Reimbursements for weed killer, ant killer, padlocks and additional keys	£51.01
Terry Pulling	Wages – June 2012	
HMRC	Tax and NICs – June 2012	£21.40

The cheque values were verified against the invoices presented by Jean Oswick and the invoices signed as a correct match.

**RESOLVED:** The above accounts were approved for payment Jean Oswick and Adam Temperton agreed as signatories.

## d. Income

C & J Raymond	Rent for Furge Lane Field 2012-13	£175.00
F Lee	Allotment fees 2012-13, plot 2	£15.00
Mr Allen	Allotment fees, 2011-12 & 2012-13, plot7	£30.00
Mr D Coffin	Allotment fees 2012-13, plot 4a	£7.50
Mr G Harris	Allotment fees 2012-13, plot 10	£15.00
Henstridge Cricket Club	Pitch rental 2012-13	£185.30
Mr D Carr	Allotment fees 2012-13, plot 19b	£7.50
Mr J Clark	Allotment fees 2012-13, plot 16	£15.00
Mr K Raison	Allotment fees 2012-13, plots 3 & 4	£30.00
Mr J Le Sueur	Allotment fees 2012-13, plot 15	£15.00

NOTED

- e. To consider options for replacing the council's printer; to decide which option to select.

**RESOLVED:** It was proposed and agreed to accept the 3 year quote from Canon.

- f. To hear three quotes for a new long-reach hedge trimmer; to decide which quote to accept.

**RESOLVED:** It was proposed and agreed to accept the quote from Rochford Garden Machinery.



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- g. To agree to pay £815.85 to the Village Hall Management Committee to cover the cost of their insurance premium for 2012/13.

**RESOLVED:** It was proposed and agreed to refund the insurance premium. Jean Oswick abstained from voting due to personal and prejudicial interests.

**Date of Next meeting** – The next Parish Council meeting will be held on **Monday 6<sup>th</sup> August 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 26<sup>th</sup> July**.

**Meeting ended at 20:57**



**Zöe Godden  
Parish Clerk**