

Henstridge Parish Council

Clerk: Rachel Walker, Westcombe House, 48, Bowden Road, Templecombe,
Somerset, BA8 0LF, Tel: 01963 370388

e-mail: clerk@henstridgeparishcouncil.org.uk

Draft minutes of the Parish Council meeting held at the Henstridge Village Hall
Lounge on Monday 8th December 2008.

Present

Councillors: Mr Vincent (Chair), Mr Brighten, Mr Everill, Mr Nicholls, Mr Symcox,
Mr Temperton, Mr White.

Clerk: Mrs Walker

Meeting commenced at 7.20 pm.

There were two members of the public in attendance for the open forum only.

1. Apologies.

Apologies were received from Mr Fitch, Mr Day, Mr Jarvis, Mrs Oswick and Mr Stobart.

2. Declarations of Interest.

As HALT representative, Mr Brighten declared an interest in the correspondence from Dave Grabham for which he would leave the meeting.

3. To approve as a correct record the minutes of the previous meeting held on 10.11.08 and the special meeting held on 24.11.08.

Minutes of the special meeting were provided to Councillors and read. Members were reminded that the complainant's identity was confidential and breaking this, either inside or outside of a meeting would be a breach of the code of conduct.

RESOLVED: It was proposed and agreed to approve the minutes of the previous meeting and the special meeting.

4. Matters arising from previous meetings:

- a. **Proposal that due to the confidential nature of the business to be discussed in item 4b that the press and public should be excluded, in accordance with the Public Bodies (Admission to Meetings) Act, 1960.**

Norman Symcox

- b. **To receive any advice received arising from the instructions of the Special meeting and agree any actions arising.**

Mr Symcox advised that a meeting had not been able to be arranged with the solicitors prior to this meeting and that there was therefore nothing to report and no reason to exclude the press and public.

5. Correspondence

12.11.08	SSDC	To agree whether any members wish to attend courses on "Routine Visual Playground Inspection Training" – Friday 26 th June 2009, or "An introduction to Playground Management" – Friday 3 rd July 2009
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<u>RESOLVED:</u> It was proposed and agreed that Mr Temperton should attend the course on “Routine Visual Playground Inspection Training” on Friday 26th June 2009.		
14.11.08	SCC	Community Woodland programme – to agree if the Council would be interested in pursuing the idea of a Community Woodland for Henstridge and agree any actions arising.
It was felt that the village already had some wooded area in Oak Vale woods and that being in a very rural location anyway there was no need to pursue this matter.		
<u>RESOLVED:</u> It was proposed and agreed that the Council did not wish to pursue a Community Woodland.		
24.11.08	SSDC	To advise Councillors of the Mentoring Service
The Chairman advised Councillors of the new service available to small businesses.		
Mr Brighten left the meeting.		
25.11.08	Dave Grabham – SCC	To agree whether the Council would be interested in funding a temporary Speed indicator device for Henstridge (A30 opposite Vale View)
The limited time span for the sign to be in the area in relation to the cost involved was discussed. It was additionally felt that the offered position was inappropriate to have any valid effect.		
<u>RESOLVED:</u> It was proposed and agreed that the Council would not fund a temporary speed indicator at Vale View.		
Mr Brighten returned to the meeting.		
26.11.08	Somerset Playing Fields Association	To agree whether the Council wish to renew their subscription at a cost of £10.00.
<u>RESOLVED:</u> It was proposed and agreed to continue the subscription.		
01.12.08	VHMC	To receive a request from The VHMC for the Parish Council to apply to SSDC for planning permission for a new Village hall and pay for such application and agree any actions arising

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<p>The Clerk advised Councillor's of advice received from SALC in respect of the Council's powers for applying on behalf of another body, and that in due course she would need to be authorised to sign the necessary paperwork. There were some elements of the plans which Councillor's felt should be adjusted.</p> <p><u>RESOLVED:</u> It was proposed and agreed that the Council agree in principal that they will act as the applicant for the plans and fund the application, subject to sight and agreement of the final plans.</p>		
01.12.08	Bill Taylor – Digital UK	To advise the Council of the receipt of a pack with regard to Digital switchover in the region and receive any instructions in relation to this.
<p>The Clerk advised that as Henstridge would appear to receive from the Mendip transmitter we do not actually begin switchover until 2010.</p> <p><u>RESOLVED:</u> It was proposed and agreed to publicise the information received in the March newsletter.</p>		

6. Council Matters

a. To receive a visit/report from a local police representative.

No report had been received this month and no representative was in attendance.

b. To advise the Council of the Christmas office closure period.

The Clerk advised that the office will be closed from Tuesday 23rd December until Monday 5th January.

c. To agree a contractor for the removal of the sycamore tree in Ash Walk play area and agree the position with regard to the smaller tree alongside Playfield Close.

Three quotes were considered. It was felt that although the quotes varied in price substantially that they also varied in content, with the more expensive quote being the most comprehensive and including consideration of additional fencing needs, traffic control, replacement planting etc.

RESOLVED: It was proposed and agreed to instruct Westree to carry out the necessary work to both trees.

d. To agree the content of the Parish Council newsletter.

RESOLVED: It was proposed and agreed to publish the newsletter as presented.

It was proposed and agreed that due to the confidential nature of the business to be discussed in items e and f that the press and public should be excluded, in accordance with the Public Bodies (Admission to Meetings) Act, 1960.

e. Personnel matters

f. To receive feedback from the Clerk's appraisals and agree actions arising.

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RESOLVED: It was proposed and agreed that the scale point should be awarded in accordance with the Clerk's contracts.

- g. Proposal that Henstridge Parish council write to Somerset County Council Highways:
- (i) pointing out that the A357 diversion for the Fountain Inn Development will have encouraged people to use unofficial diversion routes as was the case when the A30 was closed, causing damage to the lanes and maybe accidents again
 - (ii) requesting on future diversions in Henstridge that signage is put up to stop the lanes being used as rat runs.

Adam Temperton

Mr Temperton explained the thinking behind the proposals and also advised the Council of the damage that had been done in the surrounding areas by the traffic avoiding the diversion and roadworks, including buses and lorries using Oak Vale lane and Church Street.

RESOLVED: The first part of the proposal was agreed. An amendment was put forward to the second part of the proposal that an addition be made after "Henstridge" – "that we are a statutory consultee and". The amendment was voted on and approved. The amended proposal was voted on and approved.

- h. Proposal that following the Question Time Meeting At SSDC 26th November. Mr Temperton report the response given and that the Council agree the following points of follow up.

- 1 We write to Highways again with all the flooding points since gully sucking, and also listing our footpath / road defect problems again.
- 2 We write to SSDC, SCC and NDDC asking for a more defined cross county consultation procedure for all the Parish to be a 2 way process on all applications that will increase transport (HGV and Residential) to both counties are discussed by all Parishes. This should be agreed based on distance along the A30 and A357 and not based on neighbouring parishes as informed at the meeting, quoting distance by main road of the furthest Parish consulted in the masterplan (Sturminster Newton)

Mr Temperton reported that the turn out at the meeting had been very poor. He explained the responses that had been given to the questions asked by the Parish Council and advised that the proposals were a direct response to this. In relation to the second proposal, it was pointed out that Sturminster Newton is 11 miles from Henstridge and consulted on Airfield issues, despite being in Dorset, while Wincanton which is only 6 miles away and in Somerset, is not consulted.

RESOLVED: It was proposed and agreed that part 1 of the proposal should be deferred until the next meeting and members asked to come to the meeting with suggestions of issues for inclusion.

The second part of the proposal was voted on and approved.

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i. Memorials – to approve memorials as received.

The Clerk presented three proposals, two from stone masons and one from a member of the public.

RESOLVED: It was agreed to approve the applications from the stone masons, but to request a diagram of the proposed memorial from the member of the public.

j. Planning:

- (i) **For the Council to agree whether they are happy for the continuation of the existing procedure for addressing applications whose response date do not allow for consideration at a normal meeting of the Planning Committee.**

The Clerk clarified to members the current procedure, that if an extension cannot be granted to allow an application to be dealt with, then a set statement is returned that *“The Parish Council is unable to meet within the constraints of the Local Government Act because of the short deadline set by the Local Planning Authority and therefore is unable to make a Recommendation on application”*.

RESOLVED: It was proposed and agreed that the Council wished this procedure to continue.

- (ii) **To agree changes necessary to the Terms of Reference of the Planning Committee so as to reflect the instruction in part (i).**

RESOLVED: It was proposed and agreed to add the above procedure to the Terms of Reference of the Planning Committee.

k. Playground Inspection Reports.

There were no new issues to report.

l. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

There was no representative from the VHMC. There was nothing to report with regard to footpaths. Mr Brighten reported that HALT had held a successful meeting with the police, with Inspector Pritchard, the PCSO and her sergeant, at which the Inspector had stated that he would support weight limits through the village, but had also encouraged HALT to support the Community Speedwatch scheme. Mr Brighten advised that he would circulate additional information via the Clerk.

7. Finance

a. To approve the following accounts for payment:

R Walker	In lieu of payment for stamps	£36.00
SLCC	09/10 subscription	£105.00
T Watson	Mileage July - November	£24.40

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R Walker	Mileage July - November	£84.40
Madasafish	Line 1 DD Internet & Telephone 24/11/08-23/12/08	£35.27
Henstridge Cricket Club	Ash Walk Rec. grass cutting second instalment	£675.00
Ring St Filling Station	Fuel / Oil	£22.39
Somerset Landscapes	Grasscutting Ash Walk Playground 29/09 & 20/10.	£68.27
R Walker	Salary November	£287.33
T Watson	Salary November	£334.53
G Edwards	Salary November	£45.49
T Pulling	Salary November	£22.74
Mrs Cornish	Gatekeeping salary	£125.00
Inland revenue	Tax November	£113.20
Henstridge WI	Donation via quiz entry	£20.00
Madasafish	Line 2 DD Internet & Telephone 06/11/08-05/12/08	£35.32

RESOLVED: The above accounts were approved for payment.

b. Income

Peter Jackson funeral services	Internment fee re. JM Moss	£70.19
	Plot purchase & internment fee re. D Kirby- Johnson	£191.44
	Cremation internment fee re. WC Gillam	£38.29
T Watson	Line rental	£8.50

8. Date of Next meeting – The next Parish Council meeting will be held on **Monday 12th January 2009**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 1st January 2009**.

The meeting closed at 8.22pm.