

Henstridge Parish Council

Clerk: Rachel Walker, Westcombe House, 48, Bowden Road, Templecombe,
Somerset, BA8 0LF, Tel: 01963 370388

e-mail: clerk@henstridgeparishcouncil.org.uk

The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 6th October 2008 from 7.30pm until 9.30pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

AGENDA

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in Item 12.

1. Apologies.

2. Declarations of Interest.

3. To approve as a correct record the minutes of the previous meeting held on 08.09.08.

4. Matters deferred from previous meetings:

- a. **To advise Councillors of issues with maintenance of footpaths at Old Station Gardens and actions taken.**

5. Correspondence

03.09.08	Judith Ellis – SCC Road Records	To agree whether the Council are happy for the Stopping-Up of Woodhayes way to proceed.
10.09.08	Liz Holbrook	To agree any actions arising and provide a response to the request to provide a facility for the disposal of garden waste.
13.09.08	SSDC – Helen Rutter	Invitation to the third AE Forum - Tuesday 11 November at Caryford Hill, Ansford, 7.00pm
23.09.08	Jill Shortland – SCC	To advise of Council Question time events across Somerset and agree if the Council wish to send a representative or raise any questions.

6. Council Matters

- a. **To receive a visit from a local police representative.**
- b. **Personnel matters**
 - (i) **request under the Freedom of Information act.**
 - (ii) **To agree the formation of a Personnel Committee to incorporate a Grievance and Disciplinary Panel and Appeal Panel and the membership of this.**
- c. **To provide a report back from the Big Tidy Up day and agree any actions arising.**

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- d. To advise Councillors of concerns raised by a member of the public over dog fouling and agree any actions arising.
- e. To report the work carried out to the Sycamore tree alongside the play area and agree any further actions arising.
- f. To agree a response to a request from a member of the public to remove the sycamore near Playfield Close.
- g. To receive a report regarding the SALC AGM and area meetings.

Norman Symcox

h. Village Hall:

- (i) To make a report to the Council with regard to the recent fire at the Village Hall
- (ii) To agree any actions which the Parish Council may be able to take in support of the Village Hall Management Committee and the users of the Village Hall in the interim period while repairs are undertaken.
- (iii) To consider the current signage on the village hall and agree any changes necessary and any actions arising from this.

Adam Temperton

- i. Proposal that on the website we use the same format as SSDC for the archiving of Agendas and minutes i.e. a double columned table with the left column listing agendas and the right, minutes.

Adam Temperton

- j. To agree the content of the Parish Council Newsletter.
- k. To approve the signing of the tenancy agreement for Common Lane Field, Yenston.
- l. Burial Ground – to consider and agree the possible removal of the central bush in the cemetery with a view to extending the path.
- m. To approve the purchasing of the Memorial wreath and agree a member of the council to attend the service.
- n. To agree any issues which the Council may wish to raise at the HACC meeting on 22.10.08
- o. To provide an update on the Allotments.
- p. Playground Inspection Reports.
- q. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate:

8. Finance

a. To approve the following accounts for payment:

Madasafish	Line 2 DD Internet & Telephone 06/09/08-05/10/08	£35.47
	Cutting back of dying sycamore adjacent to Ash walk	
Westree	playground	£446.50
Westree	Reduce height of Leylandii hedge at Ash Walk rec.	£1,339.50
SLL	Grass cutting Ash Walk play area 11th August	£34.13
R Walker	Salary September	£240.17
T Watson	Salary September	£304.97
G Edwards	Salary September	£45.19

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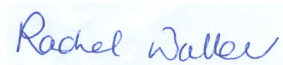
e-mail: clerk@henstridgeparishcouncil.org.uk

T Pulling	Salary September	£22.54
Inland revenue	Tax September	£72.80
	Payment in lieu of payment to SALC ref attendance	
R Walker	AGM	£8.50

b. Income –

HM Revenue & Customs	VAT repayment	£385.96
T Watson	Line rental	£8.50

9. Date of Next meeting – The next Parish Council meeting will be held on **Monday 10th November 2008**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 30th October 2008**.



Rachel Walker
Parish Clerk.