

# Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,  
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**Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 10<sup>th</sup> January 2011.**

## **Present**

**Councillors:** Norman Symcox (Chair), Paul Brighten, Jim Fitch, Adam Temperton, Mickey Vincent, Paul White.

**Clerk:** Rachel Walker and Zoe Godden

**There were 4 members of the public in attendance for the beginning of the meeting.**

### **1. Apologies and to approve reasons for apology as seen fit.**

Apologies had been received from Mrs Rowland, Mr Day and Mrs Oswick and the Council advised of the reasons for absence.

**RESOLVED: It was proposed and agreed to approve the reasons for apology as provided.**

### **2. Declarations of Interest.**

There were no declarations of interest.

### **3. To approve as a correct record the minutes of the previous meeting held on 06.12.10.**

**RESOLVED: It was proposed and agreed to approve the minutes.**

### **4. Matters deferred and arising from previous meetings:**

14.12.10	Colin Fletcher – SCC – Area East Traffic Engineer	To receive a response to the Council's e-mail regarding our request that the crossing lights outside the St Nicholas Primary school be upgraded to the same standard as those on the crossing outside Wincanton Primary School.
<p>The Clerk reported that Mr Fletcher had advised that while new crossings have the internally illuminated posts as standard, that existing crossings will only receive new columns when the originals are old and beyond their useful life. If the Council wish to modify the existing columns this would cost in the region of £3000. The Clerk pointed out that such a cost had not been budgeted for and could not be considered in the near future although it could be put forward for consideration in next years budget if required.</p> <p><b><u>RESOLVED:</u> It was proposed and agreed that the item be deferred to the budgeting meeting in the Autumn.</b></p>		

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## 5. Correspondence

16.12.10	Sarah Hooper – SCC	To advise councillors of a temporary road closure of Furge Grove from McIntosh Homes for a period of 6 weeks from 17 January 2011 to enable replacement of storm drains and resurfacing works to be carried out.
The Council were pleased to note that action was to be taken.		
20.12.10	Saveria Moss – Local Strategic Partnership Co-ordinator, South Somerset Together	To receive an invitation and agree if any councillors wish to attend an event on Thursday 3 <sup>rd</sup> February to consider changes to public service provision for Parish and Town Councils
The Council were advised that the meeting is primarily to consider the impact of changes in Government funding to public sector organisations, the changes in services to communities and how Parish Councils may pick up gaps in provision.		
<b><u>RESOLVED:</u> It was proposed and agreed that Mr Symcox and Mr Temperton would attend the meeting on the Council's behalf.</b>		
23.12.10	Nicola Powell-Smith	To receive a request for the Councillors to consider and approve the attached set of plans from GBH ramps together with the accompanying quote, to view the attached confirmation and evidence that the funds are in place for the design proposed, with the contractor proposed and evidence that the grant providers are happy with the use of a different contractor to the one cited in the application. In addition to this, to agree whether the Council are happy to pay funds of £123.40 to Viridor Credit for the third party balance contribution in respect of the grant awarded. To agree whether the Council are happy to pay funds of £876.60 to Henstridge Youth Facilities Group (the remainder of the potentially allocated £1000.00 <u>from next years budget</u> ) in order that a ROSPA post installation inspection can be arranged. To agree whether the Council are happy to make payments on behalf of the Youth facilities group in order that the VAT may be saved.
The Chairman stated that he felt that the supporting evidence clarified the position with regard to the contractor element and the Council agreed with him. The Council also appeared to be in agreement with the plans as presented. The Chairman explained that as some of the funds had already been taken into the groups bank account, that transferring the funds to the Parish Council would be considered to be fraud and that he was concerned that to claim VAT on the other funds would be very complicated and he would prefer to not become involved in this. Mr Temperton		

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raised concern over whether the grant provider would only pay the bill less VAT anyway if the VAT was being reclaimed. With respect to the £876.60, the Chairman clarified that while there is money in next year's budget which has been allocated for community projects and could potentially be directed to the group if it was needed, the money has not actually been promised to the group. Additionally it now appears that the ROSPA inspection is included in the costs anyway.

**RESOLVED:** It was proposed and agreed that the Council are happy with the plans and approve these, are satisfied that the funding is available, are happy to pay £123.40 for the credit, are unable to support with the VAT costs, and with regard to additional funds would request that Henstridge Youth Facilities group come back to the Council in the new financial year (April 2011) if additional funds are needed.

Steve Barnes from the District Council advised that the Parish Council need to be involved in the project. The Chairman requested that the group remain in contact with the Clerk in respect of the work being carried out. Steve also emphasised the grey area of handing over the facility and taking responsibility for that and also emphasised the importance of arranging an opening event.

## 6. Council Matters

### a. To receive a visit/report from a local police representative.

There was no information to report.

### b. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.

The Clerk advised that the urban drains had been cleared between 19<sup>th</sup> and 25<sup>th</sup> October and that the rural drains are due for clearance in March. The Fir trees blocking the light at 1 Summerfields had been reported to Yarlinton homes who had responded that they would address the matter. The Highway service manager had reported that the anti skid surfacing and markings are considered to be worn but perfectly adequate and so no action will be taken on this at the current time. Mr Temperton reported that Highways  
Mr Vincent requested that the pot holes in Coombe dip, on the A357 as you head towards Templecombe, be reported and that it be pointed out that it is the previous tarmac around one of the drains which has caused the difficulties.

### c. Playground Inspection reports.

There were no new issues of concern. GB Sports need to reschedule their visit which was cancelled due to snow and the telephone number needs to be changed on the sign.

### d. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate.

Mr Temperton reported that there is a fault on the footpath off of Furge lane which has been reported.

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## 7. Finance

- a. To approve the cash book and bank account reconciliation for December 2011 as presented.

**RESOLVED:** The Cash Book and Bank Reconciliation for December 2010 as verified by Jim Fitch were approved and signed by the Chair.

- b. To agree and approve transfers of funds between Parish Council accounts as presented.

The Clerk reported that a transfer of £3000.00 had been made from the deposit account to the current account in order to cover day to day running costs.

**RESOLVED:** The transfer as reported was approved.

- c. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.12.10 to 23.01.11)	£27.91
George Edwards	Wages	£67.89
Terry Pulling	Wages	£28.29
Fiona Parrott (including NALC increase 09/10)	Wages	£277.50
Rachel Walker (including NALC increase 09/10)	Wages	£311.96
HM Revenue and Customs	Tax	£95.00
Henstridge Cricket Club	Grass cutting services	£742.05

The cheque values were verified against the invoices presented by Jim Fitch and the invoices signed as a correct match. An additional cheque was raised for the Youth Facilities group for £123.40 in relation to the Viridor grant.

**RESOLVED:** The above accounts were approved for payment and Mr Symcox and Mr Temperton agreed as signatories.

## e.Income

Mr & Mrs Clark	Allotment rent fee	£5.00
Rachel Walker	Advert adjustment	£7.29

**8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 7<sup>th</sup> February 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 27<sup>th</sup> January 2011**.

**The meeting closed at 8.04pm.**