

# Henstridge Parish Council

Clerk: Rachel Walker, Ashbourne House, Marsh Lane,  
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937  
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## PUBLIC NOTICE

**The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 9<sup>th</sup> August from 7.30pm until 9.30pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

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## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meeting held on 12.07.10.**
- 4. Matters deferred from previous meetings:**
  - (i) To receive an update from Mr Jarvis regarding the submission of additional information to the Planning Department regarding the Planning Application for Henstridge VHMC and agree any actions arising from this.**

### **6. Correspondence**

13.07.10	War Memorials Trust	To agree if a Councillor is available to attend a Conference on 9 <sup>th</sup> September from 10-1 in Bristol regarding looking after war memorials.
15.07.10	Malcolm Stobart – VHMC	To discuss the possibility of a 'French Trench' being dug along the grass by the VH to divert heavy rain and to overcome rotten cladding and agree any actions arising.
20.07.10	Henstridge Cricket Club	To receive a request from HCC to use the recreation ground for a 6-a-side Cricket Competition and Fun Day on 30 <sup>th</sup> August and agree if the Council are happy to approve.
21.07.10	SSDC – Highway Services	To agree any response that the Council wish to make to the winter maintenance services review 2009/2010

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22.7.10	Nicola Powell-Smith - Henstridge Youth Facilities Group	To discuss and agree a response to the request for confirmation that the Parish Council are happy for Henstridge Youth Facilities to provide funding and manage the building of a Youth Shelter and a skate/bike park at the recreation ground in the proposed locations alongside the play area (youth shelter) and on the basketball court (skate/bike park)
24.07.10	G McAndrew – Wessex Court Residents Association	To agree a response to the request that the Parish Council support residents with the Furge Grove/Wessex Court roadworks problems
30.07.10	Ian Clarke SSDC Solicitor	To advise the Council of the move away from provision of paper copies of area east agendas and minutes.

## 7. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To carry out annual review of Council policy documents and agree any amendments as necessary (in future to be completed as part of the Annual Parish Council meeting in May in accordance with the revised standing orders adopted in June 2010):
  - (i) Race Relations (Amendment) Act 2000 resolution
  - (ii) Equal opportunities policy
  - (iii) Health and Safety Policy
  - (iv) Model Publication Scheme
  - (v) Financial Regulations
  - (vi) Financial Risk Assessment and Management
  - (vii) Terms of Reference for the Planning Committee
  - (viii) Terms of Reference for Personnel Committee
  - (ix) Terms of Reference for representatives
  - (x) Code of Practice for handling complaints
  - (xi) Dignity at work/Bullying and Harassment Policy
  - (xii) Complaints procedure
  - (xiii) Section 137 Grants policy
  - (xiv) Planning enforcement policy
- c. To advise the Council of the position with regard to completion of works by McIntosh Homes at Church Lane/Furge Grove and agree any further actions arising.
- d. To review the “Rules Specific to the Erection of Headstones and Memorials” and agree any changes necessary.

**Geoff Jarvis**
- e. Proposal that the Council writes to SSDC expressing disappointment over the handling of the planning applications with regard to the village hall and requesting that as this has never been validated, that the Council’s funds are returned to them and that these are then reassigned to the fund for the provision and maintenance of the community building.

**Caroline Rowland**

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- f. Proposal that the Council should remove the existing posts, hedge and surfacing around the war memorial and replace with new posts and chains in a more long lasting material, new box hedging to be maintained at a height of 18” and new geotextile and gravel.  
Adam Temperton
- g. Proposal that the Council investigate making “Henstridge” in flowers on the bank outside of the village hall.  
Adam Temperton
- h. To consider whether the Council wish to re tarmac the car park area and instruct the Clerks accordingly.
- i. To provide Councillors with the opportunity to put forward items for consideration in the budget.
- j. To provide Councillors with the opportunity to put forward suggestions for the September newsletter.
- k. To provide Councillors with the opportunity to raise any Highways concerns and agree any actions arising.
- l. Playground Inspection reports.
- m. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

## 8. Finance

- a. To approve the cash book and bank account reconciliation for July 2010 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To agree whether the Council are happy to authorise F Parrott to discuss/manage bank accounts and agree two signatories for the relevant form.
- d. To review the pitch rents for the cricket and football clubs and agree bills to be sent out.
- e. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services	£38.30
George Edwards	Wages	£67.89
Terry Pulling	Wages	£28.29
Fiona Parrott	Wages	£253.10
Rachel Walker	Wages	£258.48
HM Revenue and Customs	Tax	£81.60
Fiona Parrott	Reimbursement for stamps	£41.00
VHMC	Invoice for hall usage	£69.87
Sophie Bartlett (Stone Conservator)	Cheque for donation towards Millennium Stone Repairs	£50.00
Henstridge Cricket Club	Grass cutting	£742.05
Milborne Port Computers	Memory upgrade, new mouse, install and deliver	£66.96

# Henstridge Parish Council

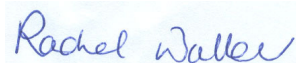
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Rachel Walker	Travel expenses – January - June	£66.56
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## e.Income

Frances Lee	Allotment rent	£10.00
G Harris	Allotment rent	£10.00
S Rayment	Allotment rent	£10.00
G Powell-Smith	Allotment rent	£10.00
S Norris	Allotment rent	£20.00
S Place	Allotment rent	£5.00

**8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 6<sup>th</sup> September 2010**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 26<sup>th</sup> August 2010**.



**Rachel Walker**  
Parish Clerk.