

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 7th March 2011.

Present

Councillors: Norman Symcox (Chair), Jim Fitch, Adam Temperton, Mickey Vincent, Paul White, Geoff Jarvis, David Nichols.

Clerk: Zoe Godden

There was 7 member of the public in attendance for the beginning of the meeting.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Peter Crocker and Paul Brighten and the Council advised of the reasons for absence.

RESOLVED: It was proposed and agreed to approve the reasons for apology as provided.

2. Declarations of Interest.

There were no declarations of interest.

3. To approve as a correct record the minutes of the previous meeting held on 07.02.11

Amendment – Mr Jarvis reported potholes not Mr Vincent

RESOLVED: It was proposed and agreed to approve the minutes of the previous meetings.

It was proposed the items 6b, 6c and 6e be brought forward to allow members of the public to contribute.

RESOLVED: It was resolved to bring items 6b, 6c and 6e forward.

6.

a. Skate Park – To discuss and agree wording of a safety sign for the skatepark.

Henstridge Youth Facilities reported that work has started on the skatepark today. After consideration, the council proposed the following changes to the safety sign: to add a reminder to dial 999 in an emergency; to amend wording to show that the skatepark is given to Henstridge Parish; to add the Parish Council's telephone number for fault reporting; to remove the word 'please' from point 1) in the Code of Conduct.

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RESOLVED: It was proposed and agreed that the wording for the Skatepark Safety sign be amended as above.

- b. **Proposal that an additional Grit Bin be supplied and sited at the road junction opposite 27 and 28 Woodhayes.**

Paul Brighten

The clerk informed the council that the cost of a new grit bin can be covered by current funds. SCC Highways are sending an inspector to determine the suitability of the site and will report back to the clerk early this week. If the site is found to be suitable, the new grit bin can be installed and will be put onto the SCC refilling schedule.

RESOLVED: It was proposed and agreed that, on receipt of confirmation from SCC Highways department that the site is suitable, the clerk shall order a new grit bin for the proposed site.

- e. **To inform councillors of an increase in the number of complaints regarding dog mess at the recreation ground. To discuss possible solutions to the problem and agree any further action required.**

The meeting was adjourned to receive comments from members of the public.

The clerk informed the council that we have received complaints from the football club and 2 residents and of the action taken so far, i.e. that the Parish Warden has been informed and has agreed to carry out extra patrols and renew signs; that any information regarding the identity or description of the dog owners involved and their animals can be reported to the Parish Warden, either directly or via the Parish Clerk; that a link to the relevant reporting page of the SSDC website has been added to the 'Links' page of the Henstridge Parish Council website.

The council agreed that the situation constitutes a severe public health issue, especially for children, and that strategies employed to date have not improved the instances of dog fouling on the recreation ground. It was acknowledged that the new skatepark will increase the number of users of the recreation ground. It was also acknowledged that many dog owners do clear up behind their dogs, but that the irresponsible behaviour of others has led to an unacceptable level of fouling.

RESOLVED: It was proposed and agreed that the clerk shall investigate the procedure for enforcing a ban on all dogs at the recreation ground and that, once a ban has been imposed, the council will insist that SSDC monitors and enforces the ban.

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4. Matters deferred and arising from previous meetings:

- (i) **To feedback to councillors regarding the Football club dinner and dance and to confirm location of the marquee.**

The clerk reported that the council has received an email from the football club confirming that they have liaised with the cricket club, who have no objections. The marquee is to be located approximately ten feet behind the village hall.

- (ii) **To update councillors on the Furge Lane road works.**

The clerk reported that the site looks much improved. Most of the metal fencing has been removed and the surface of the road has been repaired. Work to complete a wall has yet to be finalised.

- (iii) **To update councillors on the response from SSDC regarding the potholes at Bellmans Cross and to agree any further action required.**

The clerk reported that the council has received an email from Highways informing us that they have inspected the site but that the potholes do not fall within their criteria for repair. The site is inspected by Highways once a month and any defects repaired. Highways hope to carry out a patching programme but this is dependant on funds becoming available at the beginning of the new financial year.

RESOLVED: It was proposed and agreed that the clerk will write to SSDC informing them that the Parish Council will hold them responsible for any accident or damage directly attributable to the potholes on the approach to Henstridge on the A30, as they are fully responsible for the maintenance of this road.

- (iv) **To inform councillors of the available S106 funds relating to the Woodhayes development. To discuss potential uses for the funds and to agree any further action to be taken.**

The chairman informed the council of the S106 funds available and the process for accessing the funds. Possible uses for this funding were discussed. The skatepark liaison advised that any work to be undertaken on the recreation ground should wait until the skatepark has been completed.

RESOLVED: It was proposed and agreed that the clerk will obtain the relevant forms to apply for the S106 funds and complete them for the following specific projects: Enlarge the MUGA; improvements to football and cricket club dressing room and referees facilities.

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5. Correspondence

16.02.11	Kay Allen, Service Director – Heritage, Libraries and Business Efficiency – SCC	To inform councillors of changes to library services due to cuts and to agree response councillors may wish to make.
<p>The clerk informed the council that we have received an email detailing cuts to Library services due to a 25% reduction in funding over 3 years. Milborne Port library is the closest Somerset facility and will be closing in April 2012, unless local communities are able to keep it running.</p> <p>RESOLVED: It was proposed and agreed that clerk finds out if our mobile library will be affected.</p>		
18.02.11	SSDC	To agree if councillors would like anyone to attend the Playground Inspection and/or Playground Management courses being run on 24/06/11 and 01/07/11 respectively.
<p>The clerk gave a brief overview of the two training days and informed the council that they both take place on Fridays. The clerk has spoken to the training provider at SSDC, Robert Parr, who suggested that the visual inspection course would be advisable for anyone undertaking that task.</p> <p>RESOLVED: It was proposed and agreed that clerk will attend the inspection course.</p>		
24.02.11	Lee Howell, Chief Fire Officer – Devon and Somerset Fire and Rescue Service	To agree whether the council wishes to complete the DSFRS questionnaire relating to its Corporate Plan for 2011/12 to 2013/14, and to agree a councillor to take responsibility accordingly.
<p>The clerk explained that there are just a few questions relating to eight specific proposals.</p> <p>RESOLVED: It was proposed and agreed that AT will complete the questionnaire on the council's behalf and that the clerk will forward the relevant information.</p>		

6. Council Matters

f. To receive a visit/report from a local police representative.

No representative attended

g. Proposal that the Parish Council writes to Somerset County Council, First Busses and William Wallace (county councillor) to express dissatisfaction with the cuts to bus services, stating reasons for discontent and the disadvantage it will place on the community.

Adam Temperton

The council agreed that they are dissatisfied with the cuts. The Sunday service is used by residents to get to work at local supermarkets. The removal of the evening bus will mean that there is now no means of transport for residents, especially the youth of the

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community, to socialise and access facilities in Yeovil. As the parish has a high proportion of social housing, the impact of these cuts will be significant.

RESOLVED: It was proposed and agreed that the clerk will write to SCC, copying in William Wallace, to express dissatisfaction and reasons for this

- h. To discuss and agree if the council would like to apply for a grant from Awards for All to fund the update of Parish Council IT equipment used by the clerk.**

The clerk reported to the council that she has obtained two quotes for suitable equipment

RESOLVED: It was proposed and agreed that the council will apply for a grant.

- i. To agree that the chairman will sign the application for a bursary to cover 50% of the cost of clerk's CiLCA training.**

RESOLVED: It was proposed and agreed that the chairman will sign the application form for a bursary to cover half the cost of the clerk's CiLCA training.

- j. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.**

There were no matters to report

- k. Playground Inspection reports.**

There were no new matters to report

- l. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate**

There were no new matters to report

7. Finance

- a. To approve the cash book and bank account reconciliation for February 2011 as presented.**

RESOLVED: The Cash Book and Bank Reconciliation for February 2011 as verified by Paul White were approved and signed by the Chair.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.**

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No transfers had taken place.

c. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.02.11 to 23.03.11)	£32.94
George Edwards	Wages	£67.89
Terry Pulling	Wages	£28.29
Fiona Parrott	Wages	£259.20
Rachel Walker	Wages	£192.30
Zöe Godden	Wages	£517.48
HM Revenue and Customs	Tax	£84.58
Ring Street Filling Station	Fuel for Mower	£27.55
Somerset Association of Local Councils	Charge for CiLCA training	£280.00
CLP	Stationery	£40.47
Somerset Association of Local Councils	Affiliation Fee	£406.41
Zöe Godden	Mileage claim – 24/01/11 to 03/03/11	£60.40

The cheque values were verified against the invoices presented by Paul White and the invoices signed as a correct match. The clerk reported that the invoice for Madasafish had been entered onto the agenda in error and would be added to the April 2011 agenda instead.

RESOLVED: The above accounts were approved for payment and Michael Vincent and Norman Simcox agreed as signatories.

d.Income

S. Folkes Memorials	Memorial for Irene Geraldine Coffin	£100.42
South Somerset District Council	Youth Worker funding	£600.00

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 11th April 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 31st March**.

The meeting closed at 20:15

Z Godden – Draft minutes 07.02.11

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