

Henstridge Parish Council

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SUMMONS

You are summonsed to attend a special meeting of Henstridge Parish Council to be held at the Henstridge Village Hall Lounge on Monday 12th September 2011 from 7.00pm.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **To confirm that a quorum is present.**
 2. **Apologies and to approve reasons for apology as seen fit.**
 3. **Declarations of Interest.**
 4. **To suspend standing orders**
 5.
 - (i) **To advise of details received from the Woodland Trust regarding the contractual arrangements required in taking on the lease of Oak Vale Woodland, Henstridge.**
 - (ii) **To advise of changes to the council insurance policy that would be required in taking on the lease of Oak Vale Woodland, Henstridge.**
 - (iii) **To discuss the financial and management implications of taking on the lease of Oak Vale Woodland, Henstridge**
 - (iv) **To decide if the council wishes to enter into the lease agreement with the Woodland Trust.**
1. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 10th October 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Thursday 21st September 2011.



**Zöe Godden
Parish Clerk**