

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

---

## **PUBLIC NOTICE**

**The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 14<sup>h</sup> May 2012 from 7.00pm until 9.00pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

---

## **AGENDA**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. To elect a Chairman of the Council and receive the Chairman's declaration of Office.**
- 3. To elect a Vice-Chairman of the Council and receive the Vice-Chairman's declaration of Office.**
- 4. To review the arrangement that the finance committee is made up of the entire council and agree any changes.**
- 5. To review the arrangement that the personnel committee is made up of the entire council and agree any changes.**
- 6. To review the representatives of the council to other groups and agree any changes.**
- 7. Declarations of interest.**
- 8. To approve as a correct record the minutes of the previous meeting held on 02/04/12.**
- 9. To consider the following planning applications:**

	<b>Application number</b>	<b>Proposal</b>	<b>Applicant details</b>
<b>a</b>	12/01273/FUL	The erection of an extension to form new en-suite and garage	Mr C Pitman, Cosanta, Vale Street, Henstridge. BA8 0SQ

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

<b>b</b>	12/01409/FUL	The installation of a solar photovoltaic array and associated equipment and boundary fence.	E-tricity Trading Ltd, Land OS 2400 Cherry Bolberry Farm, Landshire Lane, Henstridge
<b>c</b>	12/01702/FUL	Erection of a detached garage and workplace	Mr A Richards, 25 Ash Walk, Henstridge. BA8 0QB

## 10. Matters of report from previous applications:

Application number	Proposal	Applicant details	Council comment at the time of first consideration	Current status
11/01741/FUL	Seven new dwellings comprising a terrace of four newbuild units and conversion and extension of existing outbuildings to form three units together with associated access road, car parking and turning area	Polestar Developments Ltd, Former Waverly Farm, High Street, Henstridge. BA8 0RZ	It was proposed and unanimously agreed to strongly support the application with proviso that access from site to highway is put in place before works begin.	Withdrawn

## 11. Matters deferred and arising from previous meetings:

- (i) To hear an update regarding the council's request for a copy of the previous planning scheme of delegation from South Somerset District Council. To decide any further action to be taken.

## 12. Correspondence

18/04/12	Barry Knox, SSDC Tree Warden Co-ordinator	To hear information regarding the role of tree warden; to decide which councillor will volunteer to be tree warden for Henstridge.
20/04/12	David Morgan, Dyne Drewitt Solicitors	To hear advice from Mr Morgan regarding the repeated damage to the trees at the recreation ground on the border with 25 Ash Walk; to decide a course of action.
23/04/12	Ms V Johnson, Henstridge	To hear a request to allow guests to a private barbeque in Vale View to use the village hall car park; to decide if this is acceptable.
01/05/12	Bridget Hallett, Henstridge Parochial Church Council	To hear a request to allow the PCC to hold their Jubilee celebrations at the recreation ground; to decide if this is acceptable.

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

## 13. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To discuss and agree topics for the June newsletter.
- c. To inform the council that Simon Cullum and George Edwards will be liaising directly regarding maintenance of Oak Vale Woodland.
- d. To inform the council that the clerk has booked a place on a SALC course covering the new section 7 of the CiLCA qualification which has changed from "Power of Competence" to "General Power of Wellbeing" due to the Localism Bill.
- e. To ask the chair and vice chair of the council to sign this year's pitch rental agreement with the football club.
- f. To inform the council that the clerk will start a new job as clerk to Mudford Parish Council from 1 June. The clerk will be taking on this job alongside her work for Henstridge.
- g. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- h. Playground Inspection reports. To receive a quote for repairs to the playground equipment and to agree if this is acceptable.
- i. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

## 14. Finance

- a. To inform the council that the clerk made an amendment to its instructions regarding the purchase of 300 postage stamps at the pre-April rate.
- b. To review the financial regulations and financial risk assessment; to agree any necessary amendments.
- c. To approve the cashbook and bank account reconciliation for April 2012 as presented.
- d. To agree and approve transfers of funds between Parish Council accounts as presented.
- e. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Broadband & Internet charge - 24.04.12 to 23.05.12	£35.16
Zöe Godden	Reimbursement for P & P for new router	£4.99
Milborne Port Computers	Domain hosting and 6 months web support to Nov 2012	£102.00
Zöe Godden	Reimbursement for recorded delivery charge for S106 application (Play area)	£2.23
Direct Hygiene Supplies	Wire Mesh Sack Holder - play area	£107.45
GB Sports & Leisure	Repairs to toddler unit, supply and fitting of 2 new flat swing seats.	£816.00
Ring Street Filling Station	Fuel and oil	£28.29
CLP	Stationery	£35.61
George Edwards	Wages - May 2012	
Terry Pulling	Wages - May 2012	
Zöe Godden	Wages - May 2012	
HMRC	Tax & NICs	£42.88
Zöe Godden	Mileage April 2012	£107.55

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)  
[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

---

## f. Income

Mr G Powell-Smith	Allotment fee 12-13 (17)	£10.00
Mr A Beaney	Allotment fees 12-13 (new 4b & 6c)	£12.50
Peter Jackson Funeral Services	Ashes plot and interment - J Groombridge	£97.74
Mrs S Rayment	Allotment fee 12-13 (9)	£15.00
Mr Hunt	12-13 rent for Common Lane field	£150.00
Henstridge United Football Club	Pitch rental 12-13	£186.35
Mr & Mrs Paginton	Allotment fee 12-13 (3a and 6a)	£12.50
Ms Perry	Allotment fee 12 -13 (20)	£15.00
S Davies	Allotment fee 12-13 (5 & 6b)	£20.00

**15. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 11<sup>th</sup> June 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 31st May**.



**Zöe Godden**  
Parish Clerk