

# Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

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**Draft minutes of the Parish Council Meeting held at the Henstridge Village Hall Lounge on Monday 6<sup>th</sup> September 2010.**

## **Present**

**Councillors:** Mickey Vincent (Chair), Jim Fitch, David Nicholls, Malcolm Stobart, Adam Temperton, Paul White.

**Clerk:** Rachel Walker

**There were no members of the public in attendance.**

### **1. Apologies and to approve reasons for apology as seen fit.**

Apologies had been received from Mr Symcox, Mr Brighten, Mr Day, Mrs Oswick and Mr Fitch and the Council advised of the reasons for absence.

**RESOLVED: It was proposed and agreed to approve the reasons for apology as provided.**

### **2. Declarations of Interest.**

Mr Stobart declared a personal and prejudicial interest in the village hall items and would leave the meeting for this. Also a personal interest in the item from Esther Lomax as a neighbour.

Mr Crocker declared a personal interest in the skate park item as a neighbour.

### **3. To approve as a correct record the minutes of the previous meeting held on 09.08.10.**

**RESOLVED: The minutes of the meeting were approved.**

### **4. Matters deferred from previous meetings:**

- (i) To review the “Rules Specific to the Erection of Headstones and Memorials” and agree any changes necessary. Geoff Jarvis

**DEFERRED: No information had been received from Mr Jarvis so the item had to be deferred.**

- (ii) To discuss the possibility of a ‘French Drain’ being dug along the grass by the Village Hall to divert heavy rain and to overcome rotten cladding and agree any actions arising. Malcolm Stobart

Mr Stobart explained why the drain was required prior to leaving the meeting. The history of the village hall was discussed and the potential funding for the project was discussed. Concern was raised as to where the water would be diverted to, particularly as the drain on the corner of the hall is already unable to cope with the amount of rainwater currently.

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**RESOLVED:** It was proposed and agreed that the council agree in principal to a French drain being constructed as long as this is constructed to a sufficient standard and connected to an adequate surface water drainage facility.

## 5. Correspondence

01.08.10	VHMC	To respond to a request for funding for hall refurbishment projects.
<p>The Clerk read out the letter requesting funding of £2698.31 for the replacement of the timber cladding and guttering and the replacement to the existing heating. The Clerk advised that while funds have no been allocated in the budget for these purposes there are funds within the project account under community building which could be used.</p> <p>It was pointed out that at the next planning meeting the consideration of the planning permission for the new hall is to be considered. Concerns were raised over the possibility that other avenues should be looked into by the Village Hall Management Committee for raising funds.</p> <p><b><u>RESOLVED:</u></b> It was proposed and agreed that if it is agreed in the second planning meeting to request a refund of the planning application fee and this money is received, that this money be offered as a donation to the project, but that the Council would like to see the Committee exploring other avenues for raising the remaining funds for the shortfall prior to any further application to the Parish Council for the remainder.</p> <p>Mr Stobart returned to the meeting.</p>		
02.08.10	Ben Miller – SCC Minerals Project Officer	To agree any response which the Council may wish to make with regard to the Somerset Building Stone Paper Consultation.
<p>The Clerk advised that the Building stone paper consultation with regard to building stone quarrying in Somerset will form part of the Minerals Core strategy which is to replace the Minerals local plan and any response which the Council wish to make must be returned by 24<sup>th</sup> September.</p> <p><b><u>DEFERRED:</u></b> It was proposed and agreed that the item be deferred to the 20<sup>th</sup> September planning meeting.</p>		
05.08.10	Esther Lomas	To request a donation from the Council for help with a celebratory Guiding event
<p>The request for funds to support the Brownies in attending the finale event of the centenary celebrations was read out. The Clerk advised that there are funds available under the “other local organisations” element of Section 137 in order to support this.</p> <p><b><u>RESOLVED:</u></b> It was proposed and agreed to make the donation of £50.00 as requested.</p>		
11.08.10	Nicholas Head – Planning	To receive a response to the Council’s letter regarding Church Street, Henstridge

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The response received was read out. It was felt that the response was wholly inadequate		
<b><u>RESOLVED:</u> It was proposed and agreed to revisit the item at the October meeting.</b>		
16.08.10	Nicola Powell Smith	To respond to a request to formally appoint a councillor as representative to the Henstridge Youth Facilities group.
<b><u>RESOLVED:</u> It was proposed and agreed to appoint Ms Rowland as the named representative and that if she is not available to attend meetings that another non appointed member will attempt to attend.</b>		
17.08.10	Angela Cox – SSDC	To agree any response which the Council wish to make with regard to the Government consultation on local referendums
The proposals were discussed at some length.		
<b><u>RESOLVED:</u> It was proposed and agreed to comment as per SALCs advice that the consultation period has been inadequate to allow the Council to fully consider the proposals that have been put forward and that the Council fully support the representation made on their behalf by their local association.</b>		
18.08.10	Hannah Wood	To agree a response to a request for the Parish to provide activities for children during school holidays
It was pointed out that this is not the role of the Parish Council.		
<b><u>RESOLVED:</u> It was proposed and agreed that the Council should respond that this is a function of the District Council and not the Parish Council and that we have passed her thoughts along to the relevant officers.</b>		

## 6. Council Matters

### a. To receive a visit/report from a local police representative.

The Clerk passed on the information from PCSO Winfield with regard to anti social behaviour, lead and metal thefts and sign damage.

### b. Skate Park:

#### (i) To provide feedback from a meeting with SSDC and the Youth facilities group with regard to the proposed skate park;

The Clerk reported that she and the Chair had attended a meeting with Tim Cook and Steve Barnes from SSDC and Nicola Powell Smith and Sue Place from the Youth facilities committee. This had been a productive meeting with regard to making all parties more aware as to the progress that had been made and clarify what the group are aiming to get out of the consultation evening. Mr Symcox had been asked to Chair

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the formal part of the consultation evening in order that this was led by a neutral party.

**(ii) To advise the Council of the consultation event;**

The Clerk advised that the Consultation event is to be held on Monday 13<sup>th</sup> September at 7pm in the Village Hall. She informed the Council that all of the residents in the adjoining estate had been personally invited and that notices had been put up around the village and the evening is also to be advertised via the school and King Arthurs school.

**(iii) To agree any further actions arising.**

The Clerk encouraged councillors to attend the consultation evening if at all possible in order that they are in a position to make an informed decision with regard to moving forward at the next Council meeting.

**c. To approve the content of the September newsletter.**

**RESOLVED: It was proposed and agreed to accept the content of the newsletter as presented.**

**d. Playground Inspection reports.**

Mrs Parrott advised that the tree which had been of concern has been topped, free of charge by B and G Down and Mr Edwards will remove the branches and leaves. The cracks in the wobble log have been infilled and all of the posts which had movement have been concreted in place.

**e. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate**

There were no new matters to report.

## **7. Finance**

**a. To report the closure of the audit for 2009-10.**

The Clerk reported that the audit has now been closed with no issues of concern or queries raised.

**b. To approve the cash book and bank account reconciliation for August 2010 as presented.**

The cash book & bank account summaries were verified against the bank statements by Paul White and signed as a correct match.

**RESOLVED: The Cash Book and Bank Reconciliation for July 2010 and as verified by Paul White were approved and signed by the Chair.**

**c. To agree and approve transfers of funds between Parish Council accounts as presented.**

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There were no transfers necessary this month.

- d. **To approve the following accounts for payment and two signatories for cheques:-**

Madasafish	Phone and Internet Services	£27.58
George Edwards	Wages	£67.89
Terry Pulling	Wages	£28.29
Fiona Parrott	Wages	£253.10
Rachel Walker	Wages	£258.48
HM Revenue and Customs	Tax	£81.60
Playdale	Dome caps	£11.99
Moore Stephens	Annual audit	£334.88

The cheque values were verified against the invoices presented by Paul White. and the invoices signed as a correct match.

**RESOLVED:** The above accounts were approved for payment and Adam Temperton and Mickey Vincent agreed as signatories.

## **e.Income**

Mr & Mrs Paginton	Allotment rent	£3.33
VHMC	Peppercorn rent	£1.00
HUFC	Pitch rent	£176.48
Minster Memorials	Memorial headstone fee	£100.42

**8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 11<sup>th</sup> October 2010**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 30<sup>th</sup> September 2010**.

**The meeting closed at 8.40pm**