

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

---

Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 8<sup>th</sup> August 2011.

Present

Councillors: Adam Temperton (Chair), Dave Nichols, Carolyn Nichols, Pete Crocker, Jim Fitch, Paul White, Sue Place and Simon Cullum

Clerk: Zöe Godden

There were 0 members of the public in attendance for the beginning of the meeting

The meeting began at 19:31

1. Apologies and to approve reasons for apology as seen fit.

Paul Brighten, Jean Oswick, Micky Vincent and Caroline Rowland.

**RESOLVED:** It was proposed and agreed to accept the reasons for absence.

2. Declarations of Interest.

Simon Cullum and Sue Place declared personal and prejudicial interests in item 6f.

3. To approve as a correct record the minutes of the previous meeting held on the 11.07.11

**RESOLVED:** It was proposed and agreed to accept the minutes of the previous meeting without amendment.

**RESOLVED:** It was proposed and agreed that items 6a and 6d should be brought forward to the beginning of the meeting to allow the PCSO to speak before returning to duty.

4. Matters deferred and arising from previous meetings:

- a) To confirm the council's representatives on other groups and, if any councillor does not wish to fill the positions as suggested in the meeting of 16<sup>th</sup> May 2011, to suggest further nominees.

**RESOLVED:** It was proposed and agreed that Sue Place will be the Yenston representative and Jim Fitch the HALT representative.

- b) To collect all completed register of interest forms from councillors.

All of the councillors present had submitted their forms.

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

## 5. Correspondence

15/07/11	Emma Macdonald – Minerals and Waste Planning Policy, Dorset County Council	Invitation to submit comments on the revised Bournemouth, Dorset and Poole Draft Minerals Core Strategy.
<b><u>RESOLVED:</u> It was proposed and agreed to make no comment.</b>		
27/07/11	Liz Holbrook, Village Hall Management Committee	Letter regarding the condition of the village hall car park.
<p>The council discussed this issue and, while they agreed that the car park was in need of attention, they pointed out that the person to whom they donated the basketball hoops has not yet collected them as agreed and that the branches had been left pending the finalising of a disagreement with the person who put them there. The clerk has been assured that the basketball hoops will be removed this week. If they are not, the council will find another outlet for them. Dave Nichols volunteered to organise the removal of the branches.</p> <p><b><u>RESOLVED:</u> It was proposed and agreed that the clerk should reply to Mrs Holbrook with the information above.</b></p>		
27/07/11	Julia Knight – PA to Chairman, Somerset County Council	Invitation to nominate an individual or couple that has given or contributed above and beyond what would be expected, for the benefit of their community.
<p>Peter Crocker suggested that the council should nominate Jane Jeans for her involvement with Brownies, church council and pantomime group and for always being there for village events.</p> <p><b><u>RESOLVED:</u> It was proposed and agreed that the council should nominate Jane Jeans.</b></p>		
28/07/11	Sarah Hooper – Snr Road Closure Technician, Somerset County Council	Letter informing the council of a temporary road closure on the B3145 Charlton Hill, Charlton Horethorne and North Cheriton.
<p>The council noted the content of the letter.</p>		

## 6. Council Matters

### a. To receive a visit/report from a local police representative.

John Winfield, PCSO reported that:

- The travellers who have been camped in the Five Bridges lay-by have been moved on to various other sites. Although not in attendance at the meeting, Geoff Jarvis had asked the chair to express his thanks at the professional way Mr

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

---

Winfield handled the traveller situation, particularly in preventing them from camping on Henstridge Airfield.

- Avon and Somerset Police are making some funds available to promote youth projects in the county. Mr Winfield will leave details with the clerk at a later date.
- Instances of broken glass on the recreation ground have been caused by some children, but in most cases, by adults. Some of these adults are from the parish, but others are from Gillingham, Shaftesbury and Salisbury. Mr Winfield will continue to patrol the recreation ground. There is a suspicion that the lay-by near the top of the recreation ground is being used for drug dealing.
- The Highways department are due to repaint line markings on the roads. Some are not enforceable as they are too faint.
- There is a problem with the synchronisation of the traffic lights at the Virginia Ash causing some road users to jump the lights.
- Many road users are speeding on the A357 road to and from Stalbridge. The main area of concern is the stretch of road just outside Stalbridge between the power station and Grassroots, because there are a number of potholes that require repair. Mr Winfield requested that the parish council writes to the relevant Highways department to request that repairs take place to this stretch of road as soon as possible.
- A Woodhayes residents' association has been set up to try to reduce recent problems. Mr Winfield would like to install signs warning drivers that children are at play in the area, as there have been some instances of speeding.
- There are still a number of instances of drivers not adhering to the new one-way system in Furge Lane.

**b. To organise a parish council team for the Village Hall quiz to take place on Friday 7 October.**

Simon Cullum and Sue Place volunteered. Sue also mentioned that her husband might be willing to be on the team if the council needed to make up numbers.

**RESOLVED: It was proposed and agreed to finalise the team at the September council meeting when more councillors may be present.**

**c. Proposal that the clerk writes to Yarlington Homes to express concern at the condition of the bank outside 1 Summerfields and to ask them to confirm that the bank will be the subject of regular maintenance.**

**Simon Cullum**

The council discussed the fact that the bank has been tidied in the past but that it needs to be maintained regularly and to a higher standard. There was some confusion over responsibility for the bank. Yarlington Homes or Somerset Highways department were mentioned. At present, the bank is overgrown and full of litter and is thought to be infested with rats.

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

---

**RESOLVED: It was proposed and agreed that the clerk should write to Yarlington Homes and highways to request the cleaning of the bank and its full boundary should take place and to express deep concern with its condition.**

- d. **To report information and discuss any further action arising from the eviction of travellers from the five bridges lay-by.**

This matter was discussed with item 6a, above.

- e. **To inform the council that there may be a problem with rabbits at the recreation ground and to discuss any possible courses of action.**

Various local people were suggested to deal with the problem. The agricultural section of the Blackmore Vale Magazine was also recommended.

**RESOLVED: It was proposed and agreed to defer this matter to the next meeting to enable the council to seek confirmation of people who could deal with the problem.**

- f. **Proposal to finalise the arrangements for the installation of picnic benches at the recreation ground, as discussed at a previous meeting.**

**Simon Cullum**

Simon Cullum informed the council that they needed to decide at this meeting if they want to take up the offer of picnic benches, otherwise Henstridge Youth Facilities might withdraw the offer. He also commented that it would be a good idea for the council to write to otherwise Henstridge Youth Facilities to thank them for their hard work on the skate park project.

At this point, Simon Cullum and Sue Place left the meeting as they had declared personal and prejudicial interests.

The source of the funding for the picnic benches was discussed. It was confirmed that the picnic benches are to be funded from grant money awarded for the construction of the skate park, and that no further money has been raised by Henstridge Youth Facilities to pay for them. Since the grants received for the skate park were meant specifically for the agreed skate park plan, Henstridge Youth Facilities would have to have permission from their grant providers to use any of the funds for any purpose that falls outside the original plan. If the original plan did not use all of the funding awarded, the remainder should be returned to the relevant grant provider. Opinion was divided as to whether this was a matter that should concern the council, as it is the responsibility of Henstridge Youth Facilities to ensure that their grant funding is used according to the terms agreed with the providers.

It was agreed that picnic benches would enhance the skate park facility and the recreation ground in general.

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

---

The clerk informed the council that the council's insurance company will insure picnic benches as long as the council is satisfied that they are of sturdy construction.

Adam Temperton abstained from voting on this matter and asked for this to be recorded.

**RESOLVED: It was proposed and agreed that the council accepts the donation of picnic benches.**

**g. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

The following outstanding highways issues were discussed:

Finger post sign at the Ash Walk crossroads has still not been replaced.

Drains on the road to Yenston need to be cleared.

Gullies from the end of Marsh Lane towards the village need to be cleared.

Hedge growing over the pavement at Townsend Green/Woodhayes needs to be cut back.

**RESOLVED: It was proposed and agreed that the clerk should write to Highways to request immediate action on the above points.**

**h. Playground Inspection reports.**

The clerk reported that Monsterplay has re-welded the lip to the ramp that had come away due to poor workmanship. Also, the clerk is in the process of obtaining quotes for a new item of playground equipment to be paid for with S106 funds from the Woodhayes development.

**i. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate**

Simon Cullum reported that, as the Footpath representative, he is attempting to walk all of the paths in the Parish. He has also put up a notice in the village shop to ask people to meet on Fridays to walk the paths in groups. Bridget Hallet has been helping with this. He has reported some damaged styles.

Jim Fitch left the meeting at 20:27

Peter Crocker reported that a washing line blocks the footpath between Elizabeth Gardens and Steelwell Lane. The steps on the footpath between Yenston Road and Whitechurch Lane are dangerous. There is also damage to a style on footpath 12/35.

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

## 7. Finance

- a. To approve the cashbook and bank account reconciliation for July 2011 as presented.

**RESOLVED:** The Cash Book and Bank Reconciliation for July 2011 as verified by Dave Nichols were approved and signed by the Chair.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.

The Clerk reported that a transfer of £3000.00 had been made from the deposit account to the current account in order to cover day-to-day running costs.

**RESOLVED:** The transfer as reported was approved.

- c. To approve the following accounts for payment and two signatories for cheques:

Madasafish	Phone and Internet Services (24.04.11 to 23.05.11)	£35.94
Peter Crocker	Key cutting – Rec gate	£8.00
Wiggles & Giggles	Henstridge Fun Day (Youth Worker Funds)	£120.00
Zöe Godden	Repayment for leaving gift for Mrs Cornish	£36.89
Zöe Godden	Repayment for flowers for Mrs Cornish	£9.99
Campaign to Protect Rural England	Annual Subscription	£35.00
Zöe Godden	Repayment for stamps	£46.00
Canon	Service agreement for printer	£34.51
Simon Cullum	Mileage payment for councillor course	£10.80
Zöe Godden	Wages	
Terry Pulling	Wages	
George Edwards	Wages	
Zöe Godden	Mileage Claim	£26.33

The cheque values were verified against the invoices presented by Dave Nichols and Adam Temperton and the invoices signed as a correct match.

It was pointed out that Simon Cullum's payment should have been double the above amount due to clerk error. This will be rectified at the next meeting.

**RESOLVED:** The above accounts were approved for payment and Dave Nicholls and Adam Temperton agreed as signatories.

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

---

## d. Income

Mrs Clark	Allotment fee	£15.00
Henstridge United Football Club	Pitch rental	£186.35
Peter Jackson	K Hatcher interment	£81.25
HMRC	VAT refund	£305.19

**8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 5<sup>th</sup> September 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25<sup>th</sup> August**.



**Zöe Godden**  
Parish Clerk

The meeting ended at 20:33.