

# Henstridge Parish Council

Clerk: Rachel Walker, Westcombe House, 48, Bowden Road, Templecombe,  
Somerset, BA8 0LF, Tel: 01963 370388

e-mail: [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 10<sup>th</sup> November 2008 from 7.30pm until 9.30pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

## AGENDA

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies.**
2. **Declarations of Interest.**
3. **To approve as a correct record the minutes of the previous meeting held on 06.10.08.**
4. **Matters arising from previous meetings:**
  - a. **To advise the Council's agreed representative, Mr Jarvis, of items that the Council wish to raise at the County and District Council Question time event.**
  - b. **To agree to write the SSDC requesting information on the frequency of litter collection from the recreation ground bins.**
  - c. **Burial Ground – to consider and agree the possible removal of the central bush in the cemetery with a view to extending the path.**
  - d. **To provide an update with regard to the provision of water at the allotments.**

### 5. Correspondence

20.09.08	SSDC	Pioneer Somerset: Devolution of Services' Survey – to agree the services which the Council feel that they are currently providing and to agree any additional services which the Council would like to consider providing in the future.
06.10.08	Peter Oswick – HALT	To agree any response arising from a letter written to Paul Brighten (HALT representative) and the enclosed copies of letters addressed to County Councillor Hazel Prior-Sankey and Inspector Andy Pritchard

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09.10.08	SALC	To agree how the Council will address the changes to the Model Publication Scheme and make provision of the information and agree a resolution to address this.
14.10.08	Ian Clarke – SSDc	To agree any response which the Council wish to make to the “Parish Charter”
12.10.08	Paul Rowsell, Communities and Local Government	Communities in Control: Real People, real power: codes of conduct for local authority members and employees – A consultation – To agree any response which the Council may wish to make
17.10.08	Les Jales – HUFC	To receive a response to the Parish Council’s offer to provide temporary changing room accommodation.
20.10.08	Gill Holt – WI	Invitation to put forward a Parish Council team for the New Year Quiz evening on Friday 16 <sup>th</sup> January at 7.30pm
31.10.08	Rob Jones, Policy and Development manager – SCC	To agree any comments which the Council may wish to make with regard to the Draft Cultural Strategy
03.11.08	Margaret Gibson – Taunton and South Somerset Housing Market Partnership	To agree if the Council wish to send a representative to the Strategic Housing Market Assessment Meeting, Wednesday 26 <sup>th</sup> November, 2-4.30pm, Taunton Conference Centre.

## 6. Council Matters

- a. **To receive a visit from a local police representative.**
  - (i)
- b. **Personnel matters**
  - (i) **To provide Councillors with an opportunity to raise any issues which they feel should be addressed as part of the Clerk’s appraisals.**
  - (ii) **To agree the terms of reference of the personnel committee**
- c. **To agree the content of the application for funding to the Somerset Local Initiatives Budget.**
- d. **Wots On**
  - (i) **To agree if the Council wish to make a contribution for the November edition**
  - (ii) **To agree whether the Parish Council are happy for items from the Parish Council newsletter to be reproduced and credited accordingly in Wots On**
- e. **Memorials – to approve memorials as received.**
- f. **To receive a report from the HACC meeting**
- g. **To advise Councillors of the date of the Community Speedwatch presentation.**
- h. **Playground Inspection Reports.**
- i. **To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate:**

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## 7. Finance

- a. To inform the Council of the closure of the Annual Audit and the external auditors report.
- b. To consider and approve the recommendations of the Finance committee:
  - (i) that no charges be set for advertisement on local events on the PC web site and that the set up of the events page is premature and it is unwise to invest funds in this until more is known in terms of demand for adverts and web site usage;
  - (ii) that allotment rents should be kept at the current level pending review when the water supply is provided;
  - (iii) that the Parish council give 12 months notice of a rent review on Furge Lane field and seek the relevant information in order to calculate the appropriate rent;
  - (iv) that a 2% increase in salary is made for the staff working on Parish Council open spaces;
  - (v) the finance pack remain in its current form for future distribution;
  - (vi) to accept the information presented regarding the Council's financial position for the first half of 2008- 9 and predicted position at the end of the financial year;
  - (vii) to accept the proposed additions and changes in allocation of funds in the project account at the 6-month point;
  - (viii) to accept the budgeted wage figures;
  - (ix) to accept the budgeted figure for subscriptions;
  - (x) to accept the budgeted administration figures, including figure presented under "other" for administration;
  - (xi) that the award for the contracts for grass cutting the Ash Walk recreation ground main field for the season 09/10 be made by the full Council;
  - (xii) to accept the other budgeted figures for Burial Ground/Open Spaces;
  - (xiii) to accept the figure for charitable donations;
  - (xiv) that donations of £50.00 to be made to Victim Support Somerset and Wincanton Community Sports Centre and for a donation of £150.00 to be made to The Citizen's Advice Bureau (split between South Somerset and Dorset Branches);
  - (xv) that the policy set in 04/05 be maintained in that charities applying through the year are considered on their merits for a donation of £30.00, until the fund is used and asked to make future applications in September;
  - (xvi) that in the absence of a quorum the proposal for the funding for donation to cover village hall insurance be deferred to the Full Council;
  - (xvii) to approve the budgeted figures for Section 137 including agreement/ adjustment of the figure presented under "other" for section 137;
  - (xviii) to accept the figure to be set aside for reserves;

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(xix) to accept the overall appropriateness of the predicted figures  
presented for receipts and payments

(xx) to set the precept at £20,000.

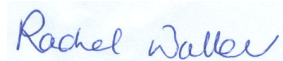
**c. To approve the following accounts for payment:**

Madasafish	Line 1 DD Internet & Telephone 24/09/08-23/10/08	£37.48
Madasafish	Line 2 DD Internet & Telephone 06/10/08-05/11/08	£34.62
Viking Direct	Stationery	£122.78
Moore Stephens	External Audit	£334.87
Rachel Walker	In Lieu of payment to service point ref. graveyard plan copy	£7.13
Somerset Landscapes	Grasscutting Ash Walk Playground 18 & 22nd sept	£68.27
R Walker	Salary October	£240.37
T Watson	Salary October	£287.37
G Edwards	Salary October	£45.29
T Pulling	Salary October	£22.74
Inland revenue	Tax and NI - October	£90.00
Milborne Port		
Computing	General management of website	£117.50

**d. Income**

Henstridge VHMC	Peppercorn rent 08/09	£1.00
T Watson	Line rental	£8.50

**8. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 8<sup>th</sup> December 2008**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Thursday 27<sup>th</sup> November 2008.



**Rachel Walker**  
**Parish Clerk.**