

# Henstridge Parish Council

Clerk: Zöe Godden, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

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## PUBLIC NOTICE

**The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 6<sup>th</sup> June 2011 from 7.30pm until 9.30pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

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## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meeting held on 09.05.11**
- 4. Matters deferred and arising from previous meetings:**
  - (i) To confirm the council's representatives on other groups and, if any councillor does not wish to fill the positions as suggested in the meeting of 16<sup>th</sup> May 2011, to suggest further nominees.**
  - (ii) To agree two councillors to sign a cheque for Lewis Diffey, the Youth Support Worker, to enable him to provide refreshments and hire the village hall for a meeting with parishioners.**
  - (iii) To require councillors to complete Register of Interest forms and any outstanding Declaration of Office forms.**
  - (iv) To make councillors aware of the availability of councillor training and for the clerk to take any requests for course bookings.**

### **5. Correspondence**

05/05/11	Mrs J Bates	To inform the council of the contents of a copy letter to SSDC regarding breach of planning permission at the Clutch Centre, Shaftesbury Road.
06/05/11	Woodland Trust	To relay the content of a letter informing the council that the Woodland Trust intends to advertise a long lease on Oak Vale wood. To agree any further action the council wishes to take.

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12/05/11	Community Council for Somerset	To agree if the council wishes to subscribe to CCS.
13/05/11	Julian Gale, Group Manager – Community Governance, Somerset County Council	To inform the council of the further electoral review that is to take place in Somerset.
13/05/11	Andy Stevenson, Volunteer co-ordinator, Somerset County Council	To update the council on the options available should the council wish to become more active on rights of way locally.
16/05/11	Mr Finean	To inform the council of the contents of a copy letter regarding planning issues in Ash Walk.
17/05/11	Barbara Sharratt, Senior Civil Contingencies Officer, Somerset Local Authorities Civil Contingencies Unit	To hear a request to consider if the parish would be able to offer help in the unlikely event of a large-scale emergency evacuation.

## 6. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To agree on the clerk's permanent employment and, if agreed, the chair to sign a contract of employment.
- c. To inform the council that a place has been booked for the chair to attend a NALC conference relating to the localism bill.
- d. Proposal to discuss the benefits of and steps that need to be taken towards the council attaining Quality Status. To agree if the council wishes to work towards Quality Status.

Simon Cullum

- e. Proposal to discuss the benefits of becoming a member of Action for Market Towns. To agree if the council wishes to become a member.  
Sue Place
- f. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- g. Playground Inspection reports.
- h. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

## 7. Finance

- a. To approve the cash book and bank account reconciliation for May 2011 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To approve the following accounts for payment and two signatories for cheques:-

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Madasafish	Phone and Internet Services (24.04.11 to 23.05.11)	£33.65
T J Young	Repair to strimmer	£70.42
Milborne Port Computers	Website hosting and web support	£102.00
G B Sports	Repair log roll and replace floor panel on toddler unit	£510.00
George Edwards	Wages	
Terry Pulling	Wages	
Zöe Godden	Wages	
Zöe Godden	Mileage claim 05/05/11 to 27/05/11	£11.20

## d.Income

Mr Raison	Allotment fees (3 & 4)	£30.00
Mr B Raison	Allotment fee (7)	£15.00
Mrs S Place	Allotment fee (19b)	£7.50
Diva Sherborne Ltd	Rent for Common Lane field	£150.00

**8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 11<sup>th</sup> July 2011**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 30<sup>th</sup> June**.



**Zöe Godden**  
**Parish Clerk**