

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 5th March 2012 from 7.00pm until 9.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meetings held on 05.12.11, 09.01.12 and 06.02.12.**
- 4. Matters deferred and arising from previous meetings:**
 - (i) To discuss the issues involved in merging the planning and main meetings; to agree if the two meetings should be merged; to agree a date for the merged meetings to start.**
 - (ii) To discuss alternative arrangements to deal with excess soil and rubbish at the cemetery; to agree alternative procedures.**
 - (iii) To hear an update on the proposed relocation of a section of traffic calming on the A357; to agree any further action to be taken.**
 - (iv) To finalise arrangements for the agreed litter-pick day; to agree any further action to be taken.**
 - (v) To review the March newsletter; to agree any final changes to the content before printing.**
 - (vi) To agree the wording of a safety sign to be attached to the new zip wire.**

5. Correspondence

a	03/02/12	Keri Denton, Programme Director, Somerset County Council	Stakeholder briefing regarding the 'Connecting Devon and Somerset' broadband programme. To remind the council how residents and businesses can support the programme.
---	----------	--	---

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

b	07/02/12	Jacqui Churchill, Safer Somerset Partnership, South Somerset District Council	Invitation for a councillor to attend the Area East Community Safety Action Panel taking place at 10am in Wincanton on Tuesday 20 March. To agree a councillor to attend.
c	12/02/12	Mr and Mrs Frost, Henstridge	Request to fund and plant a tree to be dedicated to their son. To discuss the request and decide if the council agrees; to decide any further action to be taken.
d	22/02/12	Pat Sollis, Somerset Association of Local Councils	Email with information on a training session available for the clerk on the subject of preparing accounts for the end of year. To agree if the clerk may attend.
e	18/02/12	Nick Colbert, District Councillor, Wincanton Ward and Henry Hobhouse, District Councillor, Cary Ward	Series of correspondence regarding car-parking charges in Wincanton. To decide if and how the council may wish to support Wincanton Town Council as suggested by Cllr Colbert.
f	22/02/12	Alison Shearer, Headteacher, St Nicholas Primary School	Letter thanking the council for the donation of £50.00 agreed at the February meeting.
f	27/02/12	Saveria Moss, South Somerset Together	Email informing the council of a free information evening on Wednesday 28 March at West Camel, aimed at helping to make more land available for people to grow their own food. To decide if a councillor will attend.

6. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To hear a report from Linda Jones regarding her observations on the dog-fouling situation at the recreation ground.
- c. To inform the council that there are items of office furniture that are now surplus to requirements due to the clerk's office relocation; to decide how to dispose of these items.
- d. To discuss and agree the wording for a sign to be sited on the new zip wire.
- e. To hear a report of damage to Oak Vale Woodland; to agree any further action to be taken.
- f. To hear a request from the clerk that the council considers allowing her to seek quotes so that all tree and hedge maintenance work is carried out by one company; to discuss this matter and agree further action to be taken.
- g. PROPOSAL FROM SIMON CULLUM – That the clerk writes to Somerset County Council to request that the verge and pavement at the corner of the A357 and Blackmore Lane are cleaned following the repairs carried out to the wall.
- h. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- i. Playground Inspection reports.
- j. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

7. Finance

- a. To approve the cashbook and bank account reconciliation February 2012 as presented.

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To inform the council that, since the last meeting, Adam Temperton and Dave Nicholls signed a letter to the bank informing them of the change of office address.
- d. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.02.12 to 23.03.12)	£32.79
SALC	Affiliation Fee	£434.07
Zöe Godden	Reimbursement for Network Adapter	£15.99
HMRC	Tax and NICs	£140.63
George Edwards	Wages (February 2012)	
Terry Pulling	Wages (February 2012)	
Zöe Godden	Wages (February 2012)	
Came & Company	Insurance	£1781.77
T J Young	Service and repair of mower	£99.11
G Place	Maintenance of Oak Vale Woodland	£355.35
Henstridge Cricket Club	Grass cutting, second installment	£756.89

- e. To sign two additional cheques as agreed at the February 2012 meeting for grants for St Nicholas Primary School (£50.00) and Henstridge Parochial Church Council (£100.00)
- f. Income

Peter Jackson	Interment of ashes – P Hobbs	£44.32
Appleby and Childs	Additional inscription – E Salter	£49.26

- 8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 2nd April 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 22nd March**.



Zöe Godden
Parish Clerk