

Henstridge Parish Council

**Clerk: Rachel Walker, Ashbourne House, Marsh Lane,
Henstridge, Somerset, BA8 0TG, Tel: 01963 362937
e-mail: clerk@henstridgeparishcouncil.org.uk**

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 8th February from 7.30pm until 9.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meeting held on 11.01.10.**
- 4. Matters deferred from previous meetings**
 - (i) To hear feedback from Mr Temperton regarding a survey of the potholes within the Parish and make agreement as appropriate for submission to Somerset County Council and Somerset Highways.**
 - (ii) Weed killing at the Recreation ground- to receive three quotes, discuss investigate any health and safety implications and agree any further actions arising.**
- 5. Matters arising from previous meetings:**
 - (i) To receive an update from Mr Jarvis regarding the submission of a section drawing to the Planning Department to complete the Planning Application for Henstridge VH.**
 - (ii) To review use of remote computer accessing and associated costs arising from this and agree any actions.**
 - (iii) To provide any feedback received with regard to the possibility of installing grit bins in the village.**

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6. Correspondence

10.01.10	Steve Shaw – National Works - MP	To agree whether Councillors wish to support the Sustainable Communities Act Amendment Bill
20.01.10	St Margaret’s Hospice	To discuss and agree whether the Council would like to make a donation
25.01.10	SSDC – Andy Foyne	To agree Councillors to attend a Core strategy Cluster Outcomes meeting on 4 th March at Ilminster
29.01.10	David Sekers	To discuss and agree a response to the suggestion that volunteers undertake the Conservation area appraisal.
01.02.10	Mike Lewis – AEC	To discuss and agree whether any councillors would like to attend the SSDC Annual Parish meeting on 23 March

7. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To discuss a proposed agreement for the current office arrangements and agree any actions arising.
- c. To review the current arrangements for the opening of the recreation ground gate and agree future arrangements.
- d. To agree a date for the Annual Parish Meeting.
- e. To update the Council with regard to works undertaken at the allotments.
- f. Highways issues – to discuss and agree actions to be taken with regard to the following issues raised by Councillors and members of the public:
 - (i) the ongoing problems around the traffic lights at the A357 and A30 junction;
 - (ii) the poor state of the pavement between the school and 36 Ash Walk;
 - (iii) the poor state of the skid surface, crossing and associated markings outside of St Nicholas Primary School;
 - (iv) the ongoing blockage of Furge Grove/Church Street by developers’ fencing;
 - (v) the overgrown hedge outside of number 1 Summerfields which blocks the street light.
- g. To co-opt a new member to fill the current vacancy on the Council.
- h. Memorials – to approve memorials as received.
- i. Playground Inspection reports.
- j. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

8. Finance

- a. Employment issues:
 - (i) to agree whether the Council are happy to pay the Clerk for outstanding hours accrued in the period between departure of the Planning Clerk and appointment of the Assistant Clerk.
 - (ii) To discuss advice requested by the Chair with regard to possible payment of travelling expenses to the Clerk due to a change of place of work and agree any actions arising.

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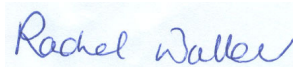
- b. To approve the cash book and bank account reconciliation for January 2010 as presented.
- c. To agree and approve transfers of funds between Parish Council accounts as presented and nominate two signatories.
- d. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and internet	£35.10
Bartlett Contractors Ltd	Invoice for conversion of Pips to Allotments	£5,278.11
Henstridge Village Hall	Invoice for hall bookings	£112.12
Rachel Walker	Reimbursement for office supplies	£10.97
Rachel Walker	Reimbursement for office door keys cut	£7.50
Fiona Parrott	Reimbursement for stamps	£39.00
SSAVCA Ltd	Donation – agreed at January meeting	£30.00
George Edwards	Reimburse payment for Roundup	£9.40
George Edwards	Wages	£68.09
Terry Pulling	Wages	£22.69
Fiona Parrott	Wages	£253.10
Rachel Walker	Wages	£258.48
HM Revenue and Customs	Tax	£87.00

e.Income

No income received		

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 8th March 2010**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25th February 2010**.



Rachel Walker
Parish Clerk.