

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP Tel:
01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk
www.henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 11th June 2012.

Present

Councillors: Adam Temperton (Chair), Jim Fitch, Simon Cullum, Dave Nichols, Carolyn Nichols, Jean Oswick, Paul Brighten, Sue Place, Peter Crocker

Clerk: Zoe Godden

There was 1 member of the public in attendance for the beginning of the meeting.

The meeting commenced at 19:00

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Geoff Jarvis.

RESOLVED: It was proposed and agreed to approve the reason for apology as provided.

2. Declarations of Interest.

Dave Nichols and Carolyn Nichols declared personal interests in item 4a.

3. To approve as a correct record the minutes of the previous meeting held on 14/05/12.

RESOLVED: It was proposed and agreed that the minutes be accepted without amendment.

RESOLVED: It was proposed and agreed that item 9b should be brought forward to this point in the meeting to allow a member of the public to speak.

9b) To receive a report from Linda Jones regarding her monitoring of the dog-fouling situation at the recreation ground.

Linda reported that there had been a problem with fouling over the half term holiday, but that this had ceased to be a problem now that half term is over. SSDC had visited the recreation ground in April and marked only one instance of fouling. Linda and her colleagues ensure that any newcomers to the recreation ground have bags to clean up behind their dogs. Linda requested improved signage on the dog bin in Furge Lane. The council thanked Linda very much for her efforts and asked her to report back again in three month's time.

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4. To consider the following planning applications:

	Application number	Proposal	Applicant details
a	12/01533/FUL	Erection of an 18m high Gaia 133 11kW wind turbine	Mr C Barnes, Land at Rhodes House Farm, Landshire Lane, Henstridge. BA8 0TN
<p>There were differences of opinion as to the merits of wind turbines.</p> <p>RESOLVED: It was proposed and agreed that the parish council supports the application. Peter Crocker abstained from voting. Simon Cullum voted against. Adam Temperton (chair) did not vote.</p>			

5. Recent South Somerset District Council Area East decisions:

Application number	Proposal	Applicant details	Council comment at the time of first consideration	Current status
12/01273/FUL	The erection of an extension to form new en-suite and garage	Mr C Pitman, Cosanta, Vale Street, Henstridge. BA8 0SQ	It was proposed and agreed that the parish council supports this application. Peter Crocker abstained from voting and asked for this to be noted in the minutes.	Accepted with conditions

6. PROPOSAL from Adam Temperton:

That the parish council writes to the head of planning at South Somerset District Council asking:

- When the outstanding applications past their due date will be decided (as per list provided by chair) or reason for delay;
- That the response to our previous requests re land at Lower Marsh Farm is addressed re 99/00531/COU & 04/00199/COU as the parish council has asked several times for these issues to be resolved;
- Asking why the timescale for the reintroduction of the consultation dates has not happened despite several promises made at South Somerset District Council Area East meetings
- Why the delay in posting to the website Parish comments on consultations sometimes requiring the clerk to resend after contact from the planning team.

RESOLVED: It was proposed and agreed that the clerk writes the letter as detailed above.

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7. Matters deferred and arising from previous meetings:

- a. **Declarations of Acceptance of Office forms to be signed by Adam Temperton and Dave Nichols.**

The forms were duly signed and counter signed by the clerk.

- b. **To agree representatives for the Village Hall Management Committee, Yenston and Somerset Association of Local Councils.**

RESOLVED: It was proposed and agreed that Jean Oswick will continue as representative to the Village Hall Management Committee; that Dave Nicholls will be the representative to SALC; that the decision to select a Yenston representative be deferred to the next meeting.

- c. **To hear an update regarding the council's request for a copy of the previous planning scheme of delegation from South Somerset District Council. To decide any further action to be taken.**

RESOLVED: It was proposed and agreed that this item be deferred to the next meeting.

8. Correspondence

a	09/05/12	Saveria Moss, South Somerset Together	To decide a councillor to attend the South Somerset Together AGM on Wednesday 13 June, 18:00 to 20:00.
Nobody volunteered to attend.			
b	09/05/12	Ric Pallister, Leader of the Council, South Somerset District Council	To relay a response to the clerk's letter regarding the introduction of car parking charges.
Noted.			
c	12/05/11	The Audit Commission	To inform the council of the newly appointed external auditor; to agree any questions that the council wishes to ask of the Audit Commission in respect of this appointment.
The council did not wish to make any comment.			
d	14/05/12	Margaret Hunt, Womens' Institute	To present a request from the WI to plant a tree in the cemetery to celebrate the jubilee.

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RESOLVED: It was proposed and agreed that the council grants permission to the WI to plant a tree; that the WI may choose from the four species of tree suggested by the Woodland Trust (Rowan, Silver Birch, Field Maple, Whitbeam); that the tree should be planted along the south east boundary at least one meter from the hedge to allow easy access for mowing and hedge trimming; that the WI must meet with the clerk at the cemetery to confirm the exact siting of the tree.			
e	22/05/12	Somerset County Council, Senior Road Closure Technician	To inform the council of the planned temporary closure of Marsh Lane and Marsh Road.
Noted			
f	31/05/12	National Association of Local Councils	To give details of the People in Action conference; to decide a councillor to attend.
RESOLVED: It was proposed and agreed that no councillor should attend due to the cost of the event. Adam Temperton agreed to read the relevant documentation from the London conference and report back to the council.			
g	31/05/12	Rob Parr, Snr Play and Youth Facilities Officer, South Somerset District Council	To inform the council that a grant has been offered relating to the installation of new play equipment from the Woodhayes S106 agreement.
Noted.			
h	31/05/12	Mark Floyd, Lead Design Engineer, Wessex Water	To inform the council of details of water mains improvement work due to take place at Henstridge Marsh
Noted.			

9. Council Matters

- a. To receive a visit/report from a local police representative.

No representative attended.

- b. To receive a report from Linda Jones regarding her monitoring of the dog-fouling situation at the recreation ground.

See above

- c. To decide whether councillors are happy for their contact details to be displayed in the two parish noticeboards.

RESOLVED: It was proposed and agreed that the clerk asks SALC for advice on this matter; Peter Crocker requested that his contact details are not placed in the notice board.

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- d. To review and agree the content of the June newsletter.

RESOLVED: It was proposed and agreed that the content of the newsletter is satisfactory.

- e. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.

The following faults were reported:

- Drains at Virginia Ash traffic lights, 50 Ash Walk and Oak Vale Lane need to be cleared
- The verge at the junction of Marsh Lane and Camp Road is overgrown and obscuring drivers' view.
- The road sign in Ash Walk between 25 Ash Walk and the Village Hall is obscured by overgrown hedging.

RESOLVED: It was proposed and agreed that the clerk reports the above problems.

- f. Playground Inspection reports.

No problems to report.

- g. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

HALT – Paul Brighten asked for an update on the progress of a safety audit required regarding the traffic calming in Townsend.

Trees – Simon Cullum informed the council that an audit of the trees at the recreation ground is underway. There may be an issue with the health of the large plane tree but the clerk is taking advice from professionals. Simon wants to register tree with woodland trust and to preserve the tree in the best condition possible.

10. Finance

- a. To approve the cash book and bank account reconciliation for May 2012 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for May 2012 as verified by Simon Cullum were approved and signed by the Chair.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.

There were no transfers to report.

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- c. To agree if the council wishes to renew its membership to Campaign to Protect Rural England at a cost of £29.00; to write a cheque for this amount.

Voting was as follows: 4 for, 1 against 3 abstentions. The chair voted to approve the proposal.

RESOLVED: It was proposed and agreed that the council will renew membership to the CPRE.

- d. To hear quotes for binding of old minutes into 4 volumes; to agree which quote to accept.

RESOLVED: It was proposed and agreed to accept the quote from Black Cat Bindery.

- e. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.05.12 to 23.06.12)	£36.34
	Expenses:	
	Refund for Ethernet adapters	£40.79
	Mileage	£50.85
Zöe Godden	TOTAL	£91.64
Canon	Printer contract costs	£34.64
George Edwards	Wages May 2012	
Terry Pulling	Wages May 2012	
Zöe Godden	Wages May 2012	
Janet Crocker	Wages November to May 2012	
HMRC	Tax and NICs May 2012	£23.43

The cheque values were verified against the invoices presented by Paul Brighten and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Adam Temperton and Paul Brighten agreed as signatories.

11. Personnel Matters

To carry out the clerk's appraisal – Any public and press will be asked to leave the meeting at this point. The clerk must also leave the room while the council discusses her appraisal.

Since the publication of the agenda, the clerk had received advice from SALC regarding appropriate appraisal procedure. SALC advise that an appraisal policy is drawn up and that the appraisal is carried out by a small committee of no more than

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three councillors. All councillors should be invited to make any comments regarding the clerk's appraisal to the chairman for inclusion at the appraisal meeting, if appropriate.

RESOLVED: It was proposed and agreed that the clerk will draft an appraisal policy to be reviewed and agreed at the next meeting; that Adam Temperton, Sue Place and Jean Oswick will be the members of the appraisal committee.

- 12. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 9th July 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 28th June.**



**Zöe Godden
Parish Clerk**

Meeting ended at 19:45