

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at St Nicholas Church, Henstridge on Monday 8th October 2012 from 7.00pm until 9.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meeting held on 03.09.12.**
- 4. To consider the following planning applications:**

	Application Number	Proposal	Applicant
a)	12/03476/FUL	Demolition of existing bungalow and the erection of 2 semi-detached houses with parking spaces and vehicular access. AMENDED PLANS RECEIVED 28/08/12 - ADDITIONAL DRAWINGS	Mr R Taylor, High Furlong, Lime Kiln Lane, Henstridge BA8 0RY
b)	12/03329/LBC	Partial demolition of boundary wall.	Mr Peter Rosling, Sundial House, Vale Street, Henstridge. BA8 0SQ

5. Recent South Somerset District Council Area East decisions

	Application Number	Proposal	Applicant	Current status
a)	12/02607/COL	Application for a lawful development certificate for the existing use of outbuildings for domestic purposes ancillary to the use of the main dwellinghouse	Mr Colin Fisher, Cavokay House, Marsh Lane, Henstridge. BA8 0TQ	Certificate of lawfulness not required

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b)	12/02565/FUL	Provision of fourth bedroom in existing roof/storage space including the provision of a new Juliette Balcony	Mr & Mrs Raymond, New House At Cherry Bolberry Farm, Furge Lane, Henstridge	Accepted with conditions
c)	12/02884/FUL	Erection of Parlour/dairy building and creation of collection yard	RCI & L Hunt, Elm Farm, Common Lane, Yenston. BA8 0NB	Accepted with conditions
d)	12/03141/FUL & 12/03142/LBC	Demolition of rear extension, amalgamation of Westwood with Larksleaze, formation of new windows and internal doorways, removal of modern staircase, modification of internal partitions, erection of an extension comprising changing rooms, swimming pool and garage and the relocation of a driveway.	Mr H DePelet, Westwood and Larksleaze, Bowden, Hesntridge, BA8 0PQ	Accepted with conditions

6. Matters deferred and arising from previous meetings:

- (i) To discuss and adopt the new Code of Conduct as advised by SALC.
- (ii) To agree any questions for the chairman to take to the HACC meeting on Wednesday 17 October.

7. Correspondence

a)	04/09/12	Gill Barnwell, SSDC	Licensing Act draft policy. To discuss the draft policy; to agree a councillor to comment on the draft policy.
b)	14/09/12	Ken Maddock, Conservative Candidate for Police and Crime Commissioner	Request for councillors to complete a survey. HOWEVER, see advice from SALC below in item 7c).
c)	25/09/12	Peter Lacey, Somerset Association of Local Councils	Advice regarding the letter from Ken Maddock (see above item 7b) requesting councillors complete a questionnaire.
d)	17/09/12	John Nicholson, Acting Assistant Highway Service Manager, SCC	Response to the various highways issues raised at the last meeting. To decide any further action to be taken.
e)	17/09/12	Steve Barnes, Young Peoples Officer, SSDC	Request for nominations for the South Somerset Gold Star Awards 2012. To decide if the council wishes to make a nomination.
f)	18/09/12	Bridget Hallett, Henstridge	For the council to note the letter regarding Glebe Field and to decide on a response.

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g)	19/09/12	Martin Woods, Assistant Director – Economy, SSDC	Invitation to workshops on the subject of Neighbourhood Plans (various dates); to decide if a representative of the council should attend.
h)	20/09/12	John Edney, Chairman, SCC	Invitation to attend the 'Chairman's Award for Services to the Community' presentation evening on 18 October. To decide a councillor to write a 60 word citation on our nominee, Linda Jones; to decide a representative of the council to go with Linda to the presentation evening.
i)	21/09/12	Nigel Rea, Customer and Communities Director, SCC	Invitation to a Local Choices event on 29 November. To decide a councillor to attend.
j)	21/09/12	Vega Sturgess, Strategic Director, Operations and Customer Focus	Invitation to a consultation afternoon on 9 October to develop a South Somerset response to the Somerset Health and Wellbeing Strategy. To inform the council that Sue Place has agreed to attend.
k)	29/09/12	Sarah Hooper, Senior Road Closure Technician, SCC	To inform the council that the A357 Templecombe Road; High Street, Yenston will be closed between Sally Lovells Lane and Whitechurch Lane for 3 days from 14 November.
l)	03/10/12	Sarah Hooper, Senior Road Closure Technician, SCC	To inform the council that the A357 High Street; Church Hill and Throop Road will be closed between Vine Street and Station Road for 4 days from 5 November.
m)	03/10/12	Donna Parham, Assistant Director of Finance, SSDC	Information regarding a consultation that councillors can complete regarding 'Localising Support for Council Tax'. To agree a councillor to complete the consultation.

8. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To discuss the current status of the Henstridge Parish Plan; to talk about the importance of having a parish plan; to decide on future steps to forward this project.
- c. **PROPOSAL FROM CAROLINE ROWLAND: That the council takes steps to bring about the extension of the 30 mph zone from Templecombe lights to the existing zone; to decide on a course of action.**
- d. To discuss any further information received regarding repairs to the village hall; to decide any further action to be taken.
- e. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- f. **Playground and Skate Park Inspection reports.**
- g. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate.

9. Finance

- a. To approve the cashbook and bank account reconciliation for September 2012 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.

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c. To approve the following accounts for payment and two signatories for cheques:

Information Commission	Data Protection Register Entry Fee	£35.00
Madasafish	Broadband & Internet charge - 24.09.12 to 23.10.12	£43.08
George Edwards	Salary September 2012	
Terry Pulling	Salary September 2012	
Zöe Godden	Salary September 2012 and mileage 07/09/12 to 05/10/10 (81 miles at 45p)	
HMRC	Tax	£18.40
Black Cat Bindary	Binding of parish council minutes	£180.00
CLP Ltd	Stationery	£41.80
GB Sports and Leisure	Bank fee incurred	£7.20
Moore Stephens	External audit fee	£204.00
Simon Cullum	Mileage for Somerset Playingfield Awards (96 miles at 45p)	£43.20
Heartwood Arboricultural Consultants	Tree safety inspection (Large London Plane at recreation ground)	£225.00
Wicksteed	New play equipment - S106 Woodhayes funded	£7,188.00
SSDC	Post installation inspection on new play equipment (required to release S106 Woodhayes funding)	£150.00
Oakland Landscapes	Strimming and rotivating plot 3b (new plots)	£25.00
WS Scrap Metal	Cemetery skip exchange	£652.04
Henstridge Cricket Club	Grass Cutting - First installment	£756.89
Oakland Landscapes	Strimming and rotivating plot 3b (new plots)	£30.00

- d. To discuss offering a refund of pitch rental to the football club as they have been unable to use the recreation ground due to the changing rooms being out of action as a result of the fire at the village hall; to agree an amount to refund.
- e. To hear quotes for various signs required around the village; to decide which quote to accept.
- f. To hear a request for a grant from Victim Support; to decide if the council will donate and how much.
- g. Income

06-Sep-12	C J Memorials	Biss memorial plot B19	£107.07
06-Sep-12	SSDC	Lewis Diffey - residual cash from youth grant	£47.19
24-Sep-12	S Folkes	John Hunt memorial fee J24	£105.44
14-Sep-12	SSDC	S106 funding for new play equipment paid into deposit account	£6,325.00
10-Sep-12	Int 02544609	Interest	£0.74
10-Sep-12	Int 07698809	Interest	£1.34

Date of Next meeting – The next Parish Council meeting will be held on **Monday 5th November 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25th October**.



**Zöe Godden
Parish Clerk**