

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 7th February 2011.

Present

Councillors: Norman Symcox (Chair), Paul Brighten, Jim Fitch, Adam Temperton, Mickey Vincent, Paul White, Geoff Jarvis, Jean Oswick

Clerk: Zoe Godden and Rachel Walker

There was 1 member of the public in attendance for the beginning of the meeting.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Mr Nicholls and Mr Crocker and the Council advised of the reasons for absence.

RESOLVED: It was proposed and agreed to approve the reasons for apology as provided.

2. Declarations of Interest.

There were no declarations of interest.

3. To approve as a correct record the minutes of the previous meeting held on 10.01.11 and approve the Special Meeting minutes of 20.12.10.

RESOLVED: It was proposed and agreed to approve the minutes of the previous meetings.

RESOLVED: It was proposed and agreed that due to the presence of Nicola Powell Smith in relation to the skate park item, that the Council should move to consider item 6 a and b first.

6. Council Matters

a. To receive a visit/report from a local police representative.

No representative attended

b. Skate Park

RESOLVED: It was proposed and agreed that, as the business to be conducted may involve rescission of previous resolutions, that in accordance with SO 31a, the standing orders should be suspended for the duration of item 6b.

(i) To advise of issues with the previously agreed contractor

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The Clerk advised councillors of the change to the contractor and the reasons for the change due to concerns over the contractor's ability to deliver according to the original terms as laid out in the quotation.

(ii) To approve amended plans

The changes to the plans were clarified.

RESOLVED: It was proposed and agreed that the Council approve the plans with the caveat that these are the last plans the council will consider.

(iii) To approve the use of monster play as the contractor for the project

All councillors were happy that they had seen the new quote from Monster Play.

RESOLVED: It was proposed and agreed to approve Monster Play as the contractor.

(iv) To agree that the Council are satisfied that the grant providers are happy with the change of contractor and amendments to the project

The Clerk advised that she had seen sight of e-mails from the providers stating that they were happy with the changes.

RESOLVED: It was proposed and agreed that the council are satisfied that the grant providers are happy with the change of contractor and amendments to the project.

(v) To agree that the Council are satisfied that appropriate and adequate funding is in place for the revised project

All councillors were happy that the evidence of additional grants which they had been provided with was adequate to cover the additional costs of the increased quotation.

RESOLVED: It was proposed and agreed that the Council are satisfied that appropriate and adequate funding is in place for the revised project

(vi) To agree a councillor who will liaise with the Skate Park Group alongside the Clerk.

RESOLVED: It was proposed and agreed that Geoff Jarvis will liaise with the Skate Park Group.

4. Matters deferred and arising from previous meetings:

- i. To hear feedback from Mr Temperton and Mr Symcox on the Localism event attended on 3rd February 2011, arranged by**

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Local Strategic Partnership Co-ordinator, South Somerset Together and agree any actions arising.

Mr Symcox fed back from the Localism event. Key points were:

- 1 – The warning from SALC was that Parish Councils should be careful what extra responsibilities they take on.
- 2 – Parish Councils should take care that all they understand the implications of any new tasks taken on particularly in terms of Health and Safety responsibilities
- 3 – Front-line policing will not be affected

RESOLVED: It was proposed and agreed that the clerk would forward an email to the councillors with post-event details.

ii. To update councillors on the Furge Lane road closure.

The clerk advised that this is not now taking place. SSDC say that, in approximately 2 weeks time, the developer will be making good the road and footways. Some drainage work will be outstanding, as developer cannot afford to complete it. This will, however, be done within the next 12 to 18 months. The developer is responsible for the repairs to Furge Lane, even though this road has been adopted by SCC, as they are legal managers for it under the terms of the development.

5. Correspondence

04.01.11	The Royal British Legion	To agree if Councillors wish to participate in the RBL's 90 th birthday celebrations and agree future actions.
The Clerk summarised the contents of the letter.		
<u>RESOLVED:</u> It was proposed and agreed that the council waits to hear from Stalbridge British Legion before proceeding.		
09.01.11	David Trott – Henstridge Football Club	To inform councillors that the clerk is in receipt of a copy of the marquee owner's liability insurance for the club's centenary dinner and dance taking place in May and to discuss any issues arising that need to be communicated to Mr Trott.
The Clerk advised that the event will be invitation only and that they will have bouncers on the door for this purpose. The exact location of the positioning of the marquee and its possible impact on the cricket club was queried.		
<u>RESOLVED:</u> It was proposed and agreed that the Clerk would ask if the football club has liaised with the cricket club and to find out the exact location of the marquee.		

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12.01.11	Mike Keatinge – Sherborne Transport Action Group	To agree any response with regard to the proposal for a Bus Community Partnership between other parish, district and county councils and bus service providers
<p>The Clerk summarised the content of the letter and there was some discussion as to what was actually being requested.</p> <p><u>RESOLVED:</u> It was proposed and agreed that the clerk emails STAG to request bus timetables, which could then be distributed locally in the Post Office and parish notice boards. It was agreed that the clerk should look into the possibility of putting a link to the bus timetable on the website.</p>		
18.01.11	Peter Radford – National Highways and Transport Survey Committee	To agree whether the Council wish to complete the National Highways and Transport survey and agree a councillor to take responsibility accordingly.
<p><u>RESOLVED:</u> It was proposed and agreed that Norman Symcox completes the survey and returns it to the clerk.</p>		
20.01.11	Didier Le Brun – SCC, Flood Risk Management Team	To agree whether the Council wish to complete the Local Flooding survey and agree a councillor to take responsibility accordingly.
<p><u>RESOLVED:</u> It was proposed and agreed that Adam Temperton completes the survey and that the clerk should forward the corresponding email to him.</p>		
26.01.11	Dave Grabham – Traffic engineer	To advise councillors of the proposed dates of the installation of the SID for the A30
<p>The Councillors were advised of the dates when the Speed Indication Devices would be used in the village.</p>		
01.02.11	Lewis Diffey	To advise councillors that a youth event is taking place at the village hall on Wednesday 23 February
<p>The clerk advised councillors of the event, which it is hoped will initiate interest from local parents and young people and will encourage and facilitate them in creating a local youth committee. There will be activities for younger children provided by Wiggles and Giggles and the Somerset Rural Youth Project will also be attending. There is also the possibility of an evening session for adults and young people.</p> <p><u>RESOLVED:</u> It was proposed and agreed that the clerk adds details of the event to the council website when they are received from Lewis Diffey.</p>		

6. Council Matters

- c. To request that councillors return their information packs to the next meeting

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The Chairman advised that returning the packs to the next meeting would allow time for review and revision prior to the election of a new Council.

d. To agree the date for the annual Parish meeting

The clerk informed the council that the last annual meeting took place on Monday 24 May 2010 following the second planning meeting.

RESOLVED: It was proposed and agreed that the annual Parish meeting will be held on Monday 23 May 2011 following the second planning meeting.

e. To provide an opportunity for councillors to put forward suggestions for inclusion in the March newsletter

RESOLVED: It was proposed and agreed to include the following in the March newsletter: notification of the new clerk; dates and information on the forthcoming elections; Information regarding bus timetables; an update on progress on the skatepark; notification that a SID is due to be installed.

f. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.

The clerk reported that the pot hole in Coombe Dip has been reported and that SSSC are discussing with their contractor the best way to undertake the work.

Mr Vincent requested that potholes on the A30 between Bellmans cross and the 30 speed limit be reported.

g. Playground Inspection reports.

The clerk reported that there are likely to be some maintenance costs soon to:

- 1 – Repair fixings on log roll
- 2 – Repair fixings on see saw
- 3 – Repair or replace one or two platforms on the toddler unit
- 4 – Install matting on approach to toddler unit to prevent mud spreading onto steps and ladder.
- 5 – GBSports attended on 4th February 2011. We are waiting for them to get in touch with costs.

h. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

VHMC – Mrs Oswick reported that the village hall has had new heaters installed.
Mr Temperton reported that there was no update on the footpaths as these were still largely too wet to walk.

7. Finance

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- a. To approve the cash book and bank account reconciliation for January 2011 as presented.

RESOLVED: The Cash Book and Bank Reconciliation for January 2011 as verified by Adam Temperton were approved and signed by the Chair.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.

RESOLVED: There were no transfers required this month.

- c. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.01.11 to 23.02.11)	£32.59
George Edwards	Wages	£67.89
Terry Pulling	Wages	£28.29
Fiona Parrott	Wages	£259.20
Rachel Walker	Wages	£265.23
Zöe Godden	Wages	£517.48
HM Revenue and Customs	Tax	£113.04
Henstridge Village Hall	Hire of Lounge July to December 2010	£82.88
T J Young Garden Machinery Repairs	Service and repair of mower, strimmer and hedge trimmer	£195.64
R Walker	Mileage – July – February	£87.04

The cheque values were verified against the invoices presented by Adam Temperton and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Jean Oswick and Paul Brighten agreed as signatories.

e.Income

Mr Mills	Purchase of two adjacent burial plots and one interment fee	£343.46
Mr Hayter	One interment fee	£77.38

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 7th March 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 24th February**.

The meeting closed at 20:12