

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 11th July 2011 from 7.30pm until 9.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meeting held on 06.06.11**
- 4. Matters deferred and arising from previous meetings:**
 - (i) To confirm the council's representatives on other groups and, if any councillor does not wish to fill the positions as suggested in the meeting of 16th May 2011, to suggest further nominees.**
 - (ii) To collect all completed register of interest forms from councillors.**
 - (iii) To hear any feedback from those councillors who attended the SALC chairperson and councillor courses.**

5. Correspondence

31/05/11	Campaign to Protect Rural England	To agree if the council wishes to continue to subscribe.
05/06/11	Patricia Jacobsen, Henstridge	To hear the content of an email and agree the response the council would like the clerk to make.
06/06/11	Saveria Moss, South Somerset Together, Area East, South Somerset District Council	To hear the content of the programme for the AGM and agree if a councillor should attend.

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

07/06/11	Journal of Local Planning	To discuss the potential benefits of membership and, if these are considered relevant to the council, to agree to become a member.
09/06/11	Steve Shaw, Local Works – promoting the Sustainable Communities Act	To hear a proposal from Leiston-cum-Sizewell Town Council to require applicants of major developments to attend and fund parish/town meetings in order to keep the local community informed of their plans and give them a forum to respond. To decide if the council wishes to formally support this proposal.
20/06/11	Catriona Eagle, South Somerset Association for Voluntary and Community Action Ltd, Yeovil	To hear the content of a letter informing the council that the Wincanton branch of SSAVCA has closed.
21/06/11	Mike Keatinge, Sherborne Transport Action Group	To receive an invitation to attend a meeting of the Transport Action Group on 21 July in Wincanton
27/06/11	Sue Crowley, Senior Librarian – Operations, Somerset County Council	To hear a response to the council’s enquiry regarding the reduction in mobile library services to the village.
28/06/11	Chris Fenton, Dyne Drewett	To hear a response to the letter the council’s solicitor sent regarding the damage to the trees at the recreation ground.
04/07/11	Justin Milward, The Woodland Trust	To replay the content of the Woodland Trust’s response to the council’s request for information regarding Oak Vale Woodland.
04/07/11	Sam Dyke, Area Support Assistant – East, South Somerset District Council	To receive an invitation to attend a Youth Worker Evaluation meeting on 26 July in Wincanton.

6. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To receive an update from dog walkers regarding monitoring of the dog-fouling situation at the recreation ground and agree any further action to be taken.
- c. To receive a request from Henstridge Youth Facilities to place picnic tables and litter bins at various locations at the recreation ground and decide if this is acceptable.
- d. To discuss the requirement of the council to manage the following points in relation to the recreation ground and to agree a course of action for each: underage drinking, the need to ensure litter is collected regularly, the need to supply correct personal protective equipment to employees.
- e. To inform the council that quotes have been requested for replacement of the skate park safety sign.

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

- f. To discuss the idea of creating a Facebook page as a means of communicating with users of the skate park and to agree if this should be done.
- g. To inform the council that, due to staff retirement, a new procedure for locking and unlocking the recreation ground gate needs to be implemented, and to agree such a procedure.
- h. To decide if a key to the recreation ground gate can be given to the village hall booking clerk.
- i. Proposal to invite a senior planning officer to give a talk to the council at a future planning meeting, followed by a question and answer session.
Simon Cullum
- j. Proposal to introduce a “best allotment” competition.
Simon Cullum
- k. Proposal to discuss further the idea of becoming a Quality Council.
Simon Cullum
- l. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- m. Playground Inspection reports.
- n. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

7. Finance

- a. To approve the cashbook and bank account reconciliation for June 2011 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To approve the following accounts for payment and two signatories for cheques:

Madasafish	Phone and Internet Services (24.04.11 to 23.05.11)	£32.80
Ring Street Filling Station	Fuel & Oil	£24.79
NALC	Communities in Action Conference (Adam Temperton, 15/06/11)	£97.50
VHMC	Youth Worker - Hire of Village Hall 31/05, 1 & 2/06	£51.00
SALC	1 x chairman course, 2 x councillor courses	£75.00
George Edwards	Wages	
Terry Pulling	Wages	
Zoe Godden	Wages	
Florence Cornish	Wages	
Zoe Godden	Mileage claim	£17.55
HMRC	Tax & NICs	£322.66
VHMC	VH insurance	£950.21
VHMC	Hire of lounge and hall Jan to June 2011	£117.63

Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

d. Income

S Folkes Memorials	C B Doggrell Plot H30	£100.24
Peter Jackson	GJ Wilkins, Double plot & interment	£221.61

- e. To consider and approve the Statement of Accounts section of the Annual Return and any necessary notes to accompany this.
- f. To consider and agree the appropriate responses to the Statement of Assurance section of the Annual Return and any necessary notes to accompany this.

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 8th August 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 28th July**.



Zöe Godden
Parish Clerk