

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

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www.henstridgeparishcouncil.org.uk

Draft minutes of the Special Finance Meeting held at the Henstridge Village Hall Lounge on Monday 23rd April 2012.

Present

Councillors: Adam Temperton (chair), Dave Nicholls, Carolyn Nicholls, Geoff Jarvis, Jean Oswick, Paul Brighten, Paul White, Peter Crocker and Sue Place

Clerk: Zoe Godden

There were 0 members of the public in attendance for the beginning of the meeting

The meeting began at 19:00

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Caroline Rowland, Simon Cullum and Jim Fitch

RESOLVED: It was proposed and agreed to approve the reason for apology as reported.

2. Declarations of Interest.

There were no declarations of interest.

3. To agree the appointment of an internal auditor for the 2011-12 accounting period.

RESOLVED: It was proposed and agreed to appoint Evans and Co as internal auditor.

4. To consider and agree any actions arising with regard to the Council's list of assets.

RESOLVED: It was proposed and agreed that no action was required in terms of the asset register.

19:02 – Jim Fitch arrived at the meeting

5. To consider and approve the Statement of Accounts section of the Annual Return and any necessary notes to accompany this.

RESOLVED: It was proposed and agreed to approve the accounts without amendment.

6. To consider and agree the appropriate responses to the Statement of Assurance section of the Annual Return and any necessary notes to accompany this.

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RESOLVED: It was proposed and agreed that the responses, as completed on the annual return, are correct.

7. To consider and agree any actions arising with regard to the allocation of earmarked reserves held in the project account.

RESOLVED: It was proposed and agreed that the additional underspend of £3673.42 will be added to the project account and earmarked for repairs to play area equipment.

8. To consider and agree any actions arising in respect of the budget figures presented for 2012/2013 having reviewed Y/E figures 11/12.

RESOLVED: It was proposed and agreed that no further action should be taken.

Meeting ended at 19:09



Zöe Godden
Parish Clerk