

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk
www.henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 7th November 2011 from 7.30pm until 9.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meetings held on 05.09.11 and 10.10.11.**
- 4. Matters deferred and arising from previous meetings:**
 - (i) To hear more information from the clerk regarding the RHS Britain in Bloom campaign and to decide if the council wishes to further investigate the possibility of taking part.**
 - (ii) To agree if the council wishes to make a nomination to the Avon and Somerset Community Policing Awards and to agree a councillor to complete the reasons for nomination on the form.**

5. Correspondence

09/10/11	Mike Keatinge, Community Bus Partnership	To inform the council of the contents of the notes of a meeting of the Community Bus Partnership held on 06/10/11. To agree any response the council wishes to make.
10/10/11	Carole Blakesmith	To relay the content of the email regarding a fish and chip van that has been operating in Henstridge. To agree any further action to be taken.
10/10/11	K J Holmes, Alvian Ltd	To inform the council of the availability of commemorative equipment available to celebrate the Queen's Diamond Jubilee. To decide if the council wishes to purchase any such equipment and agree any further action.

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17/10/11	Donna Cook, South Somerset Association for Voluntary and Community Action	To inform the council of the SSVCA Forum taking place on 17/11/11 and to decide of any councillor wishes to attend.
17/10/11	Julie Bentley, The Woodland Trust	To inform the council of the receipt of a draft lease and land registry documents for Oak Vale Woodland. To agree any further action to be taken.
19/10/11	House of Commons Transport Committee	To bring to the council's attention, the content of a Special Report detailing the government's response to bus services after the spending review. To agree any further action to be taken.
24/10/11	Sarah Hardwick, Research & Information Manager, Somerset County Council	To relay the content of an email regarding the new online data hub for Somerset. To agree any action to be taken.
24/10/11	Lynda Pincombe, Community Health and Leisure Manager, South Somerset District Council	To inform the council of the content of the letter regarding the introduction of charges for quarterly play ground inspections. To agree if the council wishes to respond.
25/10/11	Kevin Mahon, Marsh Lane, Henstridge	To relay the content of the letter regarding a mobile catering service.

6. Council Matters

- a. To receive a visit/report from a local police representative.
- b. **PROPOSAL FROM JIM FITCH**
 - a) That the full council meeting and the first planning meeting of the month are combined.
 - b) That the start time for the combined meeting should be reviewed and changed to 6.30pm.
- c. **PROPOSAL FROM SUE PLACE**
To discuss the availability of funding for youth provision from South Somerset District Council and to agree any further action to be taken.
- d. To agree a third councillor to approve memorial requests for the cemetery.
- e. To discuss the problem of fly tipping in the cemetery skip and agree any further action to be taken.
- f. To discuss the condition of allotments following the clerk's annual inspection and agree any further action to take.
- g. **PROPOSAL FROM SIMON CULLUM**
To discuss how the council might facilitate the extension or diversion of the footpath that currently crosses the A30 at the east of the village so that it passes beneath the railway bridge instead.
- h. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- i. Playground and Skate Park Inspection reports.
PROPOSAL FROM GEOFF JARVIS
To discuss the movement of the Townsend traffic calming as requested by members of the parish and to write to SCC Highways in accordance with our conclusion.
- j. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

7. Personnel Matters

- a) To hear a request from the clerk that her work base is changed to her home address. To discuss the implications and agree any further action to be taken.

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- b) To discuss the matter of the gatekeeper vacancy. To hear from the clerk the names of any applicants and to agree any further action to be taken, including the scheduling of a special meeting of the personnel committee to interview any candidates, if necessary.

8. Finance

- a. To approve the cashbook and bank account reconciliation for October 2011 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To approve the following accounts for payment and two signatories for cheques:

Madasafish	Phone and Internet Service (24.10.11 to 23.11.11)	£26.58
T J Young	Repair to strimmer	£18.60
George Edwards	Soil to fill holes in play park	£7.98
Zöe Godden	Key cutting for recreation ground gate	£26.00
SLCC	Regional Conference fee (Clerk)	£78.00
Zöe Godden	Mileage claim	£15.75
Zöe Godden	Salary	
Terry Pulling	Salary	
George Edwards	Salary	

d. Income

G Powell-Smith	Allotment Fees 11-12	£20.00
F Lee	Allotment Fees 11-12	£15.00
John Guppy	Memorial – M A Cook	£100.42
S Folkes	Memorial inscription – R G Curley	£46.91
Peter Jackson	Interment – S M Rowland	£81.25
F Eustace	Allotment Fees 12-13	£15.00
Peter Jackson	Interment – D A Dyer	£81.25
Village Hall Management Committee	Peppercorn Rent for Village Hall	£1.00

Date of Next meeting – The next Parish Council meeting will be held on **Monday 5th December 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 24th November**.



**Zöe Godden
Parish Clerk**