

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council meeting held at the Henstridge Village Hall Lounge on Monday 7th June 2010.

Present

Councillors: Norman Symcox (Chair) Paul Brighten, Pete Crocker, David Nicholls, Caroline Rowland, Adam Temperton, Mickey Vincent,

Clerk: Rachel Walker

There was one member of the public in attendance at the start of the meeting, District and County Councillor William Wallace.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Mr White, Mr Fitch and Mr Stobart and the Council advised of the reason for absence.

RESOLVED: It was proposed and agreed to approve the reasons for apology as provided.

2. Declarations of Interest.

There were no interests declared.

3. To approve as a correct record the minutes of the previous meeting held on 10.05.10.

RESOLVED: The minutes of the previous meeting were approved.

4. Matters deferred from previous meetings:

- (i) **To receive a proposal that the Council provide a pathway to Ash Walk play area gate** **Pete Crocker**

Mr Crocker explained that the area up to the play area gate is grassed and the dropped kerb some distance away which can make it awkward for people with pushchairs trying to enter the area. It was questioned whether funds are available for this and the Clerk advised that no funds had been set aside in the budget for this purpose but it could be looked at for inclusion in next years budget.

RESOLVED: It was proposed and agreed that quotes should be sought to discover the potential costs for consideration prior to the setting of the budget for 2011-12.

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

- (ii) **Weed killing at the Recreation ground- to agree any further actions arising following receipt of advice from SSDC regarding Health and Safety implications and following the receipt of three quotes.**

The Clerk advised the Council of the three quotes which had been received. The Health and Safety implications which had been discussed at previous meetings were reconsidered and there was some debate as to whether the work was actually necessary.

RESOLVED: It was proposed and agreed that Somerset landscapes be requested to carry out the work and asked for advice on the likely timing of this in order that the Cricket and Football Clubs may be advised.

5. Matters arising from previous meetings:

- (i) **To receive an update from Mr Jarvis regarding the submission of additional information to the Planning Department regarding the Planning Application for Henstridge VHMC and agree any actions arising from this.**

Mr Jarvis was not present at the meeting and therefore no update could be provided. However, the opportunity was taken to explain the situation to Mr Wallace and ask for his support in resolving the matter.

RESOLVED: It was proposed and agreed that the recent correspondence received from SSDC should be forwarded to Mr Wallace and that the matter should be brought back to the next meeting.

- (ii) **To agree the potential sites for grit bins in the parish, and instruct the Clerks with regard to the purchase of and installation of bins.**

There was some debate about the possible sites for grit bins and also of the different bins that were available.

RESOLVED: It was proposed and agreed that the Council should order 6 of the 400 litre grit bins, that the final positioning should be agreed at a future meeting and that in the meantime these should be stored at Marsh Lane until they can be installed.

6. Correspondence

30.04.10	Westree – JPC Pitman	Tree survey – to consider whether the Council wish to pursue such a survey and agree actions arising.
The Chair summarised the contents of the letter. The Council felt that this was a cold sell letter and that of course if this was something the Council wished to pursue, that three quotes should be sought. However, there was some concern as to whether there is any legal obligation on the Council to have such a survey carried out.		

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

<p><u>RESOLVED:</u> It was proposed and agreed that the Clerk should take advice from SALC with regard to the legal requirements of carrying out such a survey and if this proves to be a necessity, that three quotes should then be sought.</p>		
06.05.10	McIntosh Homes	To advise the Council of McIntosh's intention to complete Church St/Furge Grove – Wessex Court Entrance and to discuss and agree if any action is to be taken
<p>The letter received was duly noted but it was also noted that no further information had been received and no action taken by McIntosh homes, despite the passing of another month since the date of the letter.</p> <p><u>RESOLVED:</u> It was proposed and agreed that if no further update has been received from McIntosh Homes within two months of the date of their letter, that a further letter should be sent requesting action to be taken.</p>		
05.05.10	Dennis Coffin	To discuss and decide upon appropriate action to be taken with regard to problems relating to the junction of Whitechurch Lane and the A30
16.05.10	Michelle Phillips	
<p>The issues arising from the two letters were discussed.</p> <p><u>RESOLVED:</u> It was proposed and agreed that the Council should write to the landowner of the said property and request that as we have had complaints from a number of members of the public, could they please address the issue of the overhanging hedge which obstructs both the footpath and visibility of the junction.</p>		
21.05.10	South Somerset Together – Helen Rutter	To agree if any councillors wish to attend the AGM on 16 th June at Long Sutton Golf Club, Langport
<p>There were no members available to attend.</p>		
25.05.10	Bridget Hallett and Liz Holbrook	To advise the Council of the arrangements for the Jesters Jostle and agree any actions arising.
<p>The information provided was discussed. The possibility of having a table for the Parish Plan group was raised but there were concerns as to whether enough notice had been given.</p> <p><u>RESOLVED:</u> It was proposed and agreed that the Council would be prepared to fund the Parish Plan group to have a table at the jostle if this was deemed appropriate and that if not, would still provide £10.00 to the organisers instead of a Parish Council/Parish Plan table.</p>		

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

25.05.10	Nicola Powell-Smith	To agree if the Council wish to donate £10 to enable village children to hold a stall at Jesters Jostle to raise funds for the skate park
<p>The Chairman summarised the request. It was felt to be positive to see the young people who want the park making an effort to participate in the fundraising and organisation for themselves.</p> <p><u>RESOLVED:</u> It was proposed and agreed that the Council would donate £10.0 for the Skate Park table at the Jesters Jostle.</p>		
25.05.10	Dave Grabham	To discuss and agree appropriate action to take with regard to funding additional SIDs to be deployed at other locations within the parish
<p>The Speed Indicator Devices were discussed at some length and mixed views were expressed with regard to their value. It was queried whether several local parishes could club together to buy their own device but concerns were raised over the fact that the police have to approve the siting of such devices and there are a number of insurance considerations.</p> <p><u>RESOLVED:</u> It was proposed that no further actions should be taken at the current time. Mr Crocker and Mr Brighten voted against the proposal and requested that their votes be recorded.</p>		
02.06.10	Peter Sparks – Yarlington Housing Group	To agree if a member is available to attend the Henstridge Neighbourhood Visit on 13 th July
<p>The aim and layout of the day were discussed and it was felt that it would be valuable for the Parish Council to be able to make a contribution to this. Unfortunately none of the members present were available on 13th July.</p> <p><u>RESOLVED:</u> It was proposed and agreed to return the item to the next meeting in case other members may be available and also that all members should bring any pertinent information/ideas to that meeting to be passed to a representative, or via e-mail to Yarlington Homes.</p>		

7. Council Matters

a. To receive a visit/report from a local police representative.

The Clerk reported that the PCSO had advised that additional patrols had occurred in the area of the allotments with regard to the problem with mini motorbikes, and that the person concerned had been spoken to.

b. To hear feedback from the Clerk with regard to the revised model standing orders and agree:

- (i) amendment of the existing standing orders or
- (ii) adoption and approval of the new model standing orders,
as agreed to be appropriate.

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

Some time was spent in going through the model document and looking at items which differed from the old document or where wording changes, additions and so on may be necessary.

RESOLVED: It was proposed and agreed that Henstridge Parish Council adopt the new NALC model standing orders with the inclusion of amendments and changes as discussed at this meeting.

The Clerk was thanked for the work involved in consideration of the document for presentation.

- c. To provide feedback from the Annual Parish Meeting and agree any actions arising from this.**

The turnout to the meeting was felt to be good, with 34 people attending, and a strong youth contingent. It was generally felt to have been a positive meeting. The Clerk confirmed that the query that Mr Crocker had raised with regard to traffic calming arising from Woodhayes development did not appear to have formed part of the decision notice despite the Parish Council's recommendation at the time. Ms Rowland advised that the group who had expressed an interest in moving forward with a Parish Plan hope to meet on Friday.

- d. To update the Council and agree any further actions arising with regard to:**

- (i) the proposal to ask Highways to install a pelican crossing outside of St Nicholas Primary School**
- (ii) the response from Highways with regard to arranging a crossing patrol.**

The Clerk advised that only part of the information had been provided.

DEFERRED: As all of the information was not available at the current time, it was felt to be more appropriate to defer the item.

- e. To agree the content of the June newsletter**

RESOLVED: The content of the newsletter as presented as approved.

- f. To advise and discuss appropriate action to be taken following allegations of youths trespassing on the allotments.**

The Clerk advised of the problems that had occurred at the allotment site.

RESOLVED: It was proposed and agreed that the Council should take no further action themselves but leave this in the hands of the police and the housing association to deal with.

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

g. Playground Inspection reports.

The Clerk reported that there were no new issues arising with regard to the play area itself but that there are concerns over the football goals, as these are not secured, one of the goals on the pitch is broken and a second broken goal has been thrown in the edge of the copse area.

RESOLVED: It was proposed and agreed that the Clerk should write to the football club requesting that the damaged goals are removed or repaired within fourteen days and that all remaining goals are secured, or the Council will be forced to have the damaged goals removed at the Clubs expense.

h. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

Mr Brighten advised that the most current information from HALT is that provided to the Annual Parish Meeting.

Me Temperton informed the Council that he had been advised that a signpost is missing on path 12/12.

Ms Rowland reported that she understood that a youth meeting had been held today to which she had sent apologies.

8. Finance

a. To receive feedback from the internal auditor.

The Clerk reported that the internal auditor had had no comments to add to the audit form and the form had been duly signed.

The Clerk was thanked for preparing the accounts to a satisfactory standard.

b. To approve the cash book and bank account reconciliation for May 2010 as presented.

The cash book & bank account summaries were verified against the bank statements by David Nicholls and signed as a correct match.

RESOLVED: The Cash Book and Bank Reconciliation for May 2010 and as verified by David Nicholls were approved and signed by the Chair.

c. To agree and approve transfers of funds between Parish Council accounts as presented and nominate two signatories.

There were no transfers necessary at the current time.

d. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services	£38.97
CPRE	Membership renewal	£29.00

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

C & J Raymond & Partners	Supply of yard gate invoice	£124.49
T J Young	Strip out and clean mower	£47.84
Milborne Port Computers	Web management & annual domain hosting	£99.87
WS Scrap Metal	6 cubic yard skip – graveyard	£200.00
George Edwards	Wages	£68.09
Terry Pulling	Wages	£28.29
Fiona Parrott	Wages	£253.10
Rachel Walker	Wages	£258.48
Flo Cornish	Wages	£125.00
HM Revenue and Customs	Tax	£81.40
Fiona Parrott	Reimbursement for stamps	£41.00
George Edwards	Reimbursement for woodstain and grass seed	£38.98

The cheque values were verified against the invoices presented by Paul Brigten and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Paul Brighten and Norman Symcox agreed as signatories.

e.Income

Nicholas Cox Memorials	Memorial Fee	£100.42
Mr Graziano	Allotment rent	£10.00
Ms Carole Blakesmith	Allotment rent	£10.00

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 12th July 2010**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 1st July 2010**.

The meeting closed at 9.20pm.