

Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council meeting held at the Henstridge Village Hall Lounge on Monday 12th April 2010.

Present

Councillors: Mickey Vincent (Chair), Adam Temperton, Malcolm Stobart, David Nichols, Paul White, Caroline Rowland, Geoff Jarvis, Jim Fitch, Norman Symcox

Clerk:

None. Adam Temperton taking minutes.

There were no members of the public in attendance.

1. Apologies and to approve reasons for apology as seen fit.

Apologies had been received from Mr Brighten, Mr Crocker, Mr Day and Mrs Oswick.

RESOLVED: It was proposed and agreed to approve the reasons for apology as listed above.

2. Declarations of Interest.

None

3. To approve as a correct record the minutes of the previous meeting held on 08.03.10.

RESOLVED: It was proposed and agreed to approve the minutes of the previous meeting.

4. Matters arising from previous meetings:

- (i) **To receive an update from Mr Jarvis regarding the submission of a section drawing to the Planning Department to complete the Planning Application for Henstridge VH.**

Mr Jarvis reported that they had heard nothing from SSDC after submitting the section drawing and had received a receipt for the required drawing. Mr Jarvis proposed the parish council write to SSDC and ask for confirmation that all the required plans were now in.

RESOLVED: It was proposed and agreed to that the Clerk would write to the Planning Department at SSDC, asking for confirmation that the Planning application for the Village Hall was now complete.

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6. Correspondence

01.03.10	P Dolan – SSDC	To advise the council of Mr Dolan’s decision to step down as Chief Executive
The Chair summarised the letter from Mr Dolan explaining his decision to step down from the 22 nd March following the formal agreement of South Somerset and East Devon District Councils to work in partnership. The joint chief executive will now be Mark Williams who is the current East Devon Chief executive.		
01.04.10	SSDC – Barry James	To advise the council of changes to the maintenance of public rights of way
The Chair summarised that the delegation agreement that SSDC formally had has now been terminated and the decision has been made to return the maintenance to the County Council.		

7. Council Matters

a. To receive a visit/report from a local police representative.

The PCSO explained that he had also been in contact with Highways regarding the traffic lights, but similarly had had no luck. Discussion took place.

b. To update the Council with regard to works undertaken at the allotments.

It was reported that the allotment site is now completed and the plots have been allocated.

c. To update the Council with regard to the proposal to ask highways to install a pelican crossing outside school and the response from Highways.

It was reported that there is little prospect of public funding availability for such a project for the foreseeable future as the likely costs are in the region of £80,000. It had been suggested that an alternative option may be a school crossing patrol and the matter had been passed on to the relevant officer whose input is awaited.

d. To advise the Council with regard to the skatepark meeting held between GBH Ramps/Nicola Powell-Smith and the clerks.

It was reported that a meeting had taken place on Monday 22nd March and that arising from this, Ms Powell-Smith will aim to take the matter forward by setting up a Community Interest group to lead the project. This will appear as an agenda item on the Annual Parish Meeting agenda.

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- e. **To update the Council with regard to the rent review on the Common Lane and Yenston fields.**

It was reported that the rent review had been successfully agreed at the sums advised by Cooper and Tanner.

- f. **To advise the Council of the Afghan Heroes Tractor Drive starting on Sunday 2nd May 2010 from the Virginia Ash, Henstridge and agree a council representative to attend.**

The Council were advised that an event was to be held for the start of a nine month fundraising tractor drive on May 2nd at the Virginia Ash Public House with a start time of 10am for a wreath laying and 2 minutes silence at 11am. The press had been invited and the Parish Council were also invited to send a representative.

RESOLVED: It was proposed and agreed that the Parish Council would support the principle of any charity but would not support it in this fashion. Caroline Rowland voted against this decision.

- g. **Memorials – to approve memorials as received.**

An additional inscription had been received with regard to Irene Louise Strutt.

RESOLVED: It was proposed and agreed to approve the additional inscription as presented and that this issue would be brought forward to the next meeting regarding the Parish Council's role in the determination of inscriptions etc.

- g. **Playground Inspection reports.**

The council were advised that a mole eradicator had been instructed to set traps at the Playground to minimise the mess and damage the molehills had been causing to the grass areas and the flooring. The council were also advised that 2 new swings (one flat seat, one baby cradle) had been installed, replacing those that were damaged.

- h. **To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate**

There were no reports.

8. Finance

- a. **To advise the Council of the advertisement of the exercise of elector's rights.**

The Council were advised of the fact that the advertisement had been placed on the noticeboard with a schedule according to the advice from the external auditors.

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b. To approve signature of the bank change of address form.

RESOLVED: It was proposed and agreed for Norman Symcox and Mickey Vincent to sign the bank form and letter.

c. To approve the cash book and bank account reconciliation for March 2010 as presented.

The cash book & bank account summaries were verified against the bank statements by Adam Temperton and signed as a correct match.

RESOLVED: The Cash Book and Bank Reconciliation for March 2010 as verified by Adam Temperton were approved and signed by the Chair.

d. To agree and approve transfers of funds between Parish Council accounts as presented and nominate two signatories.

It was advised that it was necessary to transfer funds from the project account to cover the payments below for GB Sports (£118.68), Bartletts (£675.63) and Countryside boundaries (£305.50) in order to cover day to day running costs.

RESOLVED: It was proposed and agreed to approve the transfer of funds totalling £1099.81 from the project account to the current account as detailed.

e. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services	£36.30
GB Sport & Leisure	Swing seats invoice	£118.68
Bartlett Contractors Ltd	Rotivation of plots invoice	£587.50
Bartlett Contractors Ltd	Marking out of plots invoice	£88.13
Countryside Boundaries	Maintenance of hedge laid	£305.50
Rachel Walker	Reimbursement for postage	£2.28
George Edwards	Wages	£67.89
Terry Pulling	Wages	£22.49
Fiona Parrott	Wages	£253.75
Rachel Walker	Wages	£259.78
HM Revenue and Customs	Tax	£87.60
Fiona Parrott	Reimbursement for stamps	£39.00
Sherborne CAB	Donation – agreed as part of budgeting process	£50.00
Yeovil CAB	Donation – agreed as part of budgeting process	£50.00
Victim Support	Donation – agreed as part of budgeting process	£50.00
Community Council for Somerset	Subscription	£30.00
Shopmobility	Donation – agreed as part of budgeting process	£50.00

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The cheque values were verified against the invoices presented by the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Norman Symcox and Norman Symcox agreed as signatories.

e.Income

Mr RCI Hunt	Rent for Common Lane Field	£150.00
Scottish & Southern Energy	Credit	£2.30

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 10th May 2010**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 29th April 2010**.

The meeting closed at 8.04pm.