

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 9th January 2012.

Present

Councillors: Adam Temperton (Chair), Dave Nichols, Carolyn Nichols, Jim Fitch, Paul White, Paul Brighten, Jean Oswick, Carolyn Rowlands, Sue Place, Simon Cullum & Peter Crocker

Clerk: Zoe Godden

There were 4 members of the public in attendance for the beginning of the meeting.

The meeting began at 19:15

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Geoff Jarvis and the Council advised of the reason for absence.

RESOLVED: It was proposed and agreed to approve the reason for apology as provided.

2. Declarations of Interest.

Simon Cullum and Sue Place were advised by the clerk that they did not have to declare a personal or prejudicial interest in item 5a, as per advice from SALC.

RESOLVED: It was proposed and agreed to bring item 5a to this point in the meeting to allow members of the public to speak.

The council spoke with Nicola Powell-Smith regarding her request to install a zip wire at the top of the recreation ground, close to the skate park area. Henstridge Youth Facilities will purchase the equipment from a Belgium supplier. The two platforms will be constructed and installed by a local contractor.

The proposed position of the zip wire was discussed, as was any potential impact on other users of the recreation ground. It was thought that there would be no problem with the position proposed.

RESOLVED: It was proposed and agreed to agree to the installation of the zip wire at the location suggested; that the clerk should contact the council's insurance company to find out if the new equipment will increase the insurance premium; that the clerk will meet with Nicola Powell-Smith and the local contractor to go over arrangements and report back to the council; that the clerk will contact SSDC for advice on inspection and maintenance of a zip wire; to thank Nicola Powell-Smith for her efforts on behalf of the youth of the parish.

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3. To approve as a correct record the minutes of the previous meeting held on 05.12.11.

RESOLVED: It was proposed and agreed to defer this item to the next meeting, as the minutes were not ready for approval.

4. Matters deferred and arising from previous meetings.

There were no matters to discuss from previous meetings.

5. Correspondence

29/11/11	Nicola Powell-Smith, Henstridge Youth Facilities	Request for permission for Henstridge Youth Facilities to install a zip wire close to the skate park. To discuss this request and agree any further action to be taken.
See above		
12/12/11	John Perrett/Jane Newell, Interim Group Managers, Transporting Somerset, Somerset County Council	Letter requesting completion of a survey relating to three options for managing a reduction in SCC subsidies of bus services. To agree a councillor to complete the survey.
RESOLVED: It was proposed and agreed that the clerk should complete the survey on behalf of the council, with option 2 as their preference.		
16/12/11	Avon & Somerset Police Authority	Request for a councillor to complete a Budget Consultation Survey. To agree a councillor to do this.
RESOLVED: It was proposed and agreed that Adam Temperton will complete the survey.		
22/12/11	Saveria Moss, South Somerset Together	Email informing councillors of a Health Conference taking place on 24 February. To agree any councillors who will attend.
RESOLVED: It was proposed and agreed that Sue Place will attend the meeting and report back to the council.		
22/12/11	Gemma Waugh, Somerset County Council Change Programme	Email informing councillors of dates they can attend Local Choice events on the topic of devolving services from county to district and parish level. To agree any councillors to attend.
RESOLVED: It was proposed and agreed that Simon Cullum and Caroline Rowland will attend and report back to the council. Dave Nichols offered to act as a back up if either Simon or Caroline is unable to attend.		
03/01/12	Angela Cox, Democratic Services, South Somerset District Council	Email informing councillors of a consultation event regarding the proposed reductions in bus subsidies from SCC, taking place on 11 January. To agree any councillors who will attend.
RESOLVED: It was proposed and agreed that the council will not send a representative to this event.		
04/01/12	Jacqui Churchill, Safer Somerset Partnership, South Somerset District Council	Email inviting councillors to attend an Area East Community Safety Action Panel on 17 January. To agree any councillors who will attend.
RESOLVED: It was proposed and agreed that Sue Place will attend this event and report back to the council.		

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6. Council Matters

- a. To receive a visit/report from a local police representative.

No representative attended the meeting and no report had been received.

- b. To hear information regarding a management plan for Oak Vale Woodland.

The council heard from Simon Cullum that he has made contact with a qualified arborist who has drawn up a management plan for Oak Vale Woodland. The plan involves some initial work and a longer-term maintenance plan. The initial work will require the wood to be closed for a weekend. Some dead trees will be removed and some pruning and thinning will take place. The cost for this work will be £300.00. Without maintenance, some trees may die. The leftover branches will be taken away.

RESOLVED: It was proposed and agreed that the council agrees that this work shall go ahead and that Geoff Place should be officially thanked for offering to undertake this work at such a low price.

- c. To hear details of the W I quiz taking place on 20 January and to agree if the council wishes to enter a team.

The quiz was discussed and councillors volunteered for the team.

RESOLVED: It was proposed and agreed that the parish council would enter a team.

- d. To consider quotes for items of new play equipment to be purchased from S106 funds. To discuss the options and agree a supplier. To discuss and agree any steps to promote community involvement with the project.

The council heard information from the clerk regarding the quotes obtained and viewed the different options. Each contractor had submitted two different options.

RESOLVED: It was proposed and agreed to accept the quote from Wicksteed; that the clerk is to make contact with St Nicholas Primary School and Sunnyside Nursery to ask the children which of the two Wicksteed options they would prefer.

- e. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.

The following highways problems were reported:

- Pothole at Yenston dip
- Drain at the traffic lights near the Virginia Ash needs clearing
- Drain in Park Lane Needs clearing
- Drain in Brook Lane near the oak tree needs clearing.

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The council asked the clerk to request a drain-clearing schedule from the Highways department.

f. Playground Inspection reports.

There were no problems to report.

g. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

Footpaths – Simon Cullum reported that the walking club enjoyed a Christmas lunch at Henstridge Sports and Leisure Club. He has also met with Eve Wynn, SCC footpath officer, on 28 Dec to look at the potential for footpath 12/6 being re-routed under the bridge on the A30. There are private funds that can potentially be raised to pay for this. It may take some time to resolve but Simon will persevere, as the current route is very dangerous

Youth – Sue Place reported that the Youth Work Bus came to the village five times but, unfortunately, no young people attended. Therefore, the youth workers will not be returning for the full twelve weeks.

7. Finance

a. To approve the cash book and bank account reconciliation for December 2011 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for October 2011 as verified by Carolyn Nichols were approved and signed by the Chair.

b. To agree and approve transfers of funds between Parish Council accounts as presented.

The Clerk reported that a transfer of £3000.00 had been made from the deposit account to the current account in order to cover day-to-day running costs.

RESOLVED: It was proposed and agreed to approve this transfer.

c. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.12.11 to 23.01.12)	£24.82
George Edwards	Wages	
Terry Pulling	Wages	
Zöe Godden	Wages	
Zöe Godden	Reimbursement for postal redirection	£27.20
Zöe Godden	Reimbursement for stamps	£46.00
Zöe Godden	Reimbursement for wreath payment	£25.00
Zöe Godden	Mileage	£9.90
W S Scrap Metal	Skip Hire	£204.00

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Rutter & Rutter	Legal fees for Oak Vale Woodland lease	£668.40
Somerset Playing Fields Association	Annual subscription	£10.00

The cheque values were verified against the invoices presented by Adam Temperton and Paul Brighten and the invoices signed as a correct match.

Simon Cullum raised the issue of the cost of the skip at the cemetery and registered his feeling that the waste produced at the cemetery should be disposed off in a more environmentally friendly way.

RESOLVED: The above accounts were approved for payment and Adam Temperton and Paul Brighten agreed as signatories.

d. Income

NALC	Bursary for clerk's conference	£32.50
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8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 6th February 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 26th January 2012**

The meeting ended at 20:07.



**Zöe Godden
Parish Clerk**